

AVVAIYAR GOVERNMENT COLLEGE FOR WOMEN

KARAIKAL

Privacy Policy:

AGCW [Avvaiyar Government College for Women] -Website

As a Government Institution - Avvaiyar Government College for Women, data usage is likely Governed by Standard Administrative, Educational, and Government data protection policies, primarily handling student records, admissions and faculty details and alumni data securely.

Key Data Handling Considerations:

- Purpose: Information collected is used for academic, admission, and official communication purposes.
- Information Collection: Personal data such as address, phone number, e-mail and bank account details are collected during admission forms.
- Security: As a public institution, they operate under the rules of the Government of Puducherry.

1. Scope of the Policy:

This policy is applicable to all members of Avvaiyar Government College for Women, which includes the students, faculty, staff, third-party contractors, and others with access to the information.

This policy applies to any information collected through visits to

<https://www.agcw.edu.in/>, information gathered through the logins by students and accessed by the faculties.

2. Information Privacy: Personal Information

Avvaiyar Government College for Women does not disclose any personal information for commercial purpose or for any other purposes which outside the scope of the normal functions. Avvaiyar Government College for Women collect, use, store and disclose information are required for the academic, research and administrative functions of the Institution, complying with applicable laws and regulations, and University policies.

Personal information of individuals shall not be disclosed by the Institution and it shall be used only for the purpose for which it was collected.

3. Security

Avvaiyar Government College for Women takes necessary steps to protect the personal information but cannot ensure complete security as it is not possible to provide fullest

safety to data which are transmitted through internet and hence, not responsible for any loss or theft of information.

4. Links to Other Sites

The Institution may provide links to websites outside its network and is not responsible for the content or privacy policies of any website to which it may link. If you are connected to a third-party link, which are not operated by the Institution, the Institution is not responsible for the content or privacy policies of those third-party sites. It is the responsibility of the individuals to review the privacy policies of such websites.

5. Information Gathered in video surveillance equipment:

The Institution has installed CCTV or Surveillance Cameras in many important places throughout the campus to ensure safety for everyone inside the campus. The purpose of using such device is only for safety and protection of persons and property and not to interfere in the academic freedom or individual civil liberties.

The recordings of the video surveillance equipment will be kept confidential and only the Principal and any other person authorized by the Principal shall have access to the recordings. Permission to access the recordings will be given to an outside official only in special circumstances involving investigation of an untoward incident or illegal activity.

Security camera recordings will be retained for a minimum period of 1 month and may be preserved and retained for a longer period, if required, upon authorization from the higher authorities.

Dr.P. Ambika Devi,

Principal