



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	AVVAIYAR GOVERNMENT COLLEGE FOR WOMEN
Name of the head of the Institution	CMA Dr. W. V. BALAJI
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04368222454
Mobile no.	9443188042
Registered Email	agcw@dhtepdy.edu.in
Alternate Email	agcwiqac@gmail.com
Address	Dr. Ambedhkar street, Karaikal, U.T.of Puducherry
City/Town	Karaikal
State/UT	Puducherry
Pincode	609602

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		central			
Name of the IQAC co-ordinator/Director		Dr. Natesan Payar Nadimuthu			
Phone no/Alternate Phone no.		04368222611			
Mobile no.		9443421656			
Registered Email		agcwiqac@gmail.com			
Alternate Email		agcw@dhtepdy.edu.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.agcw.edu.in/NAAC/AOAR%202017-18.pdf">https://www.agcw.edu.in/NAAC/AOAR%202017-18.pdf</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://www.agcw.edu.in/LoadPDF.php?mf=NAAC/Avvai%20calender%202018-2019.pdf">https://www.agcw.edu.in/LoadPDF.php?mf=NAAC/Avvai%20calender%202018-2019.pdf</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.10	2016	19-Feb-2016	18-Feb-2021
6. Date of Establishment of IQAC			12-Mar-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
No Data Entered/Not Applicable!!!					

L::asset('/', 'public').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/.\$instdata->upload\_special\_status))}

No Files Uploaded !!!

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1 IQAC has evolved appropriate mechanism and procedure to ensure effective and progressive performance of academic tasks. 2 Enhancement of the quality of academic programmes. 3 Maximization and integration of teaching, learning, and research opportunities. 4 Maintenance and proper allocation of support structure and services. IQAC also collects necessary primary data and information from all the departments and administrative sections of the University on academic Programmes offered. 5 IQAC took initiative to support Faculties to establish the collaborative linkage with other institutes and industries for research and teaching. 6 IQAC monitored the steps been taken under CMIS for uploading attendance. It took initiatives for a Studentfriendly E corner with internet facility for 43 computers by MPLAD fund. 7 IQAC ensured the updating of Faculties details of Aadhar card, Aadhar card linked mobile and Email ID in AISHE Portal.

