



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		AVVAIYAR GOVERNMENT COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. A. KALYANA SUNDARAM
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04368222454
Mobile no.		9443188042
Registered Email		agcw@dhtepdy.edu.in
Alternate Email		agcwiqac@gmail.com
Address		Dr.Ambedkar Street
City/Town		Karaikal
State/UT		Puducherry
Pincode		609602
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr.Natesan Payar Nadimuthu
Phone no/Alternate Phone no.	04368222611
Mobile no.	9443421656
Registered Email	agcwiqac@gmail.com
Alternate Email	agcw@dhtepdy.edu.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.agcw.edu.in/NAAC/AQAR%202016-17.pdf">https://www.agcw.edu.in/NAAC/AQAR%202016-17.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:  
Weblink :

<https://www.agcw.edu.in/LoadPDF.php?mf=NAAC/Avvai%20calender%202017-2018.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.10	2016	19-Feb-2016	18-Feb-2021

### 6. Date of Establishment of IQAC

12-Mar-2014

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1 IQAC of this college pays attention to the developmental activities in the college. IQAC has conducted AAA successfully. IQAC has taken initiative to improve the infrastructure facilities college and has sent the proposal to DHTE Puducherry. 2 All HODs of the departments were instructed to prepare Departmental profile, publication, departmental activities for presentation for the visit of Academic and Administrative Audits (AAA). 3 All the HODs have been instructed to participate in the Orientation programmes regarding the CBCS implementation on 30th August 2017 at Tagore Arts College, Puducherry. 4 IQAC has taken initiative to improve the infrastructure facilities college and has sent the proposal to DHTE Puducherry.

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action

Achievements/Outcomes

No Data Entered/Not Applicable!!!

[View Uploaded File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

College Council

30-Apr-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

30-Sep-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1. Centralized student admission process is Partially Online done through the website of CENTAC, Govt. of Puducherry. 2. College website has information about admission procedures, college facilities, etc College provides a help desk and browsing center facility to students for filling the Admission Form. 3. The Students of the College are provided with the information regarding various activities in the college through Academic Calendar, Notices, classroom communication etc. 4. Periodicals', Newspapers' and Research Journals' subscriptions are renewed. Air conditioned computer browsing centre is used by students and staff.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Smooth functioning of college's academic and non-academic activities is ensured through a number of mechanisms put in place. Such mechanisms intend to execute carefully designed timetables leading to well-planned curriculum delivery and

documentation. Academic Calendar - At the beginning of each academic year, a Calendar committee is constituted to take care of the preparation of the respective year's academic calendar. The calendar is then shared with all the stakeholders - viz. faculty members, students, non-teaching staff members.

Timetable - At the end of each semester, all the departments in consultation with their respective faculties prepare in advance timetables for the next semester. This is done keeping in mind the academic calendar. At the beginning of each semester, the Principal ensures readiness of the timetables for the use of different stakeholders.

Planning of curriculum delivery - Every academic semester ends with a departmental meeting to allot the courses of the next semester. Such a meeting plans the division of workload, number of classes to be taken as per the availability of the faculties and the tentative date for syllabus completion. The meet also helps to plan any other academic and non-academic activities such as seminars, conferences, study visits, etc. The actual curriculum delivery is done typically by acquainting students with the prescribed course content, books to be referred and the desired outcomes of the courses. Relevant books and reading lists are shared among students at the beginning of the courses. From time to time, concepts explanation is made easier using Power Point Presentations. At times, in view of helping students, study material in simple language is also provided either in print or hard copy. Prior to the university exams, model exams are conducted, evaluated and in such a way, students are prepared for the university exams. Revision sessions and motivation/encouragement to students' interests - The academic planning envisages sufficient time for revision classes at the end of semester. After completion of the curriculum, students are encouraged to self-study and revision classes are organised. Our highly qualified and dedicated faculty members impart the best of guidance and training to our students. Additionally, care is taken to promote students' interests by organising quizzes, competitions, discussions, seminars, poster presentations and interactive sessions with experts in the field.

Students' Assignment - Conceptual clarity and comprehension of texts/readings are assessed through interactions, class tests and model exams. Students are also asked to present seminars on topics under study.

