



सत्यमेव जयते

GOVERNMENT OF PUDUCHERRY

**AVVAIYAR GOVERNMENT COLLEGE
FOR WOMEN**

(NAAC Accredited with 'B' Grade)

KARAIKAL – 609 602

(AFFILIATED TO PONDICHERRY UNIVERSITY)



**ACADEMIC CALENDAR
2019-2020**

48th Year of Academic Excellence

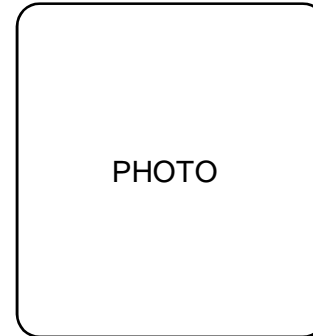
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**ACADEMIC CALENDAR
2019-2020**



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DESCRIPTION OF THE EMBLEM



The illumination stands for knowledge. The pair of banded hands carrying the lamp of knowledge is symbolic of the sacred role played by a woman preceptor in ushering her words from the darkness of ignorance to the light of knowledge. It is the evolution of *Vidya*. The Veena below emphasizes the need for the promotion of Fine Arts in curriculum. The four lotus petals enshrining the emblem represent the four *legends of Learning, Knowledge, Progress and Service*. Underneath the emblem is the college motto. “**ARS LONGA VITA BREVIS**”. Art is long, life is short.

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INTRODUCTION

In the year 1972, an exclusive higher education Institution for women was established in the name of Sangam Poetess Avvaiyar by the Government of Puducherry at Karaikal as Avvaiyar Government College for Women. It was started in 1972-73 with Arts and Science Courses at Pre- university level. Later to quench the thirst of girl students for knowledge, **B.A. HISTORY** was started during 1973 – 74 and **B.A. ENGLISH LITERATURE** during 1976 – 77.

Since the girl students evinced keep interest to learn Science subjects, the Government started **B.Sc. BOTANY** main in 1977 – 78, **B.Sc. Mathematics** main in 1978 – 79, **B.Sc. Chemistry** main in 1980 – 81 and **B.Sc. Physics** main in 1985 – 86. As the demand for Commerce studies increased, **B.Com.** was started during 1984 – 85. With the establishment of the Pondicherry University during 1985-86, the college has been affiliated to it since 1986-87. Due to general demand, **B.Sc. Home Science** was started in 1995-96.

Avvaiyar Government College for Women, Karaikal entered in to a new era completing twenty five years of glorious service in the field of women's education in the year 1996-97 when it celebrated its Silver Jubilee. In recognition of the dedicated service rendered by the college in the development of women's education, the Government of Puducherry started Post- Graduate courses **M.A. English** and **M.Sc. Botany** from the academic year 1997-98 and **M.A. History** from the academic year 2000-2001. Moreover, **B.Sc. in Computer Science** was started in 1998-99 and in view of perennial increase in demand of job oriented courses, of late **B.Com in Corporate Secretaryship** was started from the academic year 2010-2011.

The College is enjoying the benefits of the status of 2(f) and 12(B) granted by the University Grants Commission and accredited at **B** grade by NAAC in the year 2016. A new academic block opposite to Govt. Hospital established with the financial support of RUSA, MHRD accomodates be B.Com and B.Com (Corporate Secretaryship) degree courses Avvaiyar Government College for Women, Karaikal rededicates itself in the overall progress and development of women's education in Karaikal region.

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ACADEMIC GROWTH OF THE COLLEGE

Academic Year	Courses
1973 - 1974	B.A. - History
1976 - 1977	B.A. - English Literature
1977 - 1978	B.Sc. - Botany (Main)
1978 - 1979	B.Sc. - Mathematics (Main)
1980 - 1981	B.Sc. - Chemistry (Main)
1984 - 1985	B.Com.
1985 - 1986	B.Sc. - Physics (Main)
1995 - 1996	B.Sc. - Home Science (Main)
1997 - 1998	M.A. - English, M.Sc. - Botany
1998 - 1999	B.Sc. - Computer Science (Main)
2000 - 2001	M.A. - History
2010 - 2011	B.Com. - Corporate Secretaryship

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2.	Closure of Admission	30.09.2019	—
3.	End of Classes	30.11.2019	07.11.2019
4.	Examination (Odd semester)	01.12.2019	14.11.2019
5.	Winter Holidays	04.12.2019 to 01.01.2020	04.12.2019 to 01.01.2020
6.	Declaration of Results	16.02.2020	16.02.2020
7.	Start of Even Semester	02.01.2020	02.01.2020
8.	End of Even Semester Classes	03.05.2020	03.05.2020
9.	Examination (Even semester)	10.04.2020	10.04.2020
10.	Summer Vacation	04.05.2020 to 28.06.2020	04.05.2020 to 28.06.2020
11.	Declaration of Results	25.07.2020	25.07.2020

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CALENDAR FOR THE YEAR 2019 - 2020

JUNE 2019

Date	Days of the week	Particulars	No.of term days
27	Thu	College Re-opening after summer vacation	1
28	Fri		2
29	Sat		—
30	Sun		—
JULY 2019			
1	Mon		3
2	Tue		4
3	Wed		5
4	Thu		6
5	Fri		7
6	Sat		—
7	Sun		—
8	Mon		8
9	Tue		9
10	Wed		10
11	Thu		11
12	Fri		12
13	Sat		—
14	Sun		—

JULY 2019

Date	Days of the week	Particulars	No.of term days
15	Mon		13
16	Tue	Mangani Festival	14
17	Wed		15
18	Thu		16
19	Fri		17
20	Sat		—
21	Sun		—
22	Mon		18
23	Tue		19
24	Wed		20
25	Thu		21
26	Fri		22
27	Sat		—
28	Sun		—
29	Mon		23
30	Tue		24
31	Wed	Karkidaka Amavasi	25

3

AUGUST 2019

Date	Days of the week	Particulars	No.of term days
1	Thu		26
2	Fri		27
3	Sat		—
4	Sun		—
5	Mon		28
6	Tue		29
7	Wed		30
8	Thu		31
9	Fri		32
10	Sat		—
11	Sun		—
12	Mon	Bakrid (Id -ul-Alha)*	—
13	Tue		33
14	Wed		34
15	Thu	Independence day	—

* Subject to appearance of moon

4

AUGUST 2019

Date	Days of the week	Particulars	No.of term days
16	Fri	De-Jure Transfer Day / Car Festival - Holiday	—
17	Sat		—
18	Sun		—
19	Mon		35
20	Tue		36
21	Wed		37
22	Thu		38
23	Fri	Gokulashtami	39
24	Sat		—
25	Sun		—
26	Mon		40
27	Tue		41
28	Wed		42
29	Thu		43
30	Fri		44
31	Sat		—

5

SEPTEMBER 2019

Date	Days of the week	Particulars	No.of term days
1	Sun		—
2	Mon	Vinayagar Chaturthi - Holiday	—
3	Tue		45
4	Wed		46
5	Thu		47
6	Fri		48
7	Sat		—
8	Sun		—
9	Mon		49
10	Tue	Onam 1 st Day / Muhram*	—
11	Wed	Onam 2 nd Day	50
12	Thu		51
13	Fri	Sree Narayana Guru Jayanthi	52
14	Sat		—
15	Sun		—

* Subject to appearance of moon

6

SEPTEMBER 2019

Date	Days of the week	Particulars	No.of term days
16	Mon		53
17	Tue		54
18	Wed		55
19	Thu		56
20	Fri		57
21	Sat		—
22	Sun		—
23	Mon		58
24	Tue		59
25	Wed		60
26	Thu		61
27	Fri		62
28	Sat		—
29	Sun		—
30	Mon		63

7

OCTOBER 2019

Date	Days of the week	Particulars	No.of term days
1	Tue		64
2	Wed	Gandhi Jayanthi - Holiday	—
3	Thu		65
4	Fri		66
5	Sat		—
6	Sun		—
7	Mon	Saraswathi Pooja & Ayudha Pooja - Holiday	—
8	Tue	Vijayadasami	67
9	Wed		68
10	Thu		69
11	Fri		70
12	Sat		—
13	Sun		—
14	Mon		71
15	Tue	St. Therasa Festival	72