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View Uploaded File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Council	30-Apr-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	30-Sep-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>1. Centralized student admission process is Partially Online done through the website of CENTAC, Govt. of Puducherry. 2. College website has information about admission procedures, college facilities, etc College provides a help desk and browsing center facility to students for filling the Admission Form. 3. The Students of the College are provided with the information regarding various activities in the college through Academic Calendar, Notices, classroom communication etc. 4. Periodicals', Newspapers' and Research Journals' subscriptions are renewed. Air conditioned computer browsing centre is used by students and staff.</p>
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Smooth functioning of college's academic and non academic activities is ensured through a number of mechanisms put in place. Such mechanisms intend to execute carefully designed timetables leading to well planned curriculum delivery and documentation. Academic Calendar - At the beginning of each academic year, a Calendar committee is constituted to take care of the preparation of the respective year's academic calendar. The calendar is then shared with all the stakeholders - viz. faculty members, students, non-teaching staff members. Time Table - At the end of each semester, all the departments in consultation with their respective faculties prepare in advance timetables for the next semester. This is done keeping in mind the academic calendar. At the beginning of each semester, the Principal ensures readiness of the timetables for the use of different stakeholders. Planning of curriculum delivery - Every academic semester ends with a departmental meeting to allot the courses of the next semester. Such a meeting plans the division of workload, number of classes to be taken as per the availability of the faculties and the tentative date for syllabus completion. The meet also helps to plan any other academic and non-academic activities such as seminars, conferences, study visits, etc. The actual curriculum delivery is done typically by acquainting students with the prescribed course content, books to be referred and the desired outcomes of the courses. Relevant books and reading lists are shared among students at the beginning of the courses. From time to time, concepts explanation is made easier using Power Point Presentations. At times, in view of helping students, study material in simple language is also provided either in print or hard copy. Prior to the university exams, model exams are conducted, evaluated and in such a way, students are prepared for the university exams. Revision sessions and motivation/encouragement to students' interests - The academic planning envisages sufficient time for revision classes at the end of semester. After completion of the curriculum, students are encouraged to self-study and revision classes are organised. Our highly qualified and dedicated faculty members impart the best of guidance and training to our students. Additionally, care is taken to promote students' interests by organising quizzes, competitions, discussions, seminars, poster presentations and interactive sessions with experts in the field. Students' Assignment - Conceptual clarity and comprehension of texts/readings are assessed through interactions, class tests and model exams. Students are also asked to present seminars on topics under study. Internal monitoring mechanism - To monitor the effective implementation of the prescribed curriculum, our institution has an internal mechanism whereby the principal, assisted by Head of the Departments, ensure that classes are conducted on a regular basis. In order to facilitate smooth conduct of the classes, classrooms are allotted in advance and arrangements are made to cover the syllabus of faculties on official leave. Further, regular departmental meetings are held to review the progression of the syllabus and to address any other academic or non academic concerns. Adequate steps are undertaken to ensure minimum absenteeism.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Being an educational institution affiliated to Pondicherry University, the college follows the academic calendar and the curriculum prescribed by the Pondicherry University. Avvaiyar Government College for Women, Karaikal distinguishes itself by following a multi layered approach towards providing better education and facilities. In view of providing excellent education and ensuring the provision of all necessary facilities for the students and the faculties, the college has been following a mechanism of Feedback forms. While there are many other mechanisms put in place to address the issues faced by various stakeholders, the feedback forms are an important step in pointing the gaps that go unaddressed otherwise. So as to minimise use of paper, the college has created online Feedback forms and the same are shared with students, parents and teachers. Structured online feedback forms give many insights and areas of improvement for the college to execute. This is also a good way to assess how students and their guardians view and rate the college performance in its many areas. The faculties too can voice their opinions through the feedback forms. 1. Each feedback form has been designed separately keeping in mind the concerned stakeholder. 2. These forms are collected from the various

stakeholders - including students, teachers and parents. 3. The forms are shared normally at the end of the academic year. 4. The Google links created to receive Feedback are monitored regularly so as to avoid duplication and ensure no repetition of the feedback from the senders. 5. Once the feedback is received, they are analysed and suggestions are implemented in the following academic years.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	430	25	30	0	25

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student Mentoring System at our womens college is a well-structured and organized program designed to provide guidance, support, and mentorship to our students throughout their academic journey. This system is crucial for fostering holistic development and ensuring that students receive the necessary assistance to excel in their studies and personal growth. Here are the key details of our institutions Student Mentoring System: 1. Mentor-Mentee Pairing: At the beginning of each academic year, mentor-mentee pairs are carefully assigned. The mentors, who are usually faculty members from the respective departments, are responsible for guiding and supporting a group of mentees from the same department and batch. 2. Mentor Selection and Training: The selection of mentors is done with utmost care, considering their experience, approachability, and willingness to mentor. 3. Regular Interaction: Mentor-mentee interactions are encouraged on a regular basis. These interactions can take various forms, including one-on-one meetings, group discussions, or virtual interactions. This regular contact allows mentors to understand the individual needs and concerns of their mentees. 4. Academic Support: Mentors assist mentees with their academic challenges, including course selection, study strategies, and exam preparation. They also provide guidance on research projects, assignments, and any academic difficulties that may arise. 5. Personal Development: Beyond academics, mentors focus on the holistic development of their mentees. They offer advice on career planning, goal setting, time management, and effective communication skills. They also provide emotional support during stressful times. 6. Tracking Progress: The mentor-mentee relationship is monitored by the Institutions Internal Quality 7. Specialized Support: In cases

where students face specific challenges or require specialized support, mentors can connect them with relevant resources within the institution, such as counselling services, career guidance, or academic assistance centres.