Internal monitoring mechanism - To monitor the effective implementation of the prescribed curriculum, our institution has an internal mechanism whereby the principal, assisted by Head of the Departments, ensure that classes are conducted on a regular basis. In order to facilitate smooth conduct of the classes, classrooms are allotted in advance and arrangements are made to cover the syllabus of faculties on official leave.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BA	English	29/06/2017
BA	History	29/06/2017
BCom	Commerce	29/06/2017
BCom	Corporate Secretaryship	29/06/2017
BSc	Botany	29/06/2017
BSc	Chemistry	29/06/2017
BSc	Home Science	29/06/2017
BSc	Mathematics	29/06/2017
BSc	Computer Science	29/06/2017
BSc	Physics	29/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View Uploaded File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Being an educational institution affiliated to Pondicherry University, the college follows the academic calendar and the curriculum prescribed by the Pondicherry University. Avvaiyar Government College for Women, Karaikal distinguishes itself by following a multi layered approach towards providing better education and facilities. In view of providing excellent education and ensuring the provision of all necessary facilities for the students and the faculties, the college has been following a mechanism of Feedback forms. While there are many other mechanisms put in place to address the issues faced by various stakeholders, the feedback forms are an important step in pointing the

gaps that go unaddressed otherwise. So as to minimise use of paper, the college has created online Feedback forms and the same are shared with students, parents and teachers. Structured online feedback forms give many insights and areas of improvement for the college to execute. This is also a good way to assess how students and their guardians view and rate the college performance in its many areas. The faculties too can voice their opinions through the feedback forms. 1. Each feedback form has been designed separately keeping in mind the concerned stakeholder. 2. These forms are collected from the various stakeholders - including students, teachers and parents. 3. The forms are shared normally at the end of the academic year. 4. The Google links created to receive Feedback are monitored regularly so as to avoid duplication and ensure no repetition of the feedback from the senders. 5. Once the feedback is received, they are analysed and suggestions are implemented in the following academic years.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	439	31	29	0	22

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
51	38	9	8	1	5
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student Mentoring System at our womens college is a well-structured and organized program designed to provide guidance, support, and mentorship to our students throughout their academic journey. This system is crucial for fostering holistic development and ensuring that students receive the necessary assistance to excel in their studies and personal growth. Here are the key details of our institutions Student Mentoring System: 1. Mentor-Mentee Pairing: At the beginning of each academic year, mentor-mentee pairs are carefully assigned. The mentors, who are usually faculty members from the respective departments, are responsible for guiding and supporting a group of mentees from the same department and batch. 2. Mentor Selection and Training: The selection of mentors is done with utmost care, considering their experience, approachability, and willingness to

mentor. 3. Regular Interaction: Mentor-mentee interactions are encouraged on a regular basis. These interactions can take various forms, including one-on-one meetings, group discussions, or virtual interactions. This regular contact allows mentors to understand the individual needs and concerns of their mentees. 4. Academic Support: Mentors assist mentees with their academic challenges, including course selection, study strategies, and exam preparation. They also provide guidance on research projects, assignments, and any academic difficulties that may arise. 5. Personal Development: Beyond academics, mentors focus on the holistic development of their mentees. They offer advice on career planning, goal setting, time management, and effective communication skills. They also provide emotional support during stressful times. 6. Tracking Progress: The mentor-mentee relationship is monitored by the Institutions Internal Quality 7. Specialized Support: In cases where students face specific challenges or require specialized support, mentors can connect them with relevant resources within the institution, such as counseling services, career guidance, or academic assistance centres. 8. Celebration of Achievements: Mentors celebrate the achievements of their mentees, whether academic or personal. Recognizing and appreciating successes motivates students to strive for excellence. 9. Confidentiality: The mentor-mentee relationship is built on trust, and mentors maintain strict confidentiality regarding personal matters shared by their mentees. 10. Long-term Impact: The Student Mentoring System aims to have a lasting impact on students lives, helping them not only succeed academically but also develop essential life skills and a sense of self-confidence. In conclusion, our institutions Student Mentoring System is a vital component of our commitment to providing a supportive and nurturing environment for our students. It ensures that they receive personalized guidance and mentoring throughout their academic journey, empowering them to excel academically and grow as confident, well-rounded individuals. The involvement of the IQAC in monitoring and evaluating the programs effectiveness underscores our dedication to continuous improvement in this crucial aspect of our educational framework. Assurance Cell (IQAC). IQAC conducts periodic reviews to ensure that the mentorship program is functioning effectively and that students are benefiting from it. Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both of them have a role to play in the success of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1290	51	1 : 25