8

OCTOBER 2019

Date	Days of the week	Particulars	No.of term days
16	Wed		73
17	Thu		74
18	Fri		75
19	Sat		—
20	Sun		—
21	Mon		76
22	Tue		77
23	Wed		78
24	Thu		79
25	Fri		80
26	Sat	Deepavali Eve	—
27	Sun	Deepavali	—
28	Mon	Holiday	—
29	Tue		81
30	Wed		82
31	Thu		83

NOVEMBER 2019

Date	Days of the week	Particulars	No.of term days
1	Fri	Puducherry liberation day	—
2	Sat		—
3	Sun		—
4	Mon		84
5	Tue		85
6	Wed		86
7	Thu		87
8	Fri		88
9	Sat		89
10	Sun	Milad -un-Nabi*	—
11	Mon		90
12	Tue	Guru Nanak's Birthday	91
13	Wed		92
14	Thu		93
15	Fri		94

* Subject to appearance of moon

NOVEMBER 2019

Date	Days of the week	Particulars	No.of term days
16	Sat		—
17	Sun		—
18	Mon		95
19	Tue		96
20	Wed	Pondicherry University Exam (Odd Semester Starts)	97
21	Thu		98
22	Fri		99
23	Sat		—
24	Sun		—
25	Mon		100
26	Tue		101
27	Wed		102
28	Thu		103
29	Fri		104
30	Sat		—

DECEMBER 2019

Date	Days of the week	Particulars	No. of term days
1	Sun		—
2	Mon		105
3	Tue	Last working day for odd semester	106
4	Wed		—
5	Thu		—
6	Fri		—
7	Sat		—
8	Sun		—
9	Mon		—
10	Tue		—
11	Wed		—
12	Thu		—
13	Fri		—
14	Sat		—
15	Sun		

DECEMBER 2019

Date	Days of the week	Particulars	No. of term days
16	Mon		—
17	Tue		—
18	Wed		—
19	Thu		—
20	Fri		—
21	Sat		—
22	Sun		—
23	Mon		—
24	Tue	Christmas Eve	—
25	Wed	Christmas	—
26	Thu		—
27	Fri		—
28	Sat		—
29	Sun		—
30	Mon		—
31	Tue		—

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JANUARY 2020

Date	Days of the week	Particulars	No.of term days
1	Wed	New Year Day - Holiday	—
2	Thu	College Re-opening after semester vacation	107
3	Fri		108
4	Sat		—
5	Sun		—
6	Mon		109
7	Tue		110
8	Wed		111
9	Thu		112
10	Fri		113
11	Sat		—
12	Sun		—
13	Mon		114
14	Tue	Bhogi	—
15	Wed	Pongal	—

14

JANUARY 2020

Date	Days of the week	Particulars	No.of term days
16	Thu	Mattupongal / Thiruvalluvar day	—
17	Fri	Uzhavar Thirunal - Holiday	—
18	Sat		—
19	Sun		—
20	Mon		115
21	Tue		116
22	Wed		117
23	Thu		118
24	Fri		119
25	Sat		—
26	Sun	Republic Day - Holiday	—
27	Mon		120
28	Tue		121
29	Wed		122
30	Thu		123
31	Fri		124

15

FEBRUARY 2020

Date	Days of the week	Particulars	No.of term days
1	Sat		—
2	Sun		—
3	Mon		125
4	Tue		126
5	Wed		127
6	Thu		128
7	Fri		129
8	Sat		—
9	Sun		—
10	Mon		130
11	Tue		131
12	Wed		132
13	Thu		133
14	Fri		134
15	Sat		—

16

FEBRUARY 2020

Date	Days of the week	Particulars	No.of term days
16	Sun		—
17	Mon		135
18	Tue		136
19	Wed		137
20	Thu		138
21	Fri		139
22	Sat		—
23	Sun		—
24	Mon		140
25	Tue		141
26	Wed		142
27	Thu		143
28	Fri		144
29	Sat		—

17

MARCH 2020

Date	Days of the week	Particulars	No.of term days
1	Sun		—
2	Mon		145
3	Tue		146
4	Wed		147
5	Thu		148
6	Fri		149
7	Sat		—
8	Sun		—
9	Mon		150
10	Tue		151
11	Wed		152
12	Thu		153
13	Fri		154
14	Sat		—
15	Sun		—

18

MARCH 2020

Date	Days of the week	Particulars	No.of term days
16	Mon		155
17	Tue		156
18	Wed		157
19	Thu		158
20	Fri		159
21	Sat		—
22	Sun		—
23	Mon		160
24	Tue		161
25	Wed		162
26	Thu		163
27	Fri		164
28	Sat		—
29	Sun		—
30	Mon		165
31	Tue		166

APRIL 2020

Date	Days of the week	Particulars	No.of term days
1	Wed		167
2	Thu		168
3	Fri		169
4	Sat		—
5	Sun		—
6	Mon		170
7	Tue		171
8	Wed		172
9	Thu		173
10	Fri	Pondicherry University Exam (Even Semester Starts) / Good Friday	—
11	Sat		—
12	Sun		—
13	Mon		174
14	Tue	Tamil New Year Day - (Holiday) Dr. Ambedkar birthday	—
15	Wed		175

APRIL 2020

Date	Days of the week	Particulars	No.of term days
16	Thu		176
17	Fri		177
18	Sat		—
19	Sun		—
20	Mon		178
21	Tue		179
22	Wed		180
23	Thu		181
24	Fri		182
25	Sat		—
26	Sun		—
27	Mon		183
28	Tue		184
29	Wed		185
30	Thu		186

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MAY 2020

Date	Days of the week	Particulars	No.of term days
1	Fri	May Day - Holiday	—
2	Sat		—
3	Sun		—
4	Mon		187
5	Tue	Last working day for Even semester	188
6	Wed	Even Semester Holiday Starts	—
7	Thu		—
8	Fri		—
9	Sat		—
10	Sun		—
11	Mon		—
12	Tue		—
13	Wed		—
14	Thu		—
15	Fri		—

22

MAY 2020

Date	Days of the week	Particulars	No.of term days
16	Sat		—
17	Sun		—
18	Mon		—
19	Tue		—
20	Wed		—
21	Thu		—
22	Fri		—
23	Sat		—
24	Sun		—
25	Mon		—
26	Tue		—
27	Wed		—
28	Thu		—
29	Fri		—
30	Sat		—
31	Sun		—

ABSTRACT OF THE WORKING DAYS OF THE COLLEGE
2019-2020

MONTHS	YEAR	DAYS	
		I Year	II & III Year
SEMESTER - I	2019		
JUNE		00	02
JULY		00	23
AUGUST		05	19
SEPTEMBER		19	19
OCTOBER		20	20
NOVEMBER		21	21
DECEMBER		02	02
SEMESTER - II	2020		
JANUARY		18	18
FEBRUARY		20	20
MARCH		22	22
APRIL		20	20
MAY		02	02
Total No. of Working Days		149	188

LEAVE DETAILS

CASUAL LEAVE / RH

1	2	3	4	5	6	7	8	RH-1	RH-2

CASUAL LEAVE / RH

NO. OF DAYS	FROM	TO	REMARKS

COLLEGE TIME – TABLE

DAYS	09:30-10:30	10:30-11:30	11:30-12:30	12:30-01:30	01:30-02:30	02:30-03:30	03:30-04:30
MON.				LUNCH BREAK			
TUE.							
WED.							
THU.							
FRI.							

COURSES OF STUDY

All the courses (UG and PG) are conducted under semester pattern.

U.G. DEGREE COURSES

The courses of study for B.A. /B.Sc./B.Com./B.Com. in Corporate Secretaryship will consist of

1. Foundation Courses
2. Core Courses (Main and Allied Subjects)

The foundation courses are:

- (a) Part I – Tamil / Hindi / French
- (b) Part II – English

The main courses are:

1. B.Sc. - Mathematics
2. B.Sc. - Physics
3. B.Sc. - Chemistry
4. B.Sc. - Plant Science / Botany
5. B.Sc. - Home Science
6. B.Sc. - Computer Science
7. B.A. - Historical Studies
8. B.A. - English
9. B.Com.
10. B.Com. (Corporate Secretaryship)

P. G. DEGREE COURSES

1. M.A.- English
2. M.A.- Historical Studies
3. M.Sc. - Plant Science

CERTIFICATE COURSE ON MUSHROOM CULTURE AND BIO - FERTILIZERS

The Department of Plant Science offers Career Oriented Certificate Course on Mushroom Culture and Bio-fertilizers for the students who undergo their undergraduate program in this institution. The total course fee is ₹ 400/- and the duration of the course is one year. The classes will be concurrently conducted with their routine classes. This course contains Two Theory Papers (Mushroom Culture and Bio-fertilizers) and One Practical covering the subjects of the theory.

