



सत्यमेव जयते

GOVERNMENT OF PUDUCHERRY

AVVAIYAR GOVERNMENT COLLEGE FOR WOMEN

(NAAC Accredited with 'B' Grade)

KARAIKAL – 609 602

(AFFILIATED TO PONDICHERRY UNIVERSITY)



**ACADEMIC CALENDAR
2018-2019**

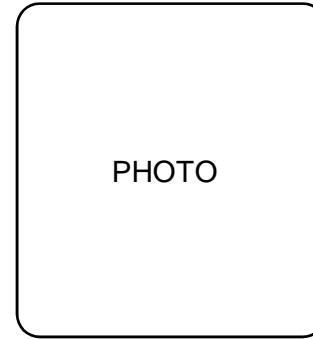
47th Year of Academic Excellence

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**ACADEMIC CALENDAR
2018-2019**



Signature of the Student

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DESCRIPTION OF THE EMBLEM



The illumination stands for knowledge. The pair of banded hands carrying the lamp of knowledge is symbolic of the sacred role played by a woman preceptor in ushering her words from the darkness of ignorance to the light of knowledge. It is the evolution of *Vidya*. The Veena below emphasizes the need for the promotion of Fine Arts in curriculum. The four lotus petals enshrining the emblem represent the four *legends of Learning Knowledge, Progress and Service*. Underneath the emblem is the college motto. “**ARS LONGA VITA BREVIS**”. Art is long, life is short.

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Member
2. Dr. K. Lenin Singh, Assistant Professor (Plant Science)
Member
3. Dr. Bibhuti Bhashan Das, Assistant Professor (Plant Science)
Member

INTRODUCTION

In the year 1972, an exclusive higher education Institution for women was established in the name of Sangam Poetess Avvaiyar by the Government of Puducherry at Karaikal as Avvaiyar Government College for Women. It was started in 1972-73 with Arts and Science Courses at Pre- university level. Later to quench the thirst of girl students for knowledge, **B.A. HISTORY** was started during 1973 – 74 and **B.A. ENGLISH LITERATURE** during 1976 – 77.

Since the girl students evinced keen interest to learn Science subjects, the Government started **B.Sc. BOTANY** main in 1977 – 78, **B.Sc. Mathematics** main in 1978 – 79, **B.Sc. Chemistry** main in 1980 – 81 and **B.Sc. Physics** main in 1985 – 86. As the demand for Commerce studies increased, **B.Com.** was started during 1984 – 85. With the establishment of the Pondicherry University during 1985-86, the college has been affiliated to it since 1986-87. Due to general demand, **B.Sc. Home Science** was started in 1995-96.

Avvaiyar Government College for Women, Karaikal entered in to a new era completing twenty five years of glorious service in the field of women's education in the year 1996-97 when it celebrated its Silver Jubilee. In recognition of the dedicated service rendered by the college in the development of women's education, the Government of Puducherry started Post- Graduate courses **M.A. English** and **M.Sc. Botany** from the academic year 1997-98 and **M.A. History** from the academic year 2000-2001. Moreover, **B.Sc. in Computer Science** was started in 1998-99 and in view of perennial increase in demand of job oriented courses, of late **B.Com in Corporate Secretaryship** was started from the academic year 2010-2011.

The College is enjoying the benefits of the status of 2(f) and 12(B) granted by the University Grants Commission and accredited at **B** grade by NAAC in the year 2016. An academic block opposite to Govt. Hospital is coming up with the financial support of RUSA, MHRD. Avvaiyar Government College for Women, Karaikal rededicates itself in the overall progress and development of women's education in Karaikal region.

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ACADEMIC GROWTH OF THE COLLEGE

Academic Year	Courses
1973 - 1974	B.A. - History
1976 - 1977	B.A. - English Literature
1977 - 1978	B.Sc. - Botany (Main)
1978 - 1979	B.Sc. - Mathematics (Main)
1980 - 1981	B.Sc. - Chemistry (Main)
1984 - 1985	B.Com.
1985 - 1986	B.Sc. - Physics (Main)
1995 - 1996	B.Sc. - Home Science (Main)
1997 - 1998	M.A. - English, M.Sc. - Botany
1998 - 1999	B.Sc. - Computer Science (Main)
2000 - 2001	M.A. - History
2010 - 2011	B.Com. - Corporate Secretaryship

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LIBRARY

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IMPORTANT ACADEMIC DATES

Sl.No.	Particulars	I Year	II & III Year
1.	Commencement of Academic session	24.08.2018	28.06.2018
2.	Closure of Admission	30.09.2018	—
3.	End of Classes	30.11.2018	07.11.2018
4.	Examination (Odd semester)	01.12.2018	14.11.2018
5.	Winter Holidays	05.12.2018 to 01.01.2019	05.12.2018 to 01.01.2019
6.	Declaration of Results	16.02.2019	16.02.2019
7.	Start of Even Semester	02.01.2019	02.01.2019
8.	End of Even Semester Classes	03.05.2019	03.05.2019
9.	Examination (Even semester)	10.04.2019	10.04.2019
10.	Summer Vacation	04.05.2019 to 26.06.2019	04.05.2019 to 26.06.2019
11.	Declaration of Results	25.07.2019	25.07.2019

CALENDAR FOR THE YEAR 2018 - 2019

JUNE 2018

Date	Days of the week	Particulars	No. of term days
28	Thu	College Re-opening after summer vacation	1
29	Fri		2
30	Sat		—
JULY 2018			
1	Sun		—
2	Mon		3
3	Tue		4
4	Wed		5
5	Thu		6
6	Fri		7
7	Sat		—
8	Sun		—
9	Mon		8
10	Tue		9
11	Wed		10
12	Thu		11
13	Fri		12
14	Sat		—

JULY 2018

Date	Days of the week	Particulars	No. of term days
15	Sun		—
16	Mon		13
17	Tue		14
18	Wed		15
19	Thu		16
20	Fri		17
21	Sat		—
22	Sun		—
23	Mon		18
24	Tue		19
25	Wed		20
26	Thu		21
27	Fri		22
28	Sat		—
29	Sun		—
30	Mon		23
31	Tue		24

3

AUGUST 2018

Date	Days of the week	Particulars	No.of term days
1	Wed		25
2	Thu		26
3	Fri		27
4	Sat		—
5	Sun		—
6	Mon		28
7	Tue		29
8	Wed		30
9	Thu		31
10	Fri		32
11	Sat		—
12	Sun		—
13	Mon		33
14	Tue		34
15	Wed	Independence day	—

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AUGUST 2018

Date	Days of the week	Particulars	No.of term days
16	Thu	De Jure Transfer Day - Holiday	—
17	Fri	Veerampattinam Car festival	35
18	Sat		—
19	Sun		—
20	Mon		36
21	Tue		37
22	Wed	Bakrid (Id -ul-Alha)*	—
23	Thu		38
24	Fri		39
25	Sat		—
26	Sun		—
27	Mon	Sree Narayana Guru Jayanthi	40
28	Tue		41
29	Wed		42
30	Thu		43
31	Fri		44

* Subject to appearance of moon

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SEPTEMBER 2018

Date	Days of the week	Particulars	No.of term days
1	Sat		—
2	Sun		—
3	Mon		45
4	Tue		46
5	Wed		47
6	Thu		48
7	Fri		49
8	Sat		—
9	Sun		—
10	Mon		50
11	Tue		51
12	Wed		52
13	Thu	Vinayagar Chathurthi - Holiday	—
14	Fri		53
15	Sat		—

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SEPTEMBER 2018

Date	Days of the week	Particulars	No.of term days
16	Sun		—
17	Mon		54
18	Tue		55
19	Wed		56
20	Thu		57
21	Fri	Muharram (Ashura Day)	58
22	Sat		—
23	Sun		—
24	Mon		59
25	Tue		60
26	Wed		61
27	Thu		62
28	Fri		63
29	Sat		—
30	Sun		—

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OCTOBER 2018

Date	Days of the week	Particulars	No.of term days
1	Mon		64
2	Tue	Gandhi Jayanthi - Holiday	—
3	Wed		65
4	Thu		66
5	Fri		67
6	Sat		—
7	Sun		—
8	Mon		68
9	Tue		69
10	Wed		70
11	Thu		71
12	Fri		72
13	Sat		—
14	Sun		—
15	Mon	St. Theresa Festival	73