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	51	19	11	37

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)



Introduction of formative assessment for internal continuous evaluation. There are also Tests, and internal assessment is mandatory process for all courses offered on the campus. The approximately 10-25 marks are allotted to students depending on mark importance of the respective papers. Internal mark lists are submitted to the University portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar prepared by the college as per the directions of the affiliating university i.e. Pondicherry central university, Pondicherry U.T. The overall contents of the academic calendar include the admission dates, commencement of classes, curricular activities, list of teaching faculty and non-teaching members, co-curricular activities like NCC, NSS, Sports, Cultural and Other Student Forum activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.agcw.edu.in/IOAC%20PO%20PSO%20CO.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.agcw.edu.in/IOAC/SSS-2017-18\\_merged.pdf](https://www.agcw.edu.in/IOAC/SSS-2017-18_merged.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				

[View Uploaded File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View Uploaded File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View Uploaded File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				

[View Uploaded File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
146000	128024

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>No Data Entered/Not Applicable !!!</b>			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	29	70	21	21	4	16	40	0
Added	0	0	0	0	0	0	0	0	0
Total	70	29	70	21	21	4	16	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
624000	624000	836000	802485

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as Laboratory, Sports, Computer, Classroom etc in the institute. The maintenance of physical, academic and support facilities are carried out by the respective departments periodically. Maintenance of Infrastructure The college through the funds from UGC, RUSA, and MPLAD has equipped itself with various infrastructures. A new academic block has been constructed under RUSA Scheme. A separate block for toilet is also constructed under MPLAD Fund. A high Speed 40 mbps WI- FI OFC is established in college campus. Maintenance of Plumbing facilities, Electrical, Drinking water, is done periodically College has also appointed MTS staff to maintain the lawn and watering the plants. To maintain internet connectivity and CCTV security system, LCD projectors, Air Conditioners are maintained with the help of external agencies. Electrical Maintenance of Generator, UPS, Monitoring electrical equipment such as Generator and UPS are maintained by the Office staff members. Laboratory (All Labs Computers): Each laboratory is well maintained by carrying out periodical service. Stock verification (Physical Verification) is carried out to verify working/ nonworking/ missing equipment's etc. Preventive maintenance and performance monitoring is carried out. Library: Library has 36,459 books in total. The library subscribes 8 newspapers, 20 magazines, and 3 journals. WIFI connectivity to the library users is introduced under NMEICT Scheme of UGC. A total of 527 books were purchased this year. Librarian with supporting staff has been appointed to maintain central library. They focus on the availability and utilization of instructional material in teaching and learning process. At the end of the Academic year stock verification is done. Sports: Physical Director of the college looks after the sports facilities and the activities. The sports equipment's are issued to the students whenever they have sports activity. Preventive maintenance measures are taken in time. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, awards for the students etc. Class Rooms: The classrooms were equipped with benches and table for teachers. Class rooms are allocated to all departments along with necessary ICT tools. The class rooms are cleaned on daily basis monitored by the Head of the Department. IT facilities: All departments in the institute are having PCs and Printers. The department is responsible for the maintenance of registers.

<https://www.agcw.edu.in/IQAC/P%20and%20P-2017-18.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil

<b>Financial Support from Other Sources</b>			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

[View File](#)

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institute had elected student council members from current batch through oral voting which is also a class representative of the class. These class representatives elected through students are directly responsible for many activities in the Institute like... Class Committee: Class committee is elected to monitor class feedback and help the institute in upgrading pedagogy scheme of the institute. The committee members play an active role by coordinating with Teachers, Heads of departments and Principal of the college. • Magazine Committee: The committee members along with College teacher committee are responsible for annual cultural magazine of the institute. • Grievance Committee: Elected members from the students in Grievance committee ensures transparency in decision making. • Anti -Ragging Committee: Students representation in Anti -Ragging Committee ensures transparency in decision making. • Cultural Committee: The student council of our institute has a Cultural Secretary who play an active role in organizing various cultural events like Annual day, Science Day, Teachers Day, Independence Day, Republic Day, etc. they take care of cultural events, sponsoring and management. • Sports Committee: The sports committee organizes various sports events during Annual sports day and other intercollegiate events.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance and placement. The Alumni Association of the Institute is called as Avvaiyar College for women alumni association S. No. 463 of 2013 Registration date: 09th December 2013. Objectives of the Alumni association: • To encourage and promote close relations between the Institution and its alumni and among the alumni themselves. • To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. • To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni. • To initiate and develop programs for the benefit of the alumni. • To assist and supporting the efforts of the Institution in obtaining funds for development. • To serve as a

forum through which alumni may support and advance the pursuit of academic excellence at the Institution. • To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. • To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Mater. • To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