Pondicherry University has approved the syllabi of the course (*vide* Ref. No. PU/Aca-7/BOS-PO/Sc/2010-11/888 dt.16.07.2010). University has given its approval to the host institution to conduct the examination and evaluation of the papers and also to publish the results for the course (*vide* Ref. No. PU/AS-1/Aca-2/63-Vol.11/87-88/AGCWK/32 dt.15.02.2011).

CERTIFICATE COURSES IN OPEN SOURCE SOFTWARE

Along with degree course, various certificate courses through distance mode will be conducted by Spoken tutorial - IIT Bombay for all the disciplines in the college from January 2018.

COURSE STRUCTURE

Environmental studies as an individual paper is compulsory for all the UG students (B.A., B.Sc., B.Com. and B.Com in Corporate Secretaryship) during the second semester of the respective course.

DEPARTMENT OF TAMIL

(Foundation Course for B.A, B.Sc and B.Com)

SEMESTER-I

Course Code	Paper Title
(FCT1) LT1(5)	Ikkala Ilakkiyam.

SEMESTER-II

(FCT2) LT2(5)	Bakthi Ilakkiyam, Sittrilakkiyam
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SEMESTER-III

(FCT3R) LT3(1)

Sankappadalkal (Agamum Puramum),
Ilakkiya Varalaru, Mozhippayirchi**SEMESTER-IV**

(FCT4R) LT4(1)

Bakthippadalkal, Ilakkiya Varalaru,
Mozhippayirchi**DEPARTMENT OF FRENCH****SEMESTER-I****Course Code**

LF1(5)- French-I

Paper Title

Study of a Prescribed Text

SEMESTER-II

LF2(5)- French-II

Prescribed Text and Composition

SEMESTER-III

LFRE231(4)- French-III

Prescribed Text and Grammar

SEMESTER-IV

LF4(4)

Prescribed Text and Comprehension

For B.Com**SEMESTER-I**

LF1(C)

French-I

SEMESTER-II

LF2(C)

French-II

DEPARTMENT OF HINDI
(Foundation Course in Hindi)**SEMESTER-I****Course Code**

LH1(2)

Paper Title

Samanya Hindi-I

SEMESTER-II

LH2(2)

Samanya Hindi-II

SEMESTER-III

LH3(2)

Samanya Hindi-III

SEMESTER-IV

LH4(2)

Samanya Hindi-IV

DEPARTMENT OF ENGLISH

(Foundation Course in English)

SEMESTER-I

ENGL112

Paper Title

Foundation Course in English - I

SEMESTER-II

ENGL122

Foundation Course in English – II

SEMESTER-III

ENGL232

Foundation Course in English - III

SEMESTER-IV

ENGL242

Foundation Course in English – IV

DEPARTMENT OF ENGLISH

B.A. English Language and Literature

SEMESTER-I**Course Code**

DSC- 1A (ENGL 111)

DSC- 2A (ENGL 112)

AECC- 1 (PADM 113)

Paper Title

Indian Writing in English

Prose

Public Administration

SEMESTER-II

DSC- 1B (ENGL 121)

DSC- 2B (ENGL 122)

AECC- 2 (ENVS 123)

Poetry

Fiction

Environmental Studies

SEMESTER-III

DSC- 1C (ENGL 231)

DSC- 2C (ENGL 232)

SEC- 1 (ENGL 233)

EN3(3)

LT3(4)

LF3

History of English Literature

English Language and Linguistics

Communication Skills

English -III

Tamil -III

French -III

SEMESTER-IV

DSC- 1D (ENGL 241)	British Drama
DSC- 2D (ENGL 242)	English Language -II
SEC- 2 (ENGL 243)	Literary Forms
EN4	English -IV
LT4	Tamil -IV
LF4	French -IV

SEMESTER-V

SEC- 3 (ENGL 351)	English For Competitive Examinations
DSE- 1A, 2A, 3A (ENGL 352)	Literary Criticism
ENGL 353	Shakespeare
ENGL 354	American Literature
ENGL 355	Post-Colonial Literature
ENGL 356	English for Mass Media
ENGL 357	Soft Skills

SEMESTER-VI

SEC- 4 (ENGL 361)	Translation Studies
*DSE- 1B, 2B, 3B (ENGL 362)	Literature in Translation
ENGL 363	Contemporary Literary Theories
ENGL 364	Advanced English Grammar and Usage
ENGL 365	Women Writing
ENGL 366	Green Literature
ENGL 367	Indian Culture Through Literature

DEPARTMENT OF MATHEMATICS

B.Sc. (Mathematics)

SEMESTER-I

Course Code	Paper Title
DSC- 1A (MATH 111)	Theory of Equations and Trigonometry
DSC- 2A (MATH 112)	Differential Calculus
AECC- 1 (PADM 113)	Public Administration

SEMESTER-II

DSC- 1B (MATH 121)	Analytical Geometry of - 3D
DSC- 2B (MATH 122)	Integral Calculus
AECC- 2 (ENVS 123)	Environmental Studies

SEMESTER-III

DSC- 1C (MATH 231)	Abstract Algebra
DSC- 2C (MATH 232)	Real Analysis-I
SEC- 1 (MATH 233)	Logic and Lattices

SEMESTER-IV

DSC- 1D (MATH 241)	Linear Algebra
DSC- 2D (MATH 242)	Real Analysis-II
SEC- 2 (MATH 243)	Vector calculus

SEMESTER-V

SEC- 3 (MATH 351)	Programming Using SciLab- Practical
DSE- 1A, *DSE- 2A, 3A (MATH 352)	Complex Analysis - I
MATH 353	Operations Research - I
MATH 354	Ordinary Differential Equations
MATH 355	Statics
MATH 356	Mathematical Statistics - I
GE- 1 MATH 357	Programming using SCILAB

SEMESTER-VI

SEC- 4 (MATH 361)	Programming Lab in Numerical Methods - Practicals
DSE- 1B, *DSE- 2B, 3B (MATH 362)	Complex Analysis - II
MATH 363	Operations Research -II
MATH 364	Partial Differential Equations
MATH 365	Dynamics
MATH 366	Mathematical Statistics - II
GE- 2 MATH 367	Numerical Methods

DEPARTMENT OF BOTANY

B.Sc. (Plant Science)

SEMESTER-I**Course Code****Paper Title**

DSC- 1A (UBOT 111)	Thallophytes, Microbes & Plant Pathology
DSC- 2A (UBOT 112)	Botany Supportive Paper I- Theory
UBOT 111 (P)	Thallophytes, Microbes & Plant Pathology- Practical
UBOT 112 (P)	Botany Supportive Paper I-Practical
AECC- 1 (PADM 113)	Public Administration

SEMESTER-II

DSC- 1B (UBOT 121)	Archegoniatae (Bryophytes, Pteridophytes, Gymnosperms and Paleobotany)- Theory
DSC- 2B (UBOT 121)	Botany Supportive Paper II- Theory
UBOT 121(P)	Archegoniatae (Bryophytes, Pteridophytes, Gymnosperms and Paleobotany)- Practical
AECC- 2 (ENVS 123)	Environmental Studies

SEMESTER-III

DSC- 1C (UBOT 231)	Development Botany (Cell Biology, Angiosperm Anatomy and Embryology)- Theory
DSC- 2C (UBOT 232)	Medicinal Botany- Theory
SEC- 1 (UBOT 233)	External Morphology of Angiosperms
UBOT 231(P)	Development Botany (Cell Biology, Angiosperm Anatomy and Embryology)- Practical
UBOT 232(P)	Medicinal Botany- Practical