8. Celebration of Achievements: Mentors celebrate the achievements of their mentees, whether academic or personal. Recognizing and appreciating successes motivates students to strive for excellence. 9. Confidentiality: The mentor-mentee relationship is built on trust, and mentors maintain strict confidentiality regarding personal matters shared by their mentees. 10. Long-term Impact: The Student Mentoring System aims to have a lasting impact on students lives, helping them not only succeed academically but also develop essential life skills and a sense of self-confidence. In conclusion, our institutions Student Mentoring System is a vital component of our commitment to providing a supportive and nurturing environment for our students. It ensures that they receive personalized guidance and mentoring throughout their academic journey, empowering them to excel academically and grow as confident, well-rounded individuals. The involvement of the IQAC in monitoring and evaluating the programs effectiveness underscores our dedication to continuous improvement in this crucial aspect of our educational framework. Assurance Cell (IQAC). IQAC conducts periodic reviews to ensure that the mentorship program is functioning effectively and that students are benefiting from it. Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1362	55	1 : 25

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	55	15	11	38

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

**Introduction of formative assessment for internal continuous evaluation. There are also Tests, and internal assessment is mandatory process for all courses offered on the campus. The approximately 10-25 marks are allotted to students depending on mark importance of the respective papers. Internal mark lists are submitted to the University portal.**

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)



The academic calendar prepared by the college as per the directions of the affiliating university i.e. Pondicherry central university, Pondicherry U.T. The overall contents of the academic calendar include the admission dates, commencement of classes, curricular activities, list of teaching faculty and non-teaching members, co-curricular activities like NCC, NSS, Sports, Cultural and Other Student Forum activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.agcw.edu.in/IOAC%20PO%20PSO%20CO.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.agcw.edu.in/IOAC/SSS-2018-19\\_merged.pdf](https://www.agcw.edu.in/IOAC/SSS-2018-19_merged.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View Uploaded File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View Uploaded File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View Uploaded File</a>						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
290000	32524

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Indigenously developed software using online PHP server with My SQL data base application for Library transaction.	Partially	PHP v7. 1.8	2018

#### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	29	70	21	21	4	16	40	0
Added	0	0	0	0	0	0	0	0	0
Total	70	29	70	21	21	4	16	40	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
68000	68000	1016000	847644

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as Laboratory, Sports, Computer, Classroom etc in the institute. The maintenance of physical, academic and support facilities are carried out by the respective departments periodically. Maintenance of Infrastructure The college through the funds from UGC, RUSA, and MPLAD has equipped itself with various infrastructures. A new academic block has been constructed under RUSA Scheme. A separate block for toilet is also constructed under MPLAD Fund. A high Speed 40 mbps WI- FI OFC is established in college campus. Maintenance of Plumbing facilities, Electrical, Drinking water, is done periodically College has also appointed MTS staff to maintain the lawn and watering the plants. To maintain internet connectivity and CCTV security system, LCD projectors, Air Conditioners are maintained with the help of external agencies. Electrical Maintenance of Generator, UPS, Monitoring electrical equipment such as Generator and UPS are maintained by the Office staff members. Laboratory (All Labs Computers): Each laboratory is well maintained by carrying out periodical service. Stock verification (Physical Verification) is carried out to verify working/ nonworking/ missing equipment's etc. Preventive maintenance and performance monitoring is carried out. Library: Library has 36,459 books in total. The library subscribes 8 newspapers, 20 magazines, and 3 journals. WIFI connectivity to the library users is introduced under NMEICT Scheme of UGC. A total of 527 books were purchased this year. Librarian with supporting staff has been appointed to maintain central library. They focus on the availability and utilization of instructional material in teaching and learning process. At the end of the Academic year stock verification is done. Sports: Physical Director of the college looks after the sports facilities and the activities. The sports equipment's are issued to the students whenever they have sports activity. Preventive maintenance measures are taken in time. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, awards for the students etc. Class Rooms: The classrooms were equipped with benches and table for teachers. Class rooms are allocated to all departments along with necessary ICT tools. The class rooms are cleaned on daily basis monitored by the Head of the Department. IT facilities: All departments in the institute are having PCs and Printers. The department is responsible for the maintenance of registers.