5.4.2 – No. of enrolled Alumni:

324

5.4.3 – Alumni contribution during the year (in Rupees) :

32400

5.4.4 – Meetings/activities organized by Alumni Association :

• Alumni Talks: Our resourceful alumni are invited to conduct career guidance sessions and motivational talks for the current students. • Extension Activities: The alumni association generously contributes and strives for delivering their social obligation. The alumni under the guidance of the alumni coordinators engage in community service activities such as grocery collection drive, monetary donation and non-monetary services. • Women's day celebration • Reunion • Best alumni prize

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Various sub committees were formed in the college to maintain the institute in smooth and successful manner for the academic year 2017-18. The following committees were formed. Purchase Committee, Discipline Committee, Women protection cell, Students Advisory Committee, Anti ragging Committee, Press Committee, Placement and career guidance cell , Anti ragging squad Committee, Committee under sexual harassment of women (prevention ,prohibition redressal), Grievance cell, Sports Committee, Magazine Committee, Website Committee, Red ribbon Committee, University examination cell, Retract club Committee, Research Committee, Fine arts Committee, Fund mobilization advertisement Committee. Academic calendar maintained by college every year, all the information regarding courses offered, faculty details and rules and regulations are mentioned in the academic calendar. The IQAC is actively functioning in the college, it collected feedback from the stakeholders, analyses, identifies the strength and weakness and prepares action plan based on the feedback. The college has formed the RUSA project monitoring Unit and Board of Governors for the implementation of scheme RUSA of MHRD. RUSA fund is used for Guest faculty salaries those who were engaged for handling classes, various developments .Department of Physics organized physics association day and chemistry organized Chemistry association day. The Alumni Association of the college was maintained by this institute. The intend of the association is to generate a community of alumni through which generating significant engagement in order to increase responsiveness, participation and volunteer involvement towards college. Students are voluntarily involved in enroll their names in NCC and NSS.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**



6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The standard syllabus was given by the Pondicherry university for the Under graduate as well as post graduate students. from Avvaiyar govt college faculties are board of studies members and they involved actively to maintain the standard syllabus for the UG and PG courses. All the departmental faculties always supporting student to develop their curriculum by taking the students near by industries, field trips, environmental tours and participating seminars and competitive exams.</p>
Teaching and Learning	<p>Adoption of ICT : Power point presentation and creating youtube videos, which makes students to get more information. Conducting seminars to students to develop their communication skills, visiting the industries to enrich their knowledge in research field and making field trip in the process of environmental study done by the faculties. english language lab is available for students to develop their skills. students also participated in seminars and poster presentation.</p>
Examination and Evaluation	<p>Academic year 2017-18 CBCS is implemented, according to CBCS there is 25 of weightage marks are allotted as internal tests. which comes under Seminars, assignments and class test. For the second and third year students, exams are conducted in non CBCS pattern this year. so there is no internal assesment for both theory and practicals. total 100 marks are given by external examiners. faculty members are involved in question paper setting, theory examination and evaluation. departments are conducted practical examination and evaluation in presence of external examiner.</p>
Research and Development	<p>Faculty members from various departments participated in seminar and conferences and published in reputed journals in national and international level.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>ICT tool and power point prsentation by using the projector was done in the class room. Students are permitted to access department library whenever they are free. The departments have been maintaining the separate departmental</p>

	Library accessible to both teachers and students. Basic laboratory instruments and specimens are available in the department for practical work
Human Resource Management	Academic year 2017-18 , recruited faculty members through UPSC needed departments
Industry Interaction / Collaboration	The faculty members have been collaborating with various state and central Institutions related to research and publications.
Admission of Students	As per the guidelines issued by pondicherry university students are taken the admission in interested departments. The academic year 2017-18 number of admissions in the college is 364.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<b>No Data Entered/Not Applicable !!!</b>	