SEMESTER-IV

DSC- 1D (UBOT 241)	Field Botany (Ecology and Angiosperms Taxonomy)- Theory
DSC- 2D (UBOT 242)	Economic Botany
SEC- 2 (UBOT 243)	Herbal Botan
UBOT 241 (P)	Field Botany (Ecology and Angiosperms Taxonomy)-Practical
UBOT 242 (P)	Economic Botany- Practical

SEMESTER-V

SEC- 3 (UBOT 351)	Genetics
DSE- 1A (UBOT 352)	Molecular Biology- Theory
DSE- 1A (UBOT 353)	Plant Physiology and Biochemistry- Theory
DSE- 2A (UBOT 354)	Mushroom Culture- Theory
DSE- 3A (UBOT 355)	Biofertilizers and Organic Farming- Theory
UBOT 356	Biostatistics and Computer Applications in Biology- Theory
GE- 1 UBOT 357	Intellectual Property Rights
UBOT 352 (P)	Molecular Biology- Practical
UBOT 353 (P)	Plant Physiology and Biochemistry- Practical
UBOT 354 (P)	Mushroom Culture- Practical
UBOT 355 (P)	Biofertilizers and Organic Farming- Practical
UBOT 356 (P)	Biostatistics and Computer Applications in Biology- Practical

SEMESTER-VI

SEC- 4 (UBOT 361)	Plant Breeding
DSE- 1A (UBOT 362)	Plant Biotechnology- Theory
DSE- 1A (UBOT 363)	Project Work
DSE- 2B (UBOT 364)	Horticulture- Theory
DSE- 3B (UBOT 365)	Plant Tissue Culture- Theory
UBOT 366	Ethnobotany- Theory
GE- 2 (UBOT 367)	Green House Technology
UBOT 362 (P)	Plant Biotechnology - Practical
UBOT 364 (P)	Horticulture - Practical
UBOT 365 (P)	Plant Tissue Culture - Practical
UBOT 366 (P)	Ethnobotany- Practical

DEPARTMENT OF PHYSICS

B.Sc. in Physics

SEMESTER-I**Course Code****Paper Title**

DSC- 1A (PHYS 111)	Mechanics of particles, Rigid Bodies and Continuous Media
DSC- 2A (PHYS 112)	Thermal and Statistical Mechanics

AECC- 1(PADM 111)	Allied Maths- I Public Administration
SEMESTER-II	
DSC- 1B (PHYS 121)	Oscillations, Waves and Acoustics
DSC- 1B (PHYS 122)	Optics
AECC- 2 (ENVS 123)	Allied Maths- II Environmental Studies
Lab- 2 (PHYS 120)	Physics Practical-II
SEMESTER-III	
LT3(2)	Language- III
EN3-N	English- III
DSC- 1C (PHYS 231)	Electricity and Magnetism
DSC- 1C (PHYS 232)	Modern Physics and Relativity
DSC- 1C (PHYS 230)	Physics Laboratory- III Allied Chemistry- I
Lab- 3 (PHYS 130)	Chemistry Practical- I
SEMESTER-IV	
LT4(2)	Language- IV
EN4-N	English- IV
DSC- 1D (PHYS 241)	Quantum Mechanics
DSC- 2D (PHYS 242)	Electronics
DSC- 3D (PHYS 240)	Physics Practical- IV Allied- Chemistry- II
Lab- 4 (PHYS 140)	Chemistry Practical- II
SEMESTER-V	
PHYS 350	Physics Laboratory- V
PHYS 351	Physics Laboratory- VI
PHYS 352	Solid State Physics
PHYS 353	Atomic and molecular Spectroscopy
PHYS 354	Digital Electronics
PHYS 355 or PHYS 356	Elective course- I

SEMESTER-VI

PHYS 360	Physics Laboratory- VII
PHYS 361	Physics Laboratory- VIII
PHYS 362	Numerical Methods and Computational Physics
PHYS 363	Nuclear Physics
PHYS 364	Renewable Energy and Energy Harvesting
PHYS 365 or 366	Elective course- II

DEPARTMENT OF CHEMISTRY

B.Sc. (Chemistry)

SEMESTER- I

Course Code	Paper Title
DSC- 1A (UCHM 111)	General Chemistry-I
DSC- 3A (UCHM 116)	General Chemistry Practical-I
AECC- 1 (PADM 111)	Public Administration

SEMESTER-II

DSC- 1B (UCHM 121)	General Chemistry- II
DSC- 3B (UCHM 126)	General Chemistry Practical- II
AECC- 2 (ENVS 121)	Environmental Studies

SEMESTER-III

DSC- 1C (UCHM 231)	Physical Chemistry- I
DSC- 2C (UCHM 232)	Inorganic Chemistry- I
DSC- 3C (UCHM 233)	Physics- I
DSC- 4C (UCHM 236)	Physical and Inorganic Chemistry- Practical
DSC- 5C (UPHY 238)	Physics Practical- I
SEC- 1(Any one to be selected UCHM 234 / UCHM 235 / UCHM 237)	IT skills for chemistry / Basic Analytical Chemistry / Chemical Technology and Society

SEMESTER-IV

DSC- 1D (UCHM 241)	Physical Chemistry- II
DSC- 2D (UCHM 242)	Organic Chemistry- I

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DSC- 3D (UPHY 243)	Physics- II
DSC- 4D (UCHM 246)	Physical and Organic Chemistry- Practical
DSC- 5D (UPHY 248)	Physics Practical- II
SEC- 2 (Any one to be selected UCHM 244 / UCHM 245 / UCHM 247)	Analytical and Clinical Biochemistry / Chemoinformatics / Business Skills for Chemists

SEMESTER-V

DSC- 1E (UCHM 351)	Inorganic Chemistry- II
UCHM 352	Applications of Computers in Chemistry Applications of Computers in Chemistry - Practical
UCHM 353	Analytical Methods in Chemistry Analytical Methods in Chemistry- Practical
DSE- 1A DSE- 2A (Any two to be selected) (UCHM 354)	Nano Chemistry Nano Chemistry- Practical
UCHM 355	Green Chemistry Green Chemistry- Practical
UCHM 356	Organometallics, Bioinorganic Chemistry & Polynuclear hydrocarbons Organometallics, Bioinorganic Chemistry & Polynuclear hydrocarbons- Practical
UCHM 357	Research Methodology
DSC- 2E (UCHM 350)	Inorganic Chemistry Practical - II
GE- 1	A course from other department
SEC- 3 (Any one to be selected UCHM 358 / UCHM 359)	Green Methods in Chemistry / Pharmaceutical Chemistry

SEMESTER-VI

DSC- 1F (UCHM 361)	Organic Chemistry - II
UCHM 362	Analytical Chemistry Analytical Chemistry - Practical
UCHM 363	Polymer Chemistry

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	Polymer Chemistry - Practical
DSE- 1B DSE- 2B (Any two to be selected) (UCHM 364)	Molecular Modelling & Drug Design Molecular Modelling & Drug Design - Practical
UCHM 365	Industrial Chemicals & Environment Industrial Chemicals & Environment - Practical
UCHM 366	Dissertation
DSC- 2F (UCHM 360)	Organic Chemistry Practical -II
GE- 2	A course from other department
SEC- 4 (Any one to be selected, UCHM 367 / UCHM 368)	Forensic Chemistry / Fuel Chemistry

DEPARTMENT OF ZOOLOGY

(Allied Zoology for Botany Main)

SEMESTER-I

Course Code	Paper Title
UZOC 112	Basic Zoology
UZOP 115	Basic Zoology Practical

SEMESTER-II

UZOC 122	Animal and Human Welfare
UZOP 125	Animal and Human Welfare Practical

DEPARTMENT OF ZOOLOGY

(Allied Zoology for Chemistry Main)

SEMESTER-I

Course Code	Paper Title
UZOC 112	Basic Zoology
UZOP 115	Basic Zoology Practical

SEMESTER-II

UZOC 122	Animal and Human Welfare
UZOP 125	Animal and Human Welfare Practical

DEPARTMENT OF HOME SCIENCE

B.Sc. (Home Science)

SEMESTER-I

Course Code	Paper Title
DSC- 1A (UHSC 111)	Food Science- Non perishable ingredients
DSC- 2A (UHSC 112)	Human Physiology
AECC- 1 (PADM 111)	Public Administration
UHSC (112(P))	Human Physiology - Practical