8

OCTOBER 2018

Date	Days of the week	Particulars	No.of term days
16	Tue		74
17	Wed		75
18	Thu	Saraswathi Pooja & Ayudha Pooja - Holiday	—
19	Fri	Vijayadasami	76
20	Sat		—
21	Sun		—
22	Mon		77
23	Tue		78
24	Wed		79
25	Thu		80
26	Fri		81
27	Sat		—
28	Sun		—
29	Mon		82
30	Tue		83
31	Wed		84

NOVEMBER 2018

Date	Days of the week	Particulars	No. of term days
1	Thu	Puducherry liberation day - Holiday	—
2	Fri	All souls day	85
3	Sat		—
4	Sun		—
5	Mon	Deepavali Eve	—
6	Tue	Deepavali	—
7	Wed		86
8	Thu		87
9	Fri		88
10	Sat		—
11	Sun		—
12	Mon		89
13	Tue		90
14	Wed	Pondicherry university exam (odd semester starts)	91
15	Thu		92

NOVEMBER 2018

Date	Days of the week	Particulars	No. of term days
16	Fri		93
17	Sat		—
18	Sun		—
19	Mon		94
20	Tue		95
21	Wed	Milad -un-Nabi or id-e-milad*	—
22	Thu		96
23	Fri	Guru nanak birthday / Karthigai deepam	97
24	Sat		—
25	Sun		—
26	Mon		98
27	Tue		99
28	Wed		100
29	Thu		101
30	Fri		102

* Subject to appearance of moon

DECEMBER 2018

Date	Days of the week	Particulars	No. of term days
1	Sat		—
2	Sun		—
3	Mon		103
4	Tue	Last working day for odd semester	104
5	Wed	Odd semester holiday start	—
6	Thu		—
7	Fri		—
8	Sat		—
9	Sun		—
10	Mon		—
11	Tue		—
12	Wed		—
13	Thu		—
14	Fri		—
15	Sat		—

DECEMBER 2018

Date	Days of the week	Particulars	No. of term days
16	Sun		—
17	Mon		—
18	Tue		—
19	Wed		—
20	Thu		—
21	Fri		—
22	Sat		—
23	Sun		—
24	Mon	Christmas Eve	—
25	Tue	Christmas	—
26	Wed		—
27	Thu		—
28	Fri		—
29	Sat		—
30	Sun		—
31	Mon		—

JANUARY 2019

Date	Days of the week	Particulars	No.of term days
1	Tue	New Year - Holiday	—
2	Wed	College Re-opening after Semester Holiday	105
3	Thu		106
4	Fri		107
5	Sat		—
6	Sun		—
7	Mon		108
8	Tue		109
9	Wed		110
10	Thu		111
11	Fri		112
12	Sat		—
13	Sun		—
14	Mon	Bhogi Festival	—
15	Tue	Pongal Festival	—

JANUARY 2019

Date	Days of the week	Particulars	No.of term days
16	Wed	Mattupongal / Thiruvalluvar day - Holiday	—
17	Thu	Uzhavar Thirunal - Holiday	—
18	Fri		113
19	Sat		—
20	Sun		—
21	Mon		114
22	Tue		115
23	Wed		116
24	Thu		117
25	Fri		118
26	Sat	Republic Day - Holiday	—
27	Sun		—
28	Mon		119
29	Tue		120
30	Wed		121
31	Thu		122

15

FEBRUARY 2019

Date	Days of the week	Particulars	No.of term days
1	Fri		123
2	Sat		—
3	Sun		—
4	Mon		124
5	Tue		125
6	Wed		126
7	Thu		127
8	Fri		128
9	Sat		—
10	Sun		—
11	Mon		129
12	Tue		130
13	Wed		131
14	Thu		132
15	Fri		133

16

FEBRUARY 2019

Date	Days of the week	Particulars	No.of term days
16	Sat		—
17	Sun		—
18	Mon		134
19	Tue		135
20	Wed		136
21	Thu		137
22	Fri		138
23	Sat		—
24	Sun		—
25	Mon		139
26	Tue		140
27	Wed		141
28	Thu		142

17

MARCH 2019

Date	Days of the week	Particulars	No.of term days
1	Fri		143
2	Sat		—
3	Sun		—
4	Mon		144
5	Tue		145
6	Wed		146
7	Thu		147
8	Fri		148
9	Sat		—
10	Sun		—
11	Mon		149
12	Tue		150
13	Wed		151
14	Thu		152
15	Fri		153

18

MARCH 2019

Date	Days of the week	Particulars	No.of term days
16	Sat		—
17	Sun		—
18	Mon		154
19	Tue		155
20	Wed		156
21	Thu		157
22	Fri		158
23	Sat		—
24	Sun		—
25	Mon		159
26	Tue		160
27	Wed		161
28	Thu		162
29	Fri		163
30	Sat		—
31	Sun		—

APRIL 2019

Date	Days of the week	Particulars	No.of term days
1	Mon		164
2	Tue		165
3	Wed		166
4	Thu		167
5	Fri		168
6	Sat		—
7	Sun		—
8	Mon		169
9	Tue		170
10	Wed	University exam (Even semester) starts	171
11	Thu		172
12	Fri		173
13	Sat		—
14	Sun	Tamil New Year Day - (Holiday)	—
15	Mon		174

APRIL 2019

Date	Days of the week	Particulars	No.of term days
16	Tue		175
17	Wed		176
18	Thu		177
19	Fri	Good Friday - Holiday	—
20	Sat		—
21	Sun		—
22	Mon		178
23	Tue		179
24	Wed		180
25	Thu		181
26	Fri		182
27	Sat		—
28	Sun		—
29	Mon		183
30	Tue		184

21
MAY 2019

Date	Days of the week	Particulars	No.of term days
1	Wed	May Day - Holiday	—
2	Thu		185
3	Fri	Last working day for Even semester	186
4	Sat	Even semester holiday starts	—
5	Sun		—
6	Mon		—
7	Tue		—
8	Wed		—
9	Thu		—
10	Fri		—
11	Sat		—
12	Sun		—
13	Mon		—
14	Tue		—
15	Wed		—

22
MAY 2019

Date	Days of the week	Particulars	No.of term days
16	Thu		—
17	Fri		—
18	Sat		—
19	Sun		—
20	Mon		—
21	Tue		—
22	Wed		—
23	Thu		—
24	Fri		—
25	Sat		—
26	Sun		—
27	Mon		—
28	Tue		—
29	Wed		—
30	Thu		—
31	Fri		—

**ABSTRACT OF THE WORKING DAYS OF THE COLLEGE
2018-2019**

MONTHS	YEAR	DAYS	
		I Year	II & III Year
SEMESTER - I	2018		
JUNE		00	02
JULY		00	22
AUGUST		06	20
SEPTEMBER		19	19
OCTOBER		21	21
NOVEMBER		18	18
DECEMBER		02	02
SEMESTER - II	2019		
JANUARY		18	18
FEBRUARY		20	20
MARCH		21	21
APRIL		21	21
MAY		02	02
Total No. of Working Days		148	186

LEAVE DETAILS

CASUAL LEAVE / RH

1	2	3	4	5	6	7	8	RH-1	RH-2

CASUAL LEAVE / RH

NO. OF DAYS	FROM	TO	REMARKS

COLLEGE TIME – TABLE

DAYS	09:30-10:30	10:30-11:30	11:30-12:30	12:30-01:30	01:30-02:30	02:30-03:30	03:30-04:30
MON.				LUNCH BREAK			
TUE.							
WED.							
THU.							
FRI.							

COURSES OF STUDY

All the courses (UG and PG) are conducted under semester pattern.