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

#### 6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	0	0

## 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

**6.4 – Financial Management and Resource Mobilization**

## 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every year annual physical verification is done internally by constituting a committee with staff members for all the departments. The Principal of this College forms a Stock verification Committee for each department with one Senior faculty as Convenor and two other faculty as members. The committee members of the teaching staff of the college and the storekeeper should conduct the stock verification as per the records/ledgers/stock registers maintained and submit a report of the verification conducted to the undersigned for onward transmission to the Director, Directorate of Higher and Technical Education, Puducherry. Internal financial audit will be done by a team of audit members from the Govt. of Puducherry for the funds granted utilized from the Govt. funding also for the amounts granted from the other sources such as UGC RUSA . External audit will be done by a team of members from A.G. Office, Chennai.

## 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Pondicherry University	Yes	Annual Physical verification of the stores of various departments was done by faculty members in various committees.
Administrative	Yes	AG office, Chennai	Yes	DAT, Puducherry

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) The Principal took initiative by forwarding letter to the govt. regarding filling of vacancy posts both in teaching and non-teaching staff. 2) Proposal for utilization of RUSA fund for extension of building, infrastructure facilities was discussed in the meeting by the Principal. 3) Faculty were encouraged to undertake research projects and steps to be initiated for motivating research.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on women empowerment	05/03/2018	05/03/2018	110	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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ntages	local community				
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation drives from time to time. No plastic zone
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**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Objectives: Green campus is a place where environmental friendly practices and education combine to promote sustainable and eco friendly practices in the campus. (Academic Block) 1. The Objective of tree plantation drive was to enhance the tree cover on the campus and to sensitize the student towards importance of trees. 2. The purpose of tree plantation is to save the endangered environment and to beautify our life. 3. Trees also keep the weather cool and cause rainfall. They also bind soil and thus prevent erosion. 4. With the growing pollution it is important to make environment healthier by planting tree. 5. To spread the message save trees, save lives. 6. To create awareness among the students regarding the importance of ecology and the natural environment. 7. The idea behind the tree plantation activity was to propagate the message that planting the tree helps to maintain clear eco friendly environment , reduces pollution and improves the green ambience. Context: Trees are part and parcel of our life. So it is our duty to plant more trees and take care of them in order to maintain balance between man and nature. To make the country economically developed and to save the globe from green house effect, we should plant trees on a large scale. Vulnerabilities Reduced by these activities. • Extreme heat. • Poor air quality. With the increasing pollution and climate amelioration it is important to make environment healthier by planting trees. The Practice : The day of tree plantation program. Tree plantation program was inaugurated by the Principal, students, NSS volunteers, actively participated in the program and many trees were planted at varies places with in campus. On this occasion everyone pledged to take responsibility to increase the maximum number of saplings. Faculty members motivated all the students to plant trees explaining the importance of nature from trees. Students were then assigned duties to water the plants regularly. Planting more trees can be a small step towards protecting the environment. Evidence of Success : • It maintains bio-diversity. • Trees help in conservation of water. • Global warming could not be solved easily if people are not eco -conscious. Problems encountered : 1. More funds should be allocated for the purpose. Resources required : • Survey and excavation program before tree plantation. • Availability of water, fertility of soil and availability of enough sunlight. • Before a day of plantation it was assured that collection of tree plant is already done.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<https://www.agcw.edu.in/IQAC/BP-2017-18.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Avvaiyar Govt. College for Women, Karaikal as an Institution of Higher Education seeks to emerge as a center for academic excellence since the day of its establishment. At the under graduate level, college offers only one subject specialization as Main with some allied papers with two semesters duration per year. This helps to upgrade the mental aptitude of the students to cover more aspects of the subject extensively. The papers offered by ten U.G Main departments and three P.G departments consisting of well qualified faculty members create an ambient atmosphere for the students to learn and develop holistically. College adopted Credit Based Choice System from this year to facilitate inter- disciplinary and skill-based courses in academics. The college has become a beacon for girl students by providing assistance and resource access in the field of education. The college has well furnished classrooms and labs in all science departments and English Language Lab caters to the need of students to enhance their language proficiency. Students actively participated in extracurricular activities conducted by various cells this year. NSS unit