SEMESTER-II

DSC- 1B (UHSC 121)	Food Science- Perishable ingredients
DSC- 2B (UHSC 122)	Food Microbiology
AECC- 2 (ENVS 123)	Environmental Studies
UHSC (121(P))	Food Science - Practical
UHSC (121(P))	Food Microbiology - Practical

SEMESTER-III

MIL3	Tamil/French/Hindi- III
ENGL3 (ENGL 232)	English-III
DSC- 1C (UHSC 231)	Fundamentals of Human Nutrition
DSC- 2C (UHSC 232)	Dietetics of Normal Conditions
SEC- 1 (UHSC 233)	Fundamentals of Tourism & Hospitality Management
UHSC 231- PI	Fundamentals of Human Nutrition- Practical

SEMESTER-IV

MIL4	Tamil/French/Hindi- IV
ENGL4 (ENGL 242)	English- IV
DSC- 1D (UHSC 241)	Dietetics of Therapeutic conditions
DSC- 2D (UHSC 242)	Human Development
SEC- 2 (UHSC 243)	Computer Applications
(UHSC 232 & 241- PE)	Dietetics- Practical
(UHSC 242- PI)	Human Development- Practical
(UHSC 243- PE)	Computer Applications- Practical

SEMESTER-V

SEC- 3 (UHSC 351)	NGOs and Corporate Responsibilities
1 A UHSC 352	Fundamentals of Textiles
2 A UHSC 353	Family resource Management
3 A UHSC 354 (Choose 3 out of 5) 352 and 353 is compulsory for Home science	Family Dynamics
UHSC 355	Nutritional Assessment and Surveillance
UHSC 356	Extension Education
GE 1 UHSC 357	Fundamentals of Adolescent Health

SEMESTER-VI

SEC- 4 (UHSC 361)	Entrepreneurship Development
1 B UHSC 362	Clothing Care & Construction
2 B UHSC 363	House and Interior Decoration
3 B UHSC 364 (Choose 3 out of 5) 352 and 353 is compulsory for Home science	Personal Finance and Consumer Studies
UHSC 365	Food Safety and Quality Control
UHSC 366	Gender and Development
GE 2 UHSC 367	Alternate Healing Traditions in India
UHSC 352 & UHSC 362 (PE)	Textiles & Clothing Construction
UHSC 363 (PE)	House and Interior Decoration

DEPARTMENT OF COMPUTER SCIENCE

B.Sc. in Computer Science

SEMESTER- I

Course Code	Paper Title
DSC- 1A (CSCS 113)	Introduction tp problem solving using C
DSC- 2A (CSCS 114)	Digital Electronics
AECC- 1 (PADM 115)	Public Administration
DSC- 1Lab (CSCS 116)	'C' language Lab
DSC- 2Lab (CSCS 117)	Digital Lab

SEMESTER-II

DSC- 1B (CSCS 123)	PYTHON Programming
DSC- 2B (CSCS 124)	Data Structures and Algorithms
CSCS 125 / 126	Mathematics for Computer Science / Numerical Methods
AECC- 2 (ENVS 127)	Environmental Studies
DSC- 3Lab (CSCS 128)	PYTHON Lab
CSCS 129	Data Structure & Algorithm lab

SEMESTER-III

DSC- 5 (CSCS 231)	Database Management System
DSC- 6 (CSCS 232)	Visual Programming using C#
DSC- 7 (CSCS 233)	Computer Networks
DSC- 8 (CSCS 234)	Software engineering
GE- 2 (1 out of 2)- (CSCS 235 / CSCS 236)	Probability and Statistics / Automata Theory and Computations
DSC- 6 (CSCS 237)	Visual Programming & DBMS- Lab
DSC- 7 (CSCS 238)	Network- Lab
SEC (1 out of 2)- (CSCS 201 / CSCS 202)	SEC- 1 Soft skill / SEC- 2 Office Automation

SEMESTER-IV

DSC- 9 (CSCS 241)	Operating Systems
DSC- 10 (CSCS 242)	Object Oriented Programming using Java
DSE1 / - DSE 2 (2 out of 5 streams) - (CSCS 243	Client Server Computing / Data Warehousing / Object Oriented System Design /
CSCS 244 / CSCS 245 / CSCS 246 / CSCS 247)	Principles of Information Security / Principles of Programming Languages
OE- 2 (1 out of 2)- (CSCS248 /CSCS 249)	Distributed Systems / Computer Graphics
DSC- 10 Lab (CSCS 250)	Object Oriented Programming using Java- Lab
SEC (1 out of 2)- (CSCS 301 / CSCS 302)	SEC- 3 Programming with C++ / SEC- 4 Programming with PHP

SEMESTER-V

DSC- 11 (CSCS 351)	Web Technology
DSE- 3 DSE- 4 (2 out of 5 streams) (CSCS 352)	Services Computing
CSCS 353	Data Mining
CSCS 354	Software Architecture
CSCS 355	Cryptography and Network Security
CSCS 356	System Software
OE 2 (1 out of 2) (CSCS 357)	Artificial Intelligence
CSCS 358	Introduction to E-Commerce
DSC11 (Lab) (CSCS 359)	Web Technology lab
SEC (1 out of 3) SEC- 5	Android Programming
SEC- 6	PROLOG Programming
SEC- 7	Software Testing
Compulsory CSCS404	Online Course / In-Plant Training (2 weeks) /
SEC-8	One month Internship / mini project

SEMESTER-VI

DSC- 12 (CSCS 361)	Microprocessors & Microcontrollers
DSC- 13 (CSCS 362)	PROJECT
DSE- 5 DSE- 6 (2 out of 5 streams) (CSCS 363)	Cloud Computing
CSCS 364	Foundations of Data Analytics
CSCS 365	Software Quality Management
CSCS 366	Ethical Hacking
CSCS 367	Principles of Compiler Design
DSC- 12 (Lab) (CSCS 368)	Microprocessor lab

DEPARTMENT OF HISTORICAL STUDIES

B.A. in Historical Studies

SEMESTER-I

Course Code	Paper Title
DSC- 1A (HIS 111)	History of India up to 650 C.E.
DSC- 2A (HIS 112)	Introduction to Ancient Civilizations
AECC- 1 (PADM 111)	Public Administration

SEMESTER-II

DSC- 1B (HIS 121)	History of India 650 – 1506 C.E.
DSC- 2B (HIS 122)	Middle Ages in Europe 476 – 1453 C.E.
AECC- 2 (ENVS 123)	Environmental Studies

SEMESTER-III

DSC- 1C (HIS 231)	History of India (1526 – 1707 CE)
DSC- 2C (HIS 232)	
SEC- 1 HIS 233 or HIS 233b	Introduction to Human rights or Understanding Heritage

SEMESTER-IV

DSC- 1D (HIS 241)	History of India (1707 – 1857 CE)
DSC- 3D (HIS 242)	History of Europe (1789 – 1871 CE)
SEC- 2 (HIS 243)	Indian Constitution

SEMESTER-V

SEC 3 HIS 351	Introduction to Study of Archaeology
DSE 1A, DSE 2A, DSE 3A	
HIS 352	History of India 1858- 1947 C.E
HIS 353	History of World 1871-1945 C.E
HIS 354	History of South India upto 1335 C.E
HIS 355	History of USA from Colonization to 1865 C.E
HIS 356	History of China 1839-1950 C. E. History of South India-I- Sangam Age to Imperial Cholas History of China and Japan (1839- 1945 AD)
GE 1 HIS 357a or HIS 357b	History of Pondicherry upto 1674 C.E or History of Andaman and Nicobar Islands- I

SEMESTER-VI

SEC 4 HIS 361	Introduction to Indian Achitecture
DSE 1A, DSE 2A, DSE 3A	
HIS 362	India since Independence1947 - 2000 C.E

HIS 363	International Relations 1945 - 2000 C.E
HIS 364	History of South India1336 - 1800C.E
HIS 365	History of USA 1865 - 1945 C.E
HIS 366	History of Japan 1868-1951 C. E.
GE 2 HIS 367a or HIS 367b	History of Pondicherry 1674 -1954 C.E or History of Andaman and Nicobar Islands- II

DEPARTMENT OF COMMERCE

B.Com.