<https://www.agcw.edu.in/IQAC/P%20and%20P-2018-19.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support			

from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	

[View File](#)

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institute had elected a student council members from current batch through oral voting which is also a class representative of the class. These class representatives elected through students are directly responsible for many activities in the Institute like... Class Committee: Class committee is elected to monitor class feedback and help the institute in upgrading paedology scheme of the institute. The committee members play an active role by coordinating with Teachers, Heads of departments and Principal of the college. • Magazine Committee: The committee members along with College teacher committee are responsible for annual cultural magazine of the institute. • Grievance Committee: Elected members from the students in Grievance committee ensures transparency in decision making. • Anti -Ragging Committee: Students representation in Anti -Ragging Committee ensures transparency in decision making. • Cultural Committee: The student council of our institute has a Cultural Secretary who play an active role in organizing various cultural events like Annual day, Science Day, Teachers Day, Independence Day, Republic Day, etc. they take care of cultural events, sponsoring and management. • Sports Committee: The sports committee organizes various sports events during Annual sports day and other intercollegiate events.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance and placement. The Alumni Association of the Institute is called as Avvaiyar College for women alumni association S. No. 463 of 2013 Registration date: 09th December 2013. Objectives of the Alumni association: • To encourage and promote close relations between the Institution and its alumni and among the alumni themselves. • To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. • To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni. • To initiate and develop programs for the benefit of the alumni. • To assist and supporting the efforts of the Institution in obtaining funds for development. • To serve as a forum through which alumni may support and advance the pursuit of academic



excellence at the Institution. • To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. • To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter. • To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

5.4.2 – No. of enrolled Alumni:

344

5.4.3 – Alumni contribution during the year (in Rupees) :

34400

5.4.4 – Meetings/activities organized by Alumni Association :

• Alumni Talks: Our resourceful alumni are invited to conduct career guidance sessions and motivational talks for the current students. • Extension Activities: The alumni association generously contributes and strives for delivering their social obligation. The alumni under the guidance of the alumni coordinators engage in community service activities such as grocery collection drive, monetary donation and non-monetary services. • Women's day celebration • Reunion • Best alumni prize

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Avvaiyar government college celebrated National Nutrition week by community food and Nutrition Board, ministry of women and child development, Chennai with the collaboration of home science department. The women protection cell as started with the aim of empowering and orienting women to realize their potential. The women protection cell of this college organized workshop on women empowerment. Experts are delivered lectures from various institutes on different topics like legal issues against women, harassments towards women. The new Academic block of Avvaiyar Govt college for women was inaugurated on 11th February 2019 which was constructed under RUSA scheme. Intra sports events conducted by the institution the overall championship as won by Miss M. Sophia of I BSc home science. On the occasion of sports day, sports events such as carom, and tug of war was conducted to faculty members, they were participated actively and won the prizes. One day seminar on Soft skill programme and personality development on 08-03-2019 conducted by IQAC. One day seminar on leadership training programme, one day workshop on skill development and career planning was conducted with the support of IQAC. National science day celebrated on 28th February 2019 was celebrated, Chemistry day celebration done by the faculty members of chemistry on 7th march 2019 with the support of IQAC. Second, final year students of chemistry visited The Flavors India (P) ltd, Puducherry on march 8th 2019. Avvaiyar college also formed various committees for soft running of the institute. All the faculties are actively involved in the formation of following committees. Advisory Committee, Anti ragging Committee, Press Committee, Placement and career guidance cell , Anti ragging squad Committee, Committee under sexual harassment of women (prevention ,prohibition redressal), Grievance cell, Sports Committee, Magazine Committee, Website Committee, Red ribbon Committee, University examination cell, Retract club Committee, Research Committee, Fine arts Committee, Fund mobilization advertisement Committee, academic calendar committee.

6.1.2 – Does the institution have a Management Information System (MIS)?