U.G. DEGREE COURSES

The courses of study for B.A. /B.Sc./B.Com./B.Com. in Corporate Secretaryship will consist of

1. Foundation Courses
2. Core Courses (Main and Allied Subjects)

The foundation courses are:

- (a) Part I – Tamil / Hindi / French
- (b) Part II – English

The main courses are:

1. B.Sc. - Mathematics
2. B.Sc. - Physics
3. B.Sc. - Chemistry
4. B.Sc. - Plant Science / Botany
5. B.Sc. - Home Science
6. B.Sc. - Computer Science
7. B.A. - Historical Studies
8. B.A. - English
9. B.Com.
10. B.Com. (Corporate Secretaryship)

P. G. DEGREE COURSES

1. M.A.- English
2. M.A.- Historical Studies
3. M.Sc. - Plant Science

PROFESSIONAL COURSES

CERTIFICATE COURSE ON MUSHROOM CULTURE AND BIO FERTILIZERS

The Department of Plant Science offers Career Oriented Certificate Course on Mushroom Culture and Bio-fertilizers for the students who undergo their undergraduate program in this institution. The total course fee is Rs. 400/- and the duration of the course is one year. The classes will be concurrently conducted with their routine classes. This course contains Two Theory Papers (Mushroom Culture and Bio-fertilizers) and One Practical covering the subjects of the theory.

Pondicherry University has approved the syllabi of the course (*vide* Ref. No. PU/Aca-7/BOS-PO/Sc/2010-11/888 dt.16.07.2010). University has given its approval to the host institution to conduct the examination and evaluation of the papers and also to publish the results for the course (*vide* Ref. No. PU/AS-1/Aca-2/63-Vol.11/87-88/AGCWK/32 dt.15.02.2011).

CERTIFICATE COURSES IN OPEN SOURCE SOFTWARE

Along with degree course, various certificate courses through distance mode will be conducted by Spoken tutorial - IIT Bombay for all the disciplines in the college from January 2018.

COURSE STRUCTURE

Environmental studies as an individual paper is compulsory for all the UG students (B.A., B.Sc., B.Com. and B.Com in Corporate Secretaryship) during the second semester of the respective course.

DEPARTMENT OF TAMIL

(Foundation Course for B.A, B.Sc and B.Com)

SEMESTER- I	Paper Title
(FCT1)Course Code- LT1(5)	Ikkala Ilakkiyam.
SEMESTER- II	
(FCT2)Course Code- LT2(5)	Bakthi Ilakkiyam, Sittrailakkiyam

SEMESTER-III

(FCT3R) Course Code- LT3(4) Sankappadalkal (Agamum Puramum),
Ilakkiya Varalaru, Mozhippayirchi

SEMESTER-IV

(FCT4R) Course Code- LT4(4) Bakthippadalkal, Ilakkiya Varalaru,
Mozhippayirchi

DEPARTMENT OF FRENCH**SEMESTER-I****Paper Title**

Course Code- LF1(5)- French-I Study of a Prescribed Text

SEMESTER-II

Course Code- LF2(5)- French-II Prescribed Text and Composition

SEMESTER-III

Course Code- LF3(4)- French-III Prescribed Text and Grammar

SEMESTER-IV

Course Code- LF4(4) Prescribed Text and Comprehension

For B.Com**SEMESTER-I**

Course Code- LF1(C) French-I

SEMESTER-II

Course Code- LF2(C) French-II

DEPARTMENT OF HINDI

(Foundation Course in Hindi)

SEMESTER-I**Paper Title**

Course Code- LH1(2) Samanya Hindi-I

SEMESTER-II

Course Code- LH2(2) Samanya Hindi-II

SEMESTER-III

Course Code- LH3(2) Samanya Hindi-III

SEMESTER-IV

Course Code- LH4(2) Samanya Hindi-IV

DEPARTMENT OF ENGLISH

(Foundation Course in English)

SEMESTER-I**Paper Title**

Course Code- ENGL112 Foundation Course in English - I

SEMESTER-II

Course Code- ENGL122 Foundation Course in English – II

SEMESTER-III

Course Code- ENGL231 Foundation Course in English - III

SEMESTER-IV

Course Code- ENGL241 Foundation Course in English – IV

DEPARTMENT OF ENGLISH

B.A. English Language and Literature

SEMESTER- I**Paper Title**

Course Code- DSC- 1A(ENGL 111) Indian Writing in English

Course Code- DSC- 2A(ENGL 112) Prose

Course Code- AECC- 1(PADM 113) Public Administration

SEMESTER- II

Course Code- DSC- 1B(ENG 121) Poetry

Course Code- DSC- 2B(ENG 122) Fiction

Course Code- AECC- 2(ENVS 123) Environmental Studies

SEMESTER- III

Course Code- MT5(1) History of English Literature

Course Code- MT6(1) English Language and Linguistics

Course Code- MT7(1) Communication Skills

Course Code- EN3(3) English -III

Course Code- LT3(4) Tamil -III

Course Code- LF3 French -III

SEMESTER- IV

Course Code- British Drama

Course Code- English Language -II

Course Code- Literary Forms

Course Code- EN4 English -IV

Course Code- LT4 Tamil -IV

Course Code- LF4 French -IV

SEMESTER- V

Course Code- MT9 Shakespeare

Course Code- MT10 American Literature

Course Code- MT11 Commonwealth Literature

Course Code- MT12	Literary Criticism
Course Code- MT13	Translation – Theory and Practice
SEMESTER- VI	
Course Code- MT14	Advance English Grammar and Usage
Course Code- MT15	National Literature in Translation
Course Code- MT16	European Literature in Translation
Course Code- MT17	Recent Trends in Literature
Course Code- MT18	English for Competitive Examinations

DEPARTMENT OF MATHEMATICS

B.Sc. (Mathematics)

SEMESTER- I	Paper Title
Course Code- DSC- 1A(MATH111)	Theory of Equations and Trigonometry
Course Code- DSC- 2A(MATH112)	Differential Calculus
Course Code- AECC- 1(PADM113)	Public Administration
SEMESTER-II	
Course Code- DSC- 1B(MATH121)	Analytical Geometry of 3D
Course Code- DSC- 2B(MATH122)	Integral Calculus
Course Code- AECC- 2(ENVS123)	Environmental Studies
SEMESTER-III	
Course Code- DSC- 1C(MATH231)	Abstract Algebra
Course Code- DSC- 2C(MATH232)	Real Analysis-I
Course Code- DSC- 3C(MATH233)	Logic and Lattices
Course Code- CSCS235	Probability and Statistics
SEMESTER-IV	
Course Code- DSC- 1D(MATH241)	Linear Algebra
Course Code- DSC- 2D(MATH242)	Real Analysis-II
Course Code- DSC- 3D(MATH243)	Vector calculus
SEMESTER-V	
Course Code- MT13(2)	Abstract Algebra
Course Code- MT14(2)	Complex Analysis-I
Course Code- MT15(2)	Mechanics-I: Statics

Course Code- MT16(2)	Operations Research-I
Course Code- MT17(2)	Programming in C
SEMESTER-VI	
Course Code- MT18(2)	Discrete Mathematics
Course Code- MT19(2)	Complex Analysis-II
Course Code- MT20(2)	Mechanics-II: Dynamics
Course Code- MT21(2)	Operations Research-II
Course Code- MT22(2)	Numerical Analysis using C

DEPARTMENT OF PLANT SCIENCE

B.Sc. (Plant Science)

SEMESTER- I	Paper Title
Course Code- DSC- 1A(UBOT111)	Thallophytes, Microbes & Plant Pathology
Course Code- DSC- 2A(UBOT112)	Botany Supportive Paper I- Theory
Course Code- (UBOT111(P))	Thallophytes, Microbes & Plant Pathology- Practical
Course Code- (UBOT112(P))	Botany Supportive Paper I-Practical
Course Code- AECC- 1(PADM113)	Public Administration
SEMESTER-II	
Course Code- DSC- 1B(UBOT121)	Archegoniatae (Bryophytes, Pteridophytes, Gymnosperms and Paleobotany)- Theory
Course Code- DSC- 2B(UBOT121)	Botany Supportive Paper II- Theory
Course Code- (UBOT121(P))	Archegoniatae (Bryophytes, Pteridophytes, Gymnosperms and Paleobotany)- Practical
Course Code- AECC- 2(ENVS123)	Environmental Studies
SEMESTER- III	
Course Code- DSC- 1C(UBOT231)	Development Botany (Cell Biology, Angiosperm Anatomy and Embryology)- Theory
Course Code- DSC- 2C(UBOT232)	Medicinal Botany- Theory
Course Code- SEC- 1(UBOT233)	External Morphology of Angiosperms

Course Code- (UBOT231(P)) Development Botany (Cell Biology, Angiosperm Anatomy and Embryology)- Practical

Course Code- (UBOT232(P)) Medicinal Botany- Practical

SEMESTER- IV

Course Code- DSC- 1D(UBOT241) Field Botany (Ecology and Angiosperms Taxonomy)- Theory

Course Code- DSC- 2D(UBOT242) Economic Botany

Course Code- SEC- 2(UBOT243) Herbal Botany

Course Code- (UBOT241(P)) Field Botany (Ecology and Angiosperms Taxonomy)-Practical

Course Code- (UBOT242(P)) Economic Botany- Practical

SEMESTER- V

Course Code- Paper - IX Diversity of Angiosperms & their Systematics

Course Code- Paper - X Genetics & Plant Breeding

Course Code- Paper - XI Computer Applications in Biology

Course Code- Paper - XII Ecology & Utilization of Plants

Course Code- Paper - XIII Microbiology

SEMESTER-VI

Course Code- Paper - XIV Plant Physiology

Course Code- Paper - XV Plant Biochemistry & Biophysics

Course Code- Paper - XVI Molecular Biology

Course Code- Paper - XVII Plant Biotechnology

Course Code- Paper - XVIII Special Paper (Optional)

(i) Medical Botany

(ii) Biodiversity & Conservation

(ii) Marine Botany

Main Practical - V - Consisting Subjects of Theory Papers IX, X, XI, XII & XIII.

Main Practical – VI - Consisting Subjects of Theory Papers XIV, XV, XVI, XVII & XVIII.

DEPARTMENT OF PHYSICS

B.Sc. in Physics

SEMESTER- I**Paper Title**

Course Code- DSC- 1A(PHYS111) Mechanics of particles, Rigid Bodies and Continuous Media

Course Code- DSC- 2A(PHYS112) Thermal and Statistical Mechanics

Course Code- Allied Maths- I

Course Code- AECC- 1(PADM111) Public Administration

SEMESTER-II

Course Code- DSC- 1B(PHYS121) Oscillations, Waves and Acoustics

Course Code- DSC- 1B(PHYS122) Optics

Course Code- Allied Maths- II

Course Code- AECC- 2(ENVS123) Environmental Studies

Course Code- Lab- 2(PHYS120) Physics Practical-II

SEMESTER-III

Course Code- LT3(2) Language- III

Course Code- EN3-N English- III

Course Code- DSC- 1C(PHYS231) Electricity and Magnetism

Course Code- DSC- 1C(PHYS232) Modern Physics and Relativity

Course Code- DSC- 1C(PHYS230) Physics Laboratory III

Course Code- Allied Chemistry- I

Course Code- Lab- 3(PHYS130) Chemistry Practical- I

SEMESTER-IV

Course Code- LT4(2) Language- IV

Course Code- EN4-N English- IV

Course Code- DSC- 1D(PHYS241) Quantum Mechanics

Course Code- DSC- 2D(PHYS242) Electronics

Course Code- DSC- 3D(PHYS240) Physics Practical- IV

Course Code- Allied- Chemistry- II

Course Code- Lab- 4(PHYS140) Chemistry Practical- II

SEMESTER-V

Course Code- PHYS351	Statistical Mechanics
Course Code- PHYS352	Solid State Physics
Course Code- PHYS353	Laser and Molecular Spectroscopy
Course Code- PHYS354	Digital Electronics
Course Code- PHYS355	Astrophysics/ Material Science Astrophysics (Optional)
Course Code- PHYS350	Physics Practical-III

SEMESTER-VI

Course Code- PHYS361	Electromagnetic Waves and Relativity
Course Code- PHYS362	Atomic Physics
Course Code- PHYS363	Nuclear Physics
Course Code- PHYS364	Communication Electronics-II
Course Code- PHYS365	Numerical Methods and Computer Applications
Course Code- PHYS360	Physics Practical-IV

DEPARTMENT OF CHEMISTRY

B.Sc. (Chemistry)

Course Code	Paper Title
SEMESTER- I	
Course Code- DSC- 1A(UCHM111)	General Chemistry-I
Course Code- DSC- 1B(UCHM116)	General Chemistry Practical-I
Course Code- AECC- 1(PADM111)	Public Administration
SEMESTER-II	
Course Code- DSC- 2A(UCHM121)	General Chemistry- II
Course Code- DSC- 1B(UCHM126)	General Chemistry Practical- II
Course Code- AECC- 2(ENVS121)	Environmental Studies
SEMESTER-III	
Course Code- DSC- 1C(UCHM231)	Physical Chemistry- I
Course Code- DSC- 2C(UCHM232)	Inorganic Chemistry- I
Course Code- DSC- 3C(UCHM233)	Physics- I
Course Code- DSC- 4C(UCHM236)	Physical and Inorganic Chemistry- Practical

Course Code- DSC- 5C(UPHY238)	Physics Practical- I
Course Code- SEC- 1(Any one to be selected UCHM234 / UCHM235 / UCHM237)	IT skills for chemistry / Basic Analytical Chemistry / Chemical Technology and Society

SEMESTER-IV

Course Code- DSC- 1D(UCHM241)	Physical Chemistry- II
Course Code- DSC- 2D(UCHM242)	Organic Chemistry- I
Course Code- DSC- 3D(UPHY243)	Physics- II
Course Code- DSC- 4D(UCHM246)	Physical and Organic Chemistry- Practical
Course Code- DSC- 5D(UPHY248)	Physics Practical- II
Course Code- SEC- 2(Any one to be selected UCHM244 / UCHM245 / UCHM247)	Analytical and Clinical Biochemistry / Chemoinformatics / Business Skills for Chemists

SEMESTER- V

Course Code- CH 301 MT9 (11)	Inorganic Chemistry-III
Course Code- CH 321 MT10 (11)	Organic Chemistry-III
Course Code- CH 341 MT11 (11)	Physical Chemistry-III
Course Code- CH 371 MT12 (11)	Elective Paper-I Environmental Chemistry - I
Course Code- MP5 (11)	Practical Main-V
Course Code- MP6 (11)	Practical Main-VI

SEMESTER- VI

Course Code- CH 302 MT13 (11)	Inorganic Chemistry-IV
Course Code- CH 322 MT14 (11)	Organic Chemistry-IV
Course Code- CH 342 MT15 (11)	Physical Chemistry-IV
Course Code- CH 372 MT16 (11)	Elective Paper-II Environmental Chemistry - II
Course Code- MP7 (11)	Practical Main-VII
Course Code- MP8 (11)	Practical Main-VIII
Industrial visit in third year and report is compulsory. List of Electives Subjects: 1) Environmental Chemistry 2) Agricultural Chemistry 3) Pharmaceutical Chemistry.	

DEPARTMENT OF ZOOLOGY

(Allied Zoology for Botany Main)

SEMESTER- I	Paper Title
Course Code- UZOC 112	Basic Zoology
Course Code- UZOP 115	Basic Zoology Practical
SEMESTER- II	
Course Code- UZOC 122	Animal and Human Welfare
Course Code- UZOP 125	Animal and Human Welfare Practical

DEPARTMENT OF ZOOLOGY

(Allied Zoology for Chemistry Main)

SEMESTER- I	Paper Title
Course Code- UZOC 112	Basic Zoology
Course Code- UZOP 115	Basic Zoology Practical
SEMESTER- II	
Course Code- UZOC 122	Animal and Human Welfare
Course Code- UZOP125	Animal and Human Welfare Practical

DEPARTMENT OF HOME SCIENCE

B.Sc. (Home Science)

SEMESTER- I	Paper Title
Course Code- DSC- 1A(UHSC111)	Food Science- Non perishable ingredients
Course Code- DSC- 2A(UHSC112)	Human Physiology
Course Code- AECC- 1(PADM111)	Public Administration
Course Code- UHSC(112(P))	Human Physiology Practical
SEMESTER- II	
Course Code- DSC- 1B(UHSC121)	Food Science- Perishable ingredients
Course Code- DSC- 2B(UHSC122)	Food Microbiology
Course Code- AECC- 2(ENVS123)	Environmental Studies
Course Code- UHSC(121(P))	Food Science Practical
Course Code- UHSC(121(P))	Food Microbiology Practical

SEMESTER- III

Course Code- MIL3	Tamil/French/Hindi- III
Course Code- ENGL3(ENGL 232)	English-III
Course Code- DSC- 1C(UHSC231)	Fundamentals of Human Nutrition
Course Code- DSC- 2C(UHSC232)	Dietetics of Normal Conditions
Course Code- SEC- 1(UHSC233)	Fundamentals of Tourism & Hospitality Management
Course Code- Practical (UHSC231- PI)	Fundamentals of Human Nutrition- Practical

SEMESTER- IV

Course Code- MIL4	Tamil/French/Hindi- IV
Course Code- ENGL4(ENGL 242)	English- IV
Course Code- DSC- 1D(UHSC241)	Dietetics of Therapeutic conditions
Course Code- DSC- 2D(UHSC242)	Human Development
Course Code- SEC- 2(UHSC243)	Computer Applications
Course Code- (UHSC232 & 241- PE)	Dietetics- Practical
Course Code- (UHSC242- PI)	Human Development- Practical
Course Code- (UHSC243- PE)	Computer Applications- Practical

SEMESTER- V

Course Code- HSC 301	Family resource Management
Course Code- HSC 302	Textiles
Course Code- HSC 303	Human Development
Course Code- HSC 304	Extension Education in Home Science
Course Code- HSC 305	Entrepreneurship Development

SEMESTER- VI

Course Code- HSC 306	Interior Decoration
Course Code- HSC 307	Clothing and Construction
Course Code- HSC 308	Family Dynamics
Course Code- HSC 309	Programmes for Rural & Urban Development

Course Code- HSC 310	Consumer Economics
Course Code- HSC 311	Practical-V Interior Decoration
Course Code- HSC 312	Practical-VI Textiles & Clothing Construction

DEPARTMENT OF COMPUTER SCIENCE

B.Sc. in Computer Science

SEMESTER- I

Paper Title

Course Code- DSC- 1A(CSCS113)	Introduction to problem solving using C
Course Code- DSC- 2A(CSCS114)	Digital Electronics
Course Code- AECC- 1(PADM115)	Public Administration
Course Code- DSC- 1Lab(CSCS116)	'C' language- Lab
Course Code- DSC- 2Lab(CSCS117)	Digital- Lab

SEMESTER- II

Course Code- DSC- 1B(CSCS123)	PYTHON Programming
Course Code- DSC- 2B(CSCS124)	Data Structures and Algorithms
Course Code- (CSCS125 / 126)	Mathematics for Computer Science/Numerical Methods
Course Code- AECC- 2(ENVS127)	Environmental Studies
Course Code- DSC- 3Lab(CSCS128)	PYTHON Lab

SEMESTER- III

Course Code- DSC- 5(CSCS231)	Database Management System
Course Code- DSC- 6(CSCS232)	Visual Programming using C#
Course Code- DSC- 7(CSCS233)	Computer Networks
Course Code- DSC- 8(CSCS234)	Software engineering
Course Code- GE- 2 (1 out of 2)- (CSCS235 / CSCS236)	Probability and Statistics / Automata Theory and Computations
Course Code- DSC- 6(CSCS237)	Visual Programming & DBMS- Lab
Course Code- DSC- 7(CSCS238)	Network- Lab
Course Code- SEC (1 out of 2)- (CSCS201 / CSCS202)	SEC- 1 Soft skill / SEC- 2 Office Automation

SEMESTER- IV

Course Code- DSC- 9(CSCS241)	Operating Systems
Course Code- DSC- 10(CSCS242)	Object Oriented Programming using Java
Course Code- DSE1 / - DSE 2 (2 out of 5 streams) - (CSCS243 CSCS244 / CSCS245 / CSCS246 / CSCS247)	Client Server Computing / Data Warehousing / Object Oriented System Design / Principles of Information Security / Principles of Programming Languages
Course Code- OE- 2 (1 out of 2)- (CSCS248 / CSCS249)	Distributed Systems / Computer Graphics
Course Code- DSC- 10 Lab (CSCS250)	Object Oriented Programming using Java- Lab
Course Code- SEC (1 out of 2)- (CSCS301 / CSCS302)	SEC- 3 Programming with C++ / SEC- 4 Programming with PHP

SEMESTER- V

Course Code- MT14 (8)	Main Paper- 12- Computer Network
Course Code- MT15 (8)	Main Paper- 13- Visual Programming
Course Code- MT16 (8)	Main Paper- 14- Software Engineering
Course Code- MT17 (8)	Main Paper- 15- System Software
Course Code- MT18 (8)	Elective-I
Course Code- MP9 (8)	Practical-9 Computer Networks- Lab and OS (UNIX)- Lab
Course Code- MP10 (8)	Practical-10 Visual Programming- Lab

SEMESTER- VI

Course Code- MT18 (8)	Main Paper- 16 Artificial Intelligence
Course Code- MT19 (8)	Main Paper- 17 Web Technology
Course Code-	Elective-II
Course Code- MP11 (8)	Practical-11 Web Technology Lab
Course Code- PW1 (7)	Project Work

DEPARTMENT OF HISTORICAL STUDIES

B.A. in Historical Studies

SEMESTER- I	Paper Title
Course Code- DSC- 1A(HIS111)	History of India up to 650 C.E.
Course Code- DSC- 2A(HIS112)	Introduction to Ancient Civilizations
Course Code- AECC- 1(PADM 111)	Public Administration
SEMESTER- II	
Course Code- DSC- 1B(HIS121)	History of India 650 – 1506 C.E.
Course Code- DSC- 2B(HIS122)	Middle Ages in Europe 476 – 1453 C.E.
Course Code- AECC- 2(ENVS123)	Environmental Studies
SEMESTER- III	
Course Code- DSC- 1C(HIS232)	History of India (1526 – 1707 CE)
Course Code-	
Course Code-	
SEMESTER- IV	
Course Code- DSC- 1D(HIS241)	History of India (1707 – 1857 CE)
Course Code-	
Course Code-	
SEMESTER- V	
Course Code- MT9	History of Modern Europe (1789 – 1945 AD)
Course Code- MT10	Constitutional History of India (1773 – 1947)

Course Code- MT11	History of South India- I- Sangam Age to Imperial Cholas
Course Code- MT12	History of China and Japan (1839 – 1945 AD)
Course Code- MT13	History of USA (1776 – 1865AD)
SEMESTER- VI	
Course Code- MT14	History of South India- II (1200 – 1650)
Course Code- MT15	History of USA (1865 – 1945 AD)
Course Code- MT16	International relations (1945 – 2000 AD)
Course Code- MT17	India since Independence (1947 – 1990 AD)
Course Code- MT18	Intellectual History of the Modern World

DEPARTMENT OF COMMERCE

B. Com.

SEMESTER-I	Paper Title
Course Code- DSC- 1A(BCGN111)	Financial Accounting
Course Code- DSC- 2A(BCGN112)	Business Law
Course Code- AECC- 1(PADM111)	Public Administration
SEMESTER- II	
Course Code- DSC- 1B(BCGN121)	Business Management
Course Code- DSC- 2B(BCGN122)	Company Law
Course Code- AECC- 2(ENVS123)	Environmental Studies
SEMESTER- III	
Course Code- DSC- 1C(BCGN231)	Goods and Service Tax
Course Code- DSC- 2C(BCGN232)	Business Statistics
Course Code- DSC- 3C(BCGN233)	Management Accounting- I
Course Code- DSC- 4C(BCGN234)	Communicative Skills
SEMESTER- IV	
Course Code- DSC- 1D(BCGN241)	Management Accounting- II
Course Code- DSC- 2D(BCGN242)	Cost Accounting
Course Code- DSC- 3D(BCGN243)	Income Tax
Course Code- DSC- 4D(BCGN244)	Arithmetic Skills

SEMESTER- V

Course Code- MT15(2)	Income Tax-I
Course Code- MT16(2)	Management Accounting-I
Course Code- MT17(2)	Money and Financial System
Course Code- MT18(2B)	Electives-Paper-I (Financial Management)
Course Code- MT19(2B)	Electives-Paper-II (Financial Market Operations)

SEMESTER- VI

Course Code- MT20(2)	Income Tax-II
Course Code- MT21(2)	Management Accounting-II
Course Code- MT22(2)	Indirect Taxes
Course Code- MT23(2B)	Electives-Paper-III (Financial Statement Analysis)
Course Code- MT24(2B)	Electives-Paper-IV (Merchant Banking and Financial Services)

DEPARTMENT OF CORPORATE SECRETARYSHIP

B. Com (Corporate Secretaryship)

SEMESTER-I**Paper Title**

Course Code- DSC- 1A(BCCS111)	Financial Accounting
Course Code- DSC- 2A(BCCS112)	Business Law
Course Code- AECC- 1(PADM113)	Public Administration

SEMESTER- II

Course Code- DSC- 1B(BCCS121)	Business Management
Course Code- DSC- 2B(BCCS122)	Company Law
Course Code- AECC- 2(ENVS123)	Environmental Studies

SEMESTER- III

Course Code- DSC- 1C(BCCS231)	Goods and Service Tax
Course Code- DSC- 2C(BCCS232)	Business Statistics

Course Code- DSC- 3C(BCCS233) Management Accounting- I

Course Code- DSC- 4C(BCCS234) Communicative Skills

SEMESTER- IV

Course Code- DSC- 1D(BCCS241) Management Accounting- II

Course Code- DSC- 2D(BCCS242) Cost Accounting

Course Code- DSC- 3D(BCCS243) Income Tax

Course Code- DSC- 4D(BCCS244) Arithmetic Skills

SEMESTER- V

Course Code-MT15(2) Income Tax-I

Course Code-MT17(2) Company Secretarial Practice- I

Course Code-MT16(2) Management Accounting-I

Course Code-MT18(2) Corporate Control System

Course Code-MT19(2) Money and Financial System

SEMESTER- VI

Course Code-MT20(2) Income Tax-II

Course Code-MT21(2) Management Accounting -II

Course Code-MT22(2) Indirect Taxes

Course Code-MT23(2) Company Secretarial Practice- II

Course Code- MT24(2) Corporate Training

POST-GRADUATE COURSES**DEPARTMENT OF ENGLISH**

M. A . (English)

SEMESTER-I**Paper Title**

Course Code- 11(5)	English Poetry
Course Code- 12(5)	Indian Writing in English
Course Code-13(5)	English Prose and Fiction
Course Code-14(5)	Mass Communication & Journalism

SEMESTER- II

Course Code-21(5) English drama

Course Code- 22(5) American Literature

Course Code- 23(5)	Modern Linguistics & Stylistics
Course Code- 24(5)	Literary Theory-I
SEMESTER- III	
Course Code- 31(5)	Gender & Literature
Course Code- 32(5)	Shakespeare
Course Code- 33(5)	Translation : Theory & Practice
Course Code- 34(5)	Literary Theory-II
SEMESTER- IV	
Course Code- 41(5)	Post-Colonial Literature
Course Code- 42(5)	Comparative Literature & Literature in Translation
Course Code- 43(5)	English Language Teaching
Course Code- 44(5)	General Essay / Project Work

DEPARTMENT OF HISTORICAL STUDIES

M.A. (Historical Studies)

SEMESTER-I	Paper Title
Course Code-Hist. 404	Early Indian Society and Economy
Course Code- Hist.405	Ancient Societies
Course Code- Hist. 420	History of Modern India (1707- 1857)
Course Code- Hist. 440	French Colonialism in India (1664-1954)
SEMESTER- II	
Course Code- Hist. 421	History of Modern India (1858- 1964)
Course Code- Hist. 414	Society and Economy in Medieval India (1000- 1707)
Course Code- Hist.434	Medieval Societies
Course Code- Hist.446	History of USA(Twentieth Century)

SEMESTER- III

Course Code- Hist. 410	Historiography & Historical Methods
Course Code- Hist. 409	Early Medieval South India (550-1300)
Course Code- Hist. 449	Intellectual History of the western World
Course Code- Hist. 437	Diplomatic History of Europe (1870-1919)

SEMESTER- IV

Course Code- Hist. 424	Society and Economy of Colonial India
Course Code- Hist. 425	Twentieth Century World
Course Code- Hist. 426	Indian Architecture
Course Code- Hist. 450	Social and Agrarian Movements in Modern India

DEPARTMENT OF PLANT SCIENCE

M.Sc. (Plant Science)

SEMESTER-I	Paper Title
Course Code-Paper-I - 11(4)	Plant Diversity –I(Algae, Fungi, Lichens & Bryophytes)
Course Code- Paper-II - 12(4)	Plant Diversity-II (Pteridophytes, Gymnosperms & Paleobotany)
Course Code- Paper-III - 13(4)	Plant Anatomy, Embryology & Laboratory Techniques
Course Code- Practical-I - P1(4)	Covering above Three Papers
SEMESTER- II	
Course Code- Paper-IV - 21(4)	Plant Diversity-III (Taxonomy of Angiosperms)
Course Code- Paper- V - 22 (4)	Plant Ecology, Resource Utilization & Conservation
Course Code- Paper- VI - 23 (4)	Biostatistics & Computer Applications in Biology
Course Code- Practical-II - P2(4)	Covering above Three Papers

SEMESTER- III

 Course Code- Paper-VII - 31 (4) Biochemistry & Plant Physiology

 Course Code- Paper-VIII - 32 (4) Cell Biology & Genetics

 Course Code- Paper-IX - 33 (4) Microbiology & Plant Pathology

 Course Code- Practical-III - P3(4) Covering above Three Papers

SEMESTER- IV
 Course Code- Paper-X - 41(4) Plant Molecular Biology &
Bioinformatics

 Course Code- Paper-XI - 42 (4) Plant Biotechnology

 Course Code- Paper-XII – 43 (4) Project (Individual)

 Course Code- Practical-IV – P4 (4) Covering above Two Papers

COLLEGE ADMISSION

Committee for CENTRALISED ADMISSION COMMITTEE (CENTAC) 2018-19 is coordinated and regulated the activities connected to student's admission for the year 2018-19 through counselling mode. The eligibility criteria and procedures for admission of candidates to first year of various under graduate / Post graduate courses offered by the college are available in the Information Bulletin 2018-19.

SCHEDULE OF FEES *

NOTE : If a student after joining, leaves the college during the term, she shall have no right to claim a refund of any portion of the fee remitted except the caution money deposit. Every Student should pay every year the following special fees:

FEE STRUCTURE FOR UNDER GRADUATE COURSES

Sl. No	Name of the fees	Amount (₹)
1	Tuition Fee - Residents	Nil
2	Tuition Fee – Non-Residents	220
3	Athletic Association (per annum)	100
4	College Day (per annum)	100
5	College Magazine (per annum)	50
6	College Union / Department Association (per annum)	40
7	College Calendar (per annum)	40
8	Medical Inspection (per annum)	10
9	Student Medical Assistance Fund (per annum)	10
10	Reading Room / Library (per annum)	25
11	Admission Fee (on admission only)	10
12	Laboratory for Science Group (per annum)	50
13	Fine Arts Association (per annum)	25
14	Stationary Fee (per annum)	20
15	Caution Money Deposit (on admission only)	100
16	Laboratory for Computer Science/ B.Com (per annum)	250
17	Practical fee (Home Science Only)	250
18	Department Association (per annum)	25
19	Identity Card (on admission only)	50
20.	N.S.S. Corpus Fund (on admission only)	10
21	Test and Examination Fee (per annum)	50
22	Student Development Fund (per annum)	100
23	Group Insurance (per annum)	75

FEE STRUCTURE FOR POST GRADUATE COURSES*

Sl. No	Name of the fees	Amount (₹)
1	Tuition Fee - Residents	Nil
2	Tuition Fee – Non-Residents	220
3	Athletic Association (per annum)	100
4	College Day (per annum)	100
5	College Magazine (per annum)	50
6	College Union / Department Association (per annum)	40
7	College Calendar (per annum)	25
8	Medical Inspection (per annum)	10
9	Student Medical Assistance Fund (per annum)	10
10	Reading Room / Library (per annum)	25
11	Admission Fee (on admission only)	10
12	Laboratory for Science Group (per annum)	60
13	Fine Arts Association (per annum)	25
14	Stationary Fee (per annum)	20
15	Caution Money Deposit (on admission only)	100
16	Department Association	25
17	Test and Examination Fee (per annum)	50
18	Identity Card (on admission only)	50
19	Student Development Fund (per annum)	100
20	Group Insurance (per annum)	75

* Subject to revision

FEES PAYABLE TO THE UNIVERSITY

(To be paid at the time of admission)

Under Graduate Courses

Sl. No.	Name of the Fees	Amount (₹)
1.	Matriculation Fee	18
2.	Recognition Fee The Higher Secondary Examination conducted by the Government of 2.1. Tamil Nadu or Intermediate examination conducted by the Government of Andhra Pradesh or the pre-degree Examination conducted by the Calicut University for admission to a course of study in the University.	75
	2.2. Any other examination conducted by other accredited statutory agencies/Universities in India for admission to a course of study in this university.	180
	2.3. Any examination conducted by Universities or other Accredited bodies outside India.	450
3.	Registration Fee	40
4.	Athletic association (Sports) (to be paid every year) (Subject to Change)	25
5.	University Development Fund	50

Post Graduate Courses

Sl.No.	Name of the Fees	Amount (₹)
1.	Registration Fee	60
2.	University Development Fee	50
3.	Sports Fee (to be paid every year)	25

In addition to the above, the following fees are payable to the Pondicherry University at the time of admission by all the students.

Sl.No.	Name of the Fees	Amount (₹)
1.	Matriculation Fee	18
2.	Recognition Fee for Bachelor's degree examination conducted by the other accredited statutory agency/ University in India	80
3.	Recognition Fee for an examination conducted by Universities or other accredited bodies outside India (Rate of these fee are subject to change)	450

CO-OPERATIVE STORES

This college has Co-operative store under the supervision of the Principal of the college as Chairperson and one of the faculty members as the Secretary. Additionally, with the help of an appointed Store-Manager, this store has been contributing its precious services to the welfare of the college members in general and students in particular. In addition, a Board of Directors represented by the students belonging to the various courses is also actively functional to manage the store with full transparency and accountability. The Co-operative store is set up to supply the stationery items, packed food materials, snacks items and other needful items to the students and other members of the college at discount rate Xerox facility is also available in college Co-operative store to deliver the needful services for college members of relatively low cost. Moreover, Co-operative store's account and transaction is being audited regularly by government appointed auditors and annual account statement is being sent on time to the government.

RULES OF ATTENDANCE AND LEAVE OF ABSENCE

1. Each student should be in her place in the class punctually at stated periods for lecture classes, practicals, tutorials *etc.*
2. Attendance will be taken during each period and absence during any period in a session will be treated as absence for that whole session.
3. A student entering a class after the commencement can do so only after obtaining the permission of the teacher engaging the class. Late-comers will be marked late and three late marks will be counted as a day's absence.

4. No student shall be absent without leave. Applications for leave must be made in advance and addressed to the HOD in the following form:

- (1) Name of the student :
- (2) Class with main subject :
- (3) Roll number :
- (4) Period of leave :
- (5) Reason for leave :
- (6) Signature of Parent or Guardian :
- (7) Date of application :

Signature of the Student.

Remarks of the tutor :

5. The Tutor can grant leave up to three days. Leave for longer periods will be granted by the Principal on the recommendation of the Tutor. All leave letters so granted shall be filed by the office and will be considered for recommending applications for condonation of shortage of attendance, within the permissible limits, at the time of sending up the candidates for the University examinations. Late applications will not be considered.

6. Leave application must always be submitted in advance. In case the absence is due to unforeseen circumstances an application for leave for the period of absence must be submitted as soon as possible and not later than the first day of return to the college. In case if sickness extending over more than three days, the Principal may, if he deems it necessary, ask for the production of a medical certificate.

7. If a student absents herself for a week without applying for leave, her name will be struck off the rolls.

8. The total number of days of absence (with and without leave) of the students will be put up every month on the notice board. Students are advised to ensure that they do not lose attendance beyond the permissible number of days. No individual warning will be issued to them regarding their attendance position.

9. The annual certificate of attendance required by the University for admission to the University examination will be granted by the principal only on the following conditions:

- (a) The conduct and the progress of the student have been satisfactory.
- (b) The student has put in the prescribed minimum of 75% of attendance in the semester; and
- (c) In case of science students 90% of the prescribed practical work has been done by them.

RULES OF DISCIPLINE

1. The Principal of the college shall have complete power for the maintenance of the students' discipline in the college. He may frame and issue from time to time disciplinary rules of a temporary or permanent character, regulating the conduct of the students within the campus and outside the college.

2. The Principal shall have the power to inflict punishments like fine, suspension and rustication.

3. The Principal will directly communicate with the parents/guardians of the students who are academically weak and who do not show any improvement, whose attendance is irregular or whose conduct is unsatisfactory. The names of the students found incorrigible even after warning, may be removed from the rolls after intimation to the parents or guardians. The decision of the Principal in this matter shall be final.

4. Students of the college going on a strike in any way and indulging in acts of indiscipline and actions that may lead to dislocation of work in the institution shall immediately forfeit their scholarship, fee concessions *etc.* such students may even be suspended or terminated.

5. Rotations or complaints from individuals or groups to any higher authority must be submitted through the Principal.

CONDUCT AND BEHAVIOUR

1. Each student must attend the college decently dressed. Tight garments such as Jeans, Pants, *etc.* must be avoided.

2. On the teacher entering the class room, the students shall rise and remain standing till they are asked to sit or till the teacher takes his seat.

3. Every student must obey the teachers and respectfully carry out their instructions. The students shall observe politeness towards the non-teaching staff of the college and behave decorously with their fellow students.

4. No student shall leave the class room or laboratory without the teacher's permission or until after the teacher has left the room or has asked the class to disperse.

5. Students must observe strict silence in the classes and listen to the lectures attentively, without distracting the attention of others.

6. Students must move silently when changing their class rooms. They must observe strict silence during the lunch break and the interval between two periods.

7. Students are forbidden from making any sort of noise in the corridors or vicinity of rooms, where classes are in progress. Students having no classes must remain quiet and spend their time usefully in the library/reading room.

8. Students are expected to be present in their class rooms or laboratories at the appointed hour.

9. Each student is expected to provide herself with all the necessary text-books. Science students must bring their observation note-books to the practical sessions and submit their fair record note-books regularly on the appointed dates. Failure to do so may entail her losing the day's practical work.

10. Each student should care for the college property and refrain from indulging in any activity that may damage it. Students to whom books or any other college property are entrusted will be held responsible for their preservation in a good condition and in the event of their being lost, they will be required to replace them or repay their cost. Any student breaking or damaging any college property will be required to pay the cost of repair or replacements. In case of willful damage, she will also be punished in such manner as the Principal may think fit.

11. Students are prohibited from organizing any meeting or entertainments in the college or collecting money for any purpose without the permission of the Principal.

12. Students guilty of going over to other colleges and institutions to take part in acts of indiscipline such as organizing demonstrations and strikes would be deemed culpable and would be punished accordingly.

13. Students shall not hold meetings for criticizing the conduct of the University or the college authorities. Such meetings shall be deemed unlawful and the Principal may take such action as he/she deems necessary.

14. Students are strictly prohibited from using any mobile or cell phones in the college campus, even in silent mode also is not acceptable.

15. Ragging is a punishable offence to the extent of summary expulsion from the college.

16. The name of the college or its authorities shall not be used in any publications or in any manner without the permission of the Principal.

17. No class or group of student should engage themselves in any public activity, even on purely social nature, without the Principal's permission.

18. Students should refrain from participating in party or commercial politics.

TUTORIAL SYSTEM

Each student on the college roll is assigned to the care of one of the members of the staff who will assist and advise her on any matter, personal or academic. There will be a wards' meeting once a week when the tutors concerned will meet their wards and take note of their progress in their studies, health and other problems. The wards should not hesitate to consult their tutors on all matters for which they need their advice.

The leave application should be submitted through the tutor. The tutor shall maintain a record of the leave taken by his/her wards. When the tutor is on leave, the student should wait for his/her return to duty to submit the leave application.

LABORATORIES

During practical, the student should handle the apparatus carefully. All breakages, losses *etc.* must be reported to the lecturers concerned as soon as they occur. The cost of things so broken or lost will be recovered from the students concerned.

N.S.S.

In order to inculcate courage, self – confidence, the spirit of social service among the students, National Service Scheme is functioning actively in this college. The entire student should enroll themselves as volunteers in the National Service Scheme at the time of admission. All the volunteers should do 120 hours of social service. Apart from this a ten days special camp will be organized by the N.S.S unit of the college. The volunteers should actively participate in the special camp. Certificates are issued to those volunteers who successfully complete the camp.

N.C.C.

To develop the students character, comradeship, discipline, leadership quality, secular outlook, to provide leadership in all walks of life and to be always available for the service of nation, N.C.C (National Cadets Corps) Army wing girls was started at A.G.C.W. in the year 2009 and is functioning under the N.C.C group Headquarters, Puducherry. At the time of admission, the students who are willing can enroll themselves as cadets in the N.C.C. The successful enrolled N.C.C. cadets will be awarded with certificate B and certificate C under the Ministry of Defence, New Delhi. Excelling cadets are awarded with Best Cadet Awards and are encouraged to enroll themselves in the disciplined service of the Nation.

LIBRARY RULES

1. The Library is open to the students and the staff of the college.
2. The library will remain open on all working days from 9.30 a.m. to 4.45 p.m.
3. Strict silence is to be observed in and around the Library. Failure to observe this rule will attract severe disciplinary action.
4. Students should not bring their personal belongings such as bags, boxes, note books, *etc.* inside the Library. However they may be permitted to bring sheets of paper for taking notes.

5. Readers shall be responsible for any damage, or injury done to the books or other reading materials and shall be required to replace such books / materials at their own cost.

6. While borrowing a book the borrower should examine the condition of the book. Damage, if any, should be brought to the notice of the library staff.

7. Writing, marking, underlining or disfiguring the reading materials will attract severe disciplinary action.

8. In case replacement is not possible for a book / periodicals lost or damaged, the cost will be recovered as noted below:

(i) Double the book value of the book/ periodical lost or damaged if it is available in the market.

(ii) Four times the book value of the book / periodical if it is out of print.

9. Library borrowers' tickets will be issued to the members and books can be borrowed against the library tickets only. The number of tickets that one is entitled will be decided by the college council.

10. Members are responsible for the library tickets issued to them. Sub-lending of books / transfer of tickets is not permitted.

11. Loss of library tickets should be reported immediately to the Librarian. Duplicate tickets / clearance will be issued only after a month from the date of report. During this period the member should try to trace out the lost ticket.

12. The borrower to whom a ticket is issued shall be responsible for any loss or non-return of book(s) issued against that library ticket. A fine of rupees two per ticket will be collected for the loss.

13. The validity of the library tickets in the case of outgoing students expires on the last working day of the college. Therefore they should surrender the tickets on or before the last working day.

14. The library is following closed access system. The student should make a request in the prescribed form available in the library for the issue of books before 1.00 PM. Books will be issued between 3.00 PM - 4.00 PM on the same day.

15. Books are generally issued for a fortnight. Extension of time will be granted in case there is no demand for the same book. More than three consecutive renewals will not however be allowed.

16. Facility for making reservation of books is available in the library.

17. Borrowers should return the books on or before the stipulated dates. Overdue charges @ 10 paise per book per day will be collected from the defaulters for the first 14 days of default. For the subsequent days a fine @ 25 paise per day will be collected.

18. Absence from the college will not be taken as a valid reason for the late return of books.

19. Certificates / Hall tickets will be issued only after clearing all the outstanding dues in the library.

20. The Librarian may recall any books issued even if the loan period is not over.

21. Books categorized as reference will not be lent out.

22. The library staff will be glad to assist the readers in selecting the required reading materials.

23. The above rules are applicable to the Book Bank books also with modifications regarding loan period, issue methods and eligibility criteria.

COLLEGE MAGAZINE

The college magazine will be published once a year. The editor of the magazine will be assisted by an Editorial Board consisting of the staff members and students.

COLLEGE DAY

College day will be celebrated every year in the second semester.

SPORTS DAY

The sports day is celebrated in the second semester.

FEES

The fees for each semester should be paid on or before the 10th working day of each semester. Payments in installments will not be entertained. If a student fails to pay the fees due by her on the day fixed for payment she will have to pay a fine of twenty-five paise per day and if the fee is not paid within the end of the month her name will be struck off the rolls. If re-admitted she must, in addition to the fees and fines due, pay a re-admission fee of ₹ 2.00.

STUDENT'S COUNCIL

A student's council will be set up as per the following guide lines based on the order of the Education Department *vide* Note No. Edn/Dtd. 54613/coll.Edn/91. Dated 10.09.1991

1. The student's council shall consist of all the elected class representatives in the college. They will elect a President, Secretary and a Treasurer.

2. The ex-officio President of the council will be the Principal of the college. The ex-officio President can nominate two staff advisers to assist him/her in the meetings of the students' council.

3. All decisions taken by the students' council should be taken by a majority of the total members present and they should be put up to the Principal for his/her assent and approval. The quorum for the meetings of the students' council shall be one-third of the council members.

4. Any dispute relating to the conduct of the election of the students' council shall be referred to the Director of Collegiate & Technical Education whose decision shall be final.

5. Secretary (Education) shall be the authority to call for any file relating to the election of the students' council of any college and to examine its propriety, validity and correctness.

PARENT TEACHER ASSOCIATION

All the teachers of the college and all the parents of the students shall be members of this association. This association intended to foster good relationship between teachers, students and their parents. This association helps to create in the members a keen interest in the affairs of the college, to institute prizes and scholarships for the students and to provide amenities for the students and the staff.

GENERAL COUNCIL

1. The Principal shall be the patron of the respective council.
2. The council shall jointly participate / organize all functions of the institution under the overall guidance of the Principal and the staff advisers to the council.
3. The functions of the respective departments shall be organized by the Secretary of the Department concerned. (The elected Chairman and General Secretary will also continue to be the Secretary for the subject / forum area of activity from which they have been chosen).
4. In all such cases the council / the Secretaries concerned may Co-opt. other students / volunteers or members with the prior approval of the Principal to help them to organize the functions.

PERFORMANCE OF STUDENTS

The performance of students in attendance, discipline and college examinations will be communicated to the parent / guardian through progress reports after the completion of each term. The progress reports will be signed by the parent / guardian and should be returned to the Principal within 15 days of receipt of the progress card. If any student fails to submit the progress card in time, her parents / guardians will be summoned by the Principal. They will also be summoned if their daughters / wards are found wanting in discipline/attendance/performance in the college examinations. Their failure to appear will be viewed seriously by the College Council.

ACADEMIC PROGRESS

A student is expected to keep steady progress in her studies. If a student is indifferent in student or her attendance is poor, she may face termination from the college. The name of the student may be struck off from the rolls for unauthorized absence from the classes. Students having less than 75% of attendance will not be permitted to write the annual examination.

THE COLLEGE COUNCIL

The College Council shall consist of the Principal and the Heads of all the main departments and IQAC Co - ordinator

MONTHLY TEST

The monthly test will be conducted by the departments concerned. All students must take them. The performance of the students will be assessed carefully. Weak students will thus be identified and given proper facilities for their further improvements in studies.

RAGGING

Ragging is totally banned in the institution, and anyone found guilty of ragging and or abetting is liable to be punished appropriately.

Ragging means the following :

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student or asking the students to do any act or perform something which has the effect of causing or generating a sense ordinary course and which has the effect of causing effect the physique or psyche of a fresher or a junior student.

PUNISHMENTS

At the Institution level :

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishment for those found guilty of ragging at the institution level shall be any one or any combination of the following;

1. Suspension from attending classes and academic privileges.

2. Withholding/ withdrawing scholarship/ fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional/ national or international meet, tournament, youth festival *etc.*
6. Suspension/ expulsion from the hostel.
7. Cancellation of admission
8. Rustication from the institution for period ragging from 1 to 4 semesters.
9. Expulsion from the institution for a specified period.
10. Fine ragging between ₹ 25,000/- to ₹ 1 lakh.
11. Collective Punishment : When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment

Note : Those students who wish to get Transfer Certificate and Conduct Certificate from the College office should apply for the same at least two days before the required date.



OTHERS

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