SEMESTER-I

Course Code	Paper Title
DSC- 1A (BCGN 111)	Financial Accounting
DSC- 2A (BCGN 112)	Business Law
AECC- 1 (PADM 113)	Public Administration

SEMESTER-II

DSC- 1B (BCGN 121)	Business Management
DSC- 2B (BCGN 122)	Company Law
AECC- 2 (ENVS 123)	Environmental Studies

SEMESTER-III

DSC- 1C (BCGN 231)	Goods and Service Tax
DSC- 2C (BCGN 232)	Business Statistics
DSC- 3C (BCGN 233)	Management Accounting- I
SEC- 1 (BCGN 234)	Communicative Skills

SEMESTER-IV

DSC- 1D (BCGN 241)	Management Accounting- II
DSC- 2D (BCGN 242)	Cost Accounting
DSC- 3D (BCGN 243)	Income Tax
SEC- 2 (BCGN 244)	Arithmetic Skills

SEMESTER-V

SEC- 3 (BCGN 351)	Computer Applications Skills
DSE- 1A (BCGN 352)	Financial Management

DSE- 2A (BCGN 353)	Financial Market Operations
DSE- 3A (BCGN 354)	Principles of Marketing
DSE- 4A (BCGN 355)	Consumer Behaviour
DSE- 5A (BCGN 356)	Corporate Accounting
GE- 1 (BCGN 357)	Principles of Micro Economics

SEMESTER-VI

SEC- 4 (BCGN 361)	Entrepreneurial Skills
DSE- 1B (BCGN 362)	Bank Management
DSE- 2B (BCGN 363)	Essential of E-commerce
DSE- 3B (BCGN 364)	Auditing
DSE- 4B (BCGN 365)	Organizational Behaviour
DSE- 5B (BCGN 366)	Human Resource Management
GE- 1 (BCGN 367)	Indian Economy

DEPARTMENT OF CORPORATE SECRETARYSHIP

B. Com (Corporate Secretaryship)

SEMESTER-I**Paper Title**

DSC- 1A (BCCS 111)	Financial Accounting
DSC- 2A (BCCS 112)	Business Law
AECC- 1 (PADM 113)	Public Administration

SEMESTER-II

DSC- 1B (BCCS 121)	Business Management
DSC- 2B (BCCS 122)	Company Law
AECC- 2 (ENVS 123)	Environmental Studies

SEMESTER-III

DSC- 1C (BCCS 231)	Goods and Service Tax
DSC- 2C (BCCS 232)	Business Statistics
DSC- 3C (BCCS 233)	Management Accounting- I
SEC- 1 (BCCS 234)	Communicative Skills

SEMESTER-IV

DSC- 1D (BCCS 241)	Management Accounting- II
DSC- 2D (BCCS 242)	Cost Accounting
DSC- 3D (BCCS 243)	Income Tax
SEC- 2 (BCCS 244)	Arithmetic Skills

SEMESTER-V

SEC- 3 (BCCS 351)	Computer Applications Skills
DSE- 1A (BCCS 352)	Secretarial Practice
DSE- 2A (BCCS 353)	Corporate Control System
DSE- 3A (BCCS 354)	Corporate Financial Management
DSE- 4A (BCCS 355)	Money and Financial System
DSE- 5A (BCCS 356)	Corporate Accounting
GE- 1 (BCCS 357)	Principles of Micro Economics

SEMESTER-VI

SEC- 4 (BCCS 361)	Entrepreneurial Skills
DSE- 1B (BCCS 362)	Corporate Auditing
DSE- 2B (BCCS 363)	Corporate Governance
DSE- 3B (BCCS 364)	Principles of Marketing
DSE- 4B (BCCS 365)	Research Techniques
DSE- 5B (BCCS 366)	Institutional Training and Reports
GE- 1 (BCCS 367)	Indian Economy

POST-GRADUATE COURSES**DEPARTMENT OF ENGLISH**

M.A. (English)

SEMESTER-I**Course Code****Paper Title**

11(5)	English Poetry
12(5)	Indian Writing in English
13(5)	English Prose and Fiction
14(5)	Mass Communication & Journalism

SEMESTER-II

21(5)	English drama
22(5)	American Literature
23(5)	Modern Linguistics & Stylistics
24(5)	Literary Theory-I

SEMESTER-III

31(5)	Gender & Literature
32(5)	Shakespeare
33(5)	Translation : Theory & Practice
34(5)	Literary Theory-II

SEMESTER-IV

41(5)	Post-Colonial Literature
42(5)	Comparative Literature & Literature in Translation
43(5)	English Language Teaching
44(5)	General Essay / Project Work

DEPARTMENT OF HISTORICAL STUDIES

M.A. (Historical Studies)

SEMESTER-I

Course Code	Paper Title
Hist. 404	Early Indian Society and Economy
Hist. 405	Ancient Societies
Hist. 420	History of Modern India (1707- 1857)
Hist. 440	French Colonialism in India (1664-1954)

SEMESTER-II

Hist. 421	History of Modern India (1858- 1964)
Hist. 414	Society and Economy in Medieval India (1000- 1707)

Hist. 434	Medieval Societies
Hist. 446	History of USA(Twentieth Century)

SEMESTER-III

Hist. 410	Historiography & Historical Methods
Hist. 409	Early Medieval South India (550-1300)
Hist. 449	Intellectual History of the western World
Hist. 437	Diplomatic History of Europe (1870-1919)

SEMESTER-IV

Hist. 424	Society and Economy of Colonial India
Hist. 425	Twentieth Century World
Hist. 426	Indian Architecture
Hist. 450	Social and Agrarian Movements in Modern India

DEPARTMENT OF PLANT SCIENCE

M.Sc. (Plant Science)

SEMESTER-I

Course Code	Paper Title
Paper-I - 11 (4)	Plant Diversity –I(Algae, Fungi, Lichens & Bryophytes)
Paper-II - 12 (4)	Plant Diversity-II (Pteridophytes, Gymnosperms & Paleobotany)
Paper-III - 13 (4)	Plant Anatomy, Embryology & Laboratory Techniques
Practical-I - P1 (4)	Covering above Three Papers

SEMESTER-II

Paper-IV - 21 (4)	Plant Diversity-III (Taxonomy of Angiosperms)
Paper- V - 22 (4)	Plant Ecology, Resource Utilization & Conservation

Paper- VI - 23 (4) Biostatistics & Computer Applications
in Biology

Practical-II - P2(4) Covering above Three Papers

SEMESTER-III

Paper-VII - 31 (4) Biochemistry & Plant Physiology

Paper-VIII - 32 (4) Cell Biology & Genetics

Paper-IX - 33 (4) Microbiology & Plant Pathology

Practical-III - P3 (4) Covering above Three Papers

SEMESTER-IV

Paper-X - 41(4) Plant Molecular Biology &
Bioinformatics

Paper-XI - 42 (4) Plant Biotechnology

Paper-XII – 43 (4) Project (Individual)

Practical-IV – P4 (4) Covering above Two Papers

COLLEGE ADMISSION

Committee for CENTRALISED ADMISSION COMMITTEE (CENTAC) 2019-20 is coordinated and regulated the activities connected to student's admission for the year 2019-20 through counselling mode. The eligibility criteria and procedures for admission of candidates to first year of various under graduate / Post graduate courses offered by the college are available in the Information Bulletin 2019-20.

SCHEDULE OF FEES *

NOTE : If a student after joining, leaves the college during the term, she shall have no right to claim a refund of any portion of the fee remitted except the caution money deposit. Every Student should pay every year the following special fees:

FEE STRUCTURE FOR UNDER GRADUATE COURSES 2019-2020

Sl. No.	Fees	BA History B.Com C.S.	BA Eng/Maths/ Phy./Che./Bot. Home Science	B.Com. Bsc. Comp. Sci.
		Resident ₹	Resident ₹	Resident ₹
1	Tuition Fees	200	200	200
2	Athletic Association	150	150	150
3	College Day	150	150	150
4	College Magazine	75	75	75
5	Departmental Association & Students Development Fund	100	100	100
6	College Calendar	50	50	50
7	Reading Room / Library (Govt.)	25	25	25
8	Admission Fee	10	10	10
9	Laboratory fees	0	100	300
10	Fine Arts Association	50	50	50
11	Stationery Fee, Test & Exam Fees (Govt.)	75	75	75
12	Caution Money Deposit	100	100	100
13	Identity Card	75	75	75
14	Group Insurance	100	100	100
15	College Maintenance	100	100	100
16	Higher Secondary Exam conducted by Tamil Nadu	150	150	150
17	Athletic Association (Admission only) Pondicherry University	150	150	150
18	University Development Fund	100	100	100
19	Library fees	30	30	30

20	Co operative stores	10	10	10
21	Flag Day (Govt.)	40	40	40
22	PTA	150	150	150
23	e-learning resources	60	60	60
	Total Fees	1950	2050	2250
	Non Resident Additional Fees	300	300	300
	Higher Secondary Exam conducted by other than Tamil Nadu Additional Fees	350	350	350

FEE STRUCTURE FOR UNDER GRADUATE AND POST GRADUATE COURSES FOR UG-II AND UG-III AND PG-II YEAR OF 2019-2020

Sl. No.	Course	II year (₹)	III year (₹)
1	M.A. History	1250	-
2	M.A. English	1350	-
3	M.Sc. Plant Science	1350	-
4	B.A. History	1250	850
5	B.A. English	1350	850
6	B. Com	1350	850
7	B. Com C.S.	1350	850
8	B.Sc. Mathematics	1350	900
9	B.Sc. Physics	1350	900
10	B.Sc. Chemistry	1350	900
11	B.Sc. Botany	1350	900
12	B.Sc. Home Science	1550	1100
13	B.Sc. Computer Science	1550	1100
	Additional Fees Non-residents	300	220

CO-OPERATIVE STORES

This college has Co-operative store under the supervision of the Principal of the college as Chairperson and one of the faculty members as the Secretary. Additionally, with the help of an appointed Store-Manager, this store has been contributing its precious services to the welfare of the college members in general and students in particular. In addition, a Board of Directors represented by the students belonging to the various courses is also actively functional to manage the store with full transparency and accountability. The Co-operative store is set up to supply the stationery items, packed food materials, snacks items and other needful items to the students and other members of the college at discount rate Xerox facility is also available in college Co-operative store to deliver the needful services for college members of relatively low cost. Moreover, Co-operative store's account and transaction is being audited regularly by government appointed auditors and annual account statement is being sent on time to the government.

RULES OF ATTENDANCE AND LEAVE OF ABSENCE

1. Each student should be in her place in the class punctually at stated periods for lecture classes, practicals, tutorials *etc.*
2. Attendance will be taken during each period and absence during any period in a session will be treated as absence for that whole session.
3. A student entering a class after the commencement can do so only after obtaining the permission of the teacher engaging the class. Late-comers will be marked late and three late marks will be counted as a day's absence.

4. No student shall be absent without leave. Applications for leave must be made in advance and addressed to the HOD in the following form:

- (1) Name of the student :
 (2) Class with main subject :
 (3) Roll number :
 (4) Period of leave :
 (5) Reason for leave :
 (6) Signature of Parent or Guardian :
 (7) Date of application :

Signature of the Student.

Remarks of the tutor :

5. The Tutor can grant leave up to three days. Leave for longer periods will be granted by the Principal on the recommendation of the Tutor. All leave letters so granted shall be filed by the office and will be considered for recommending applications for condonation of shortage of attendance, within the permissible limits, at the time of sending up the candidates for the University examinations. Late applications will not be considered.

6. Leave application must always be submitted in advance. In case the absence is due to unforeseen circumstances an application for leave for the period of absence must be submitted as soon as possible and not later than the first day of return to the college. In case if sickness extending over more than three days, the Principal may, if he deems it necessary, ask for the production of a medical certificate.

7. If a student absents herself for a week without applying for leave, her name will be struck off the rolls.

8. The total number of days of absence (with and without leave) of the students will be put up every month on the notice board. Students are advised to ensure that they do not lose attendance beyond the permissible number of days. No individual warning will be issued to them regarding their attendance position.

9. The annual certificate of attendance required by the University for admission to the University examination will be granted by the principal only on the following conditions:

- (a) The conduct and the progress of the student have been satisfactory.
 (b) The student has put in the prescribed minimum of 75% of attendance in the semester; and
 (c) In case of science students 90% of the prescribed practical work has been done by them.

RULES OF DISCIPLINE

1. The Principal of the college shall have complete power for the maintenance of the students' discipline in the college. He may frame and issue from time to time disciplinary rules of a temporary or permanent character, regulating the conduct of the students within the campus and outside the college.

2. The Principal shall have the power to inflict punishments like fine, suspension and rustication.

3. The Principal will directly communicate with the parents/guardians of the students who are academically weak and who do not show any improvement, whose attendance is irregular or whose conduct is unsatisfactory. The names of the students found incorrigible even after warning, may be removed from the rolls after intimation to the parents or guardians. The decision of the Principal in this matter shall be final.

4. Students of the college going on a strike in any way and indulging in acts of indiscipline and actions that may lead to dislocation of work in the institution shall immediately forfeit their scholarship, fee concessions *etc.* such students may even be suspended or terminated.

5. Rotations or complaints from individuals or groups to any higher authority must be submitted through the Principal.

CONDUCT AND BEHAVIOUR

1. Each student must attend the college decently dressed. Tight garments such as Jeans, Pants, *etc.* must be avoided.

2. On the teacher entering the class room, the students shall rise and remain standing till they are asked to sit or till the teacher takes his seat.

3. Every student must obey the teachers and respectfully carry out their instructions. The students shall observe politeness towards the non-teaching staff of the college and behave decorously with their fellow students.

4. No student shall leave the class room or laboratory without the teacher's permission or until after the teacher has left the room or has asked the class to disperse.

5. Students must observe strict silence in the classes and listen to the lectures attentively, without distracting the attention of others.

6. Students must move silently when changing their class rooms. They must observe strict silence during the lunch break and the interval between two periods.

7. Students are forbidden from making any sort of noise in the corridors or vicinity of rooms, where classes are in progress. Students having no classes must remain quiet and spend their time usefully in the library/reading room.

8. Students are expected to be present in their class rooms or laboratories at the appointed hour.

9. Each student is expected to provide herself with all the necessary text-books. Science students must bring their observation note-books to the practical sessions and submit their fair record note-books regularly on the appointed dates. Failure to do so may entail her losing the day's practical work.

10. Each student should care for the college property and refrain from indulging in any activity that may damage it. Students to whom books or any other college property are entrusted will be held responsible for their preservation in a good condition and in the event of their being lost, they will be required to replace them or repay their cost. Any student breaking or damaging any college property will be required to pay the cost of repair or replacements. In case of willful damage, she will also be punished in such manner as the Principal may think fit.

11. Students are prohibited from organizing any meeting or entertainments in the college or collecting money for any purpose without the permission of the Principal.

12. Students guilty of going over to other colleges and institutions to take part in acts of indiscipline such as organizing demonstrations and strikes would be deemed culpable and would be punished accordingly.

13. Students shall not hold meetings for criticizing the conduct of the University or the college authorities. Such meetings shall be deemed unlawful and the Principal may take such action as he/she deems necessary.

14. Students are strictly prohibited from using any mobile or cell phones in the college campus, even in silent mode also is not acceptable.

15. Ragging is a punishable offence to the extent of summary expulsion from the college.

16. The name of the college or its authorities shall not be used in any publications or in any manner without the permission of the Principal.

17. No class or group of student should engage themselves in any public activity, even on purely social nature, without the Principal's permission.

18. Students should refrain from participating in party or commercial politics.

TUTORIAL SYSTEM

Each student on the college roll is assigned to the care of one of the members of the staff who will assist and advise her on any matter, personal or academic. There will be a wards' meeting once a week when the tutors concerned will meet their wards and take note of their progress in their studies, health and other problems. The wards should not hesitate to consult their tutors on all matters for which they need their advice.

The leave application should be submitted through the tutor. The tutor shall maintain a record of the leave taken by his/her wards. When the tutor is on leave, the student should wait for his/her return to duty to submit the leave application.

LABORATORIES

During practical, the student should handle the apparatus carefully. All breakages, losses *etc.* must be reported to the lecturers concerned as soon as they occur. The cost of things so broken or lost will be recovered from the students concerned.