**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Pondicherry university appointed faculties as a member of board of study (BOS). Those who are appointed as a member of BOS, they involve in development of well planned curriculum. The implementation of generic elective under the CBCS helps students to enhance their knowledge in different subjects. Studying in choice based system helps students to improve themselves by enriching their knowledge.
Teaching and Learning	Very easily approachable to students, Encouraging students towards competitive exams and creating job opportunities by conducting campus selections within the college is also one of the processes. Taking seminars by making power point and poster presentation done by students. Students actively participate in group discussion and quiz competition.
Examination and Evaluation	Examinations are conducted under the guidelines of Pondicherry university. On completion of the syllabus and prior to every Semester exams all the departments conducts model exams for both Theory and practical to make the students more comfortable for the exams. After the model exams the evaluated papers were also discussed with the individual students for their betterment. For evaluation of practical examination conducted every Semester concerned departments also appoint one internal examiner apart from an external examiner. Two Internal exams are also conducted for students.
Research and Development	Paper publication, participation in seminar and conferences done by the faculty members from all the departments. Faculty members involved in research activity and published the articles in reputed national and international journals. Faculty members are organizing workshops and conferences on regular basis.
Library, ICT and Physical Infrastructure / Instrumentation	All main departments have the libraries with their relative books which are always used by students as

	well as faculty members of respective departments. In addition to that the college library is functioning during the working days. ICT tools also used with internet connection in class rooms to teach the students.
Human Resource Management	College is functioning by the regular teaching staff and regular non-teaching staff. Some of the staff members are also working on contract basis.
Industry Interaction / Collaboration	Faculty members have been collaborating with various state and central Institutions related to research and publications. Students are participating in winter and summer internship industry related programs.
Admission of Students	Admissions in the college are done through the CENTAC, Puducherry in transparent manner. During the academic year 2018-19 students enrolled in the college - 430.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<b>No Data Entered/Not Applicable !!!</b>	

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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No Data Entered/Not Applicable !!!

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
6	6	5

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every year annual physical verification is done internally by constituting a committee with staff members for all the departments. The Principal of this College forms a Stock verification Committee for each department with one Senior faculty as Convenor and two other faculty as members. The committee members of the teaching staff of the college and the storekeeper should conduct the stock verification as per the records/ledgers/stock registers maintained and submit a report of the verification conducted to the undersigned for onward transmission to the Director, Directorate of Higher and Technical Education, Puducherry. Internal financial audit will be done by a team of audit members from the Govt. of Puducherry for the funds granted utilized from the Govt. funding also for the amounts granted from the other sources such as UGC RUSA . External audit will be done by a team of members from A.G. Office, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Annual Physical verification of the stores of various departments was done by faculty members in various committees.

Administrative	No	Nil	No	Nil
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Giving fund to the guest lecturers. 2. Active support in Annual Day Celebrations. 3. Helping the students in getting the scholarships from the students.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) The Principal took initiative by forwarding letter to the govt. regarding filling of vacancy posts both in teaching and non-teaching staff. 2) Proposal for utilization of RUSA fund for extension of building, infrastructure facilities was discussed in the meeting by the Principal. 3) Faculty were encouraged to undertake research projects and steps to be initiated for motivating research.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender identity and myths about LGBTQ community	23/08/2019	23/08/2019	100	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Recycling Programs. ... Composting Projects. ... Efficient Lighting. ... Endorse Bikes and Public Transport. ... Create a Garden. ... Sustainability Classes and Events. ... Reduce Paper Use. ... Unplug Devices.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

“Mentor -Mentee System” You cannot transmit wisdom and insight to another person. The seed is already there. A good teacher touches the seed, allowing it to wake up, to sprout, and to grow. –Thich Nhat Hanh Mentoring system is introduced in the Institution with the sole purpose of catering to the needs of the students in the academic and personal level. Mentoring system in this college provides support to the students through advice and counselling, through friendship building, through re-enforcement and constructive role modelling. Thus, mentoring expands beyond teaching to advancement in the educational and personal growth of the mentee. Objectives: • To nurture students as mentees by taking individual care of each student and mentioning students through the programme both in their professional and their personal lives. • To provide training and guidance students • To Increase the participation of all students in the different activities conducted by the College. • To help students achieve their career objectives. Context: Students from different economic, social financial and regional backgrounds join this college. The Institution being Government College, many students are from economically weaker section of society mostly from rural areas lacking proper academic background and facing financial constrain. The college thus initiated the Mentor-Mentee System to ensure the overall welfare and development of students. Practice: A teacher (mentor) is allotted a group of approximately twenty students (mentees). The mentor sheets have been designed to make provision to include all academic, Co - curricular and personal details of the candidate including her family during the first year degree. The mentor points out strengths and areas for development in each student. The mentor meets her/his wards regularly. Parents are called for interactive sessions to know how constructively their ward utilizes the time at home. Constructive suggestions are made for the overall development of the student. Sometimes

mentors even address health problems and personal problems of the students.