N.S.S.

In order to inculcate courage, self – confidence, the spirit of social service among the students, National Service Scheme is functioning actively in this college. The entire student should enroll themselves as volunteers in the National Service Scheme at the time of admission. All the volunteers should do 120 hours of social service. Apart from this a ten days special camp will be organized by the N.S.S unit of the college. The volunteers should actively participate in the special camp. Certificates are issued to those volunteers who successfully complete the camp.

N.C.C.

To develop the students character, comradeship, discipline, leadership quality, secular outlook, to provide leadership in all walks of life and to be always available for the service of nation, N.C.C (National Cadets Corps) Army wing girls was started at A.G.C.W. in the year 2009 and is functioning under the N.C.C group Headquarters, Puducherry. At the time of admission, the students who are willing can enroll themselves as cadets in the N.C.C. The successful enrolled N.C.C. cadets will be awarded with certificate B and certificate C under the Ministry of Defence, New Delhi. Excelling cadets are awarded with Best Cadet Awards and are encouraged to enroll themselves in the disciplined service of the Nation.

LIBRARY RULES

1. The Library is accessible to the students and the staff of the college.
2. The library will remain open on all working days from 9.30 a.m. to 4.45 p.m.
3. Strict silence is to be observed in and around the Library. Failure to observe this rule will attract severe disciplinary action.

4. Students should not bring their personal belongings such as bags, boxes, note books, *etc.* inside the Library. However they may be permitted to bring sheets of paper for taking notes.

5. Readers shall be responsible for any damage, or injury done to the books or other reading materials and shall be required to replace such books / materials at their own cost.

6. While borrowing a book the borrower should examine the condition of the book. Damage, if any, should be brought to the notice of the library staff.

7. Writing, marking, underlining or disfiguring the reading materials will attract severe disciplinary action.

8. In case replacement is not possible for a book / periodicals lost or damaged, the cost will be recovered as noted below:

- (i) Double the book value of the book/ periodical lost or damaged if it is available in the market.
- (ii) Four times the book value of the book / periodical if it is out of print.

9. Library borrowers' tickets will be issued to the members and books can be borrowed against the library tickets only. The number of tickets that one is entitled will be decided by the college council.

10. Members are responsible for the library tickets issued to them. Sub-lending of books / transfer of tickets is not permitted.

11. Loss of library tickets should be reported immediately to the Librarian. Duplicate tickets / clearance will be issued only after a month from the date of report. During this period the member should try to trace out the lost ticket.

12. The borrower to whom a ticket is issued shall be responsible for any loss or non-return of book(s) issued against that library ticket. A fine of rupees Fifty of Library tickets will be collected for the loss.

13. The validity of the library tickets in the case of outgoing students expires on the last working day of the college. Therefore they should surrender the tickets on or before the last working day.

14. The library is following closed access system. The student should make a request in the prescribed form available in the library for the issue of books before 1.00 PM. Books will be issued between 3.00 PM - 4.00 PM on the same day.

15. Books are generally issued for a fortnight. Extension of time will be granted in case there is no demand for the same book. More than three consecutive renewals will not however be allowed.

16. Facility for making reservation of books is available in the library.

17. Borrowers should return the books on or before the stipulated dates. Overdue charges 1 rupees per book per day will be collected from the defaulters for the first 14 days of default. For the subsequent days a fine 2 rupees per day will be collected.

18. Absence from the college will not be taken as a valid reason for the late return of books.

19. Certificates / Hall tickets will be issued only after clearing all the outstanding dues in the library.

20. The Librarian may recall any books issued even if the loan period is not over.

21. Books categorized as reference will not be lent out.

22. The library staff will be glad to assist the readers in selecting the required reading materials.

23. The above rules are applicable to the Book Bank books also with modifications regarding loan period, issue methods and eligibility criteria.

COLLEGE MAGAZINE

The college magazine will be published once a year. The editor of the magazine will be assisted by an Editorial Board consisting of the staff members and students.

COLLEGE DAY

College day will be celebrated every year in the second semester.

SPORTS DAY

The sports day is celebrated in the second semester.

FEES

The fees for each semester should be paid on or before the 10th working day of each semester. Payments in installments will not be entertained. If a student fails to pay the fees due by her on the day fixed for payment she will have to pay a fine of twenty-five paise per day and if the fee is not paid within the end of the month her name will be struck off the rolls. If re-admitted she must, in addition to the fees and fines due, pay a re-admission fee of ₹ 2.00.

STUDENTS' COUNCIL

A students' council will be set up as per the following guide lines based on the order of the Education Department *vide* Note No. Edn/Dtd. 54613/coll.Edn/91. Dated 10.09.1991

1. The students' council shall consist of all the elected class representatives in the college. They will elect a President, Secretary and a Treasurer.

2. The ex-officio President of the council will be the Principal of the college. The ex-officio President can nominate two staff advisers to assist him/her in the meetings of the students' council.

3. All decisions taken by the students' council should be taken by a majority of the total members present and they should be put up to the Principal for his/her assent and approval. The quorum for the meetings of the students' council shall be one-third of the council members.

4. Any dispute relating to the conduct of the election of the students' council shall be referred to the Director of Collegiate & Technical Education whose decision shall be final.

5. Secretary (Education) shall be the authority to call for any file relating to the election of the students' council of any college and to examine its propriety, validity and correctness.

PARENT TEACHER ASSOCIATION

All the teachers of the college and all the parents/legal guardian of the students shall be members of this association. This association intended to foster good relationship between teachers, students and their parents. This association helps to create a keen interest in the affairs of the college, to imitate prizes and scholarships for the students and to provide amenities for the students and the staff.

GENERAL COUNCIL

1. The Principal shall be the patron of the respective council.
2. The council shall jointly participate / organize all functions of the institution under the overall guidance of the Principal and the staff advisers to the council.
3. The functions of the respective departments shall be organized by the Secretary of the Department concerned. (The elected Chairman and General Secretary will also continue to be the Secretary for the subject / forum area of activity from which they have been chosen).
4. In all such cases the council / the Secretaries concerned may Co-opt. other students / volunteers or members with the prior approval of the Principal to help them to organize the functions.

PERFORMANCE OF STUDENTS

The performance of students in attendance, discipline and college examinations will be communicated to the parent / guardian through progress reports after the completion of each term. The progress reports will be signed by the parent / guardian and should be returned to the Principal within 15 days of receipt of the progress card. If any student fails to submit the progress card in time, her parents / guardians will be summoned by the Principal. They will also be summoned if their daughters / wards are found wanting in discipline/attendance/performance in the college examinations. Their failure to appear will be viewed seriously by the College Council.

ACADEMIC PROGRESS

A student is expected to keep steady progress in her studies. If a student is indifferent in student or her attendance is poor, she may face termination from the college. The name of the student may be struck off from the rolls for unauthorized absence from the classes. Students having less than 75% of attendance will not be permitted to write the annual examination.

THE COLLEGE COUNCIL

The College Council shall consist of the Principal and the Heads of all the main departments and IQAC Co - ordinator

MONTHLY TEST

The monthly test will be conducted by the departments concerned. All students must take them. The performance of the students will be assessed carefully. Weak students will thus be identified and given proper facilities for their further improvements in studies.

RAGGING

Ragging is totally banned in the institution, and anyone found guilty of ragging and or abetting is liable to be punished appropriately.

Ragging means the following :

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student or asking the students to do any act or perform something which has the effect of causing or generating a sense ordinary course and which has the effect of causing effect the physique or psyche of a fresher or a junior student.

PUNISHMENTS

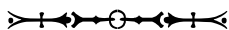
At the Institution level :

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishment for those found guilty of ragging at the institution level shall be any one or any combination of the following;

1. Suspension from attending classes and academic privileges.

2. Withholding/ withdrawing scholarship/ fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional/ national or international meet, tournament, youth festival *etc.*
6. Suspension/ expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for period ragging from 1 to 4 semesters.
9. Expulsion from the institution for a specified period.
10. Fine ragging between ₹ 25,000/- to ₹ 1 lakh.
11. Collective Punishment : When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment

Note : Those students who wish to get Transfer Certificate and Conduct Certificate from the College office should apply for the same at least two days before the required date.



OTHERS

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