Evidence of success: In this best practice of maintaining the mentoring/ counselling, most of the students were benefitted in performance, placements and in higher studies. The following outcomes have been witnessed: • The evidence of success of mentorship system is reflected through the overall personality development of students. • Those students who had lack of confidence, were weak in communication, had poor presentation skills, were observed having significant improvement in the lacked areas when they came to final year. • There is a significant change and marked improvements in the students attendance and attitude. • Parents were happy to have a system where, the overall progress of their ward is monitored and informed to them timely right from the first year till the course completion. • High self-esteem, appreciation for one-self and respect for others. • Indiscriminate use of cell phones reduced.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.agcw.edu.in/IOAC/BP-2018-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Avvaiyar Government College for Women, Karaikal Puducherry was established in the year 1972 as Public Educational Institute to provide higher education to build a career in the field of Humanities, Science and Commerce. Avvaiyar Government College for Women is accredited by NAAC and is affiliated with PU, Pondicherry. It branched as a multidisciplinary degree college with 10 UG and 3 PG programmes with the total strength of 1385 students. Also the college is enjoying the benefits of the status of 2(f) and 12(b) granted by the UGC and has taken initiatives for NIRF Ranking and ATAL Ranking this year. From the day of its inception, the institution is striving hard for the mission of becoming a centre for excellence and research. The College is having good Infrastructural facilities, well equipped laboratories, Computer laboratory, English Language Lab and also Library with good collection of books and departmental libraries with sufficient number of reference books for the students. Government is encouraging the students belonging to economically weak community by providing scholarships to pursue their education. Besides programmes from NSS, the PTA Association organizes women's day celebrations and honours women life time achievers every year to motivate the students. PTA in collaboration with Vinodhini trust conducted medical camp this year for the poor people in this region. Students from Commerce and Computer Science have received Gold medal for their academic excellence from Pondicherry University and have brought laurels to his institution. The distinctiveness of being a Higher Educational Institution exclusively for women to offer high quality education with single specialization at Under Graduate and Post Graduate level in multiple disciplines make the college unique and distinct in this region.

Provide the weblink of the institution

<https://www.agcw.edu.in/IOAC/IOAC%20InstDist2018-19.pdf>

### 8.Future Plans of Actions for Next Academic Year

The institution is geared towards the implementation of academic reforms. The college will play a proactive role in implementing the reforms in various spheres and activities such as ? Introduction of Value Added Courses imparting transferable and life skills (At least one) ? Design of separate questionnaires, receive and analyze feedback from Parents, Employers, Alumni and Teachers. ? To provide quality education to socially and economically backward classes. ? To

bring out educational and cultural development of rural population. ? To provide standard facilities of hostel accommodation, physical education and value education. ? To bring out social transformation through education. ? To create resources and utilizing them for educational upliftment of common people. ? To promote intellectual, ethical and cultural development of society. ? To increase the use of modern and innovative teaching aids for effective teaching and learning process. ? To promote research activities. ? To increase number of books, Research Journals and strengthen e-library. ? Display of Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution on the website of the College for the benefit of the students and other stakeholders. ? Creation of a College Research Cell to encourage teachers and students to do high quality research and publish the same in Prestigious Journals/Conferences. ? At least one Student Exchange Programme and one Faculty Exchange Programme with the neighbouring Colleges/ Other Educational Institution. ? To provide amenities and sports facilities in harmony with nature. ? To provide holistic value based education and inculcate abilities in students to face the challenges of corporate world. ? To arrange career guidance programmes. ? To obtain better NIRF and ATAL Ranking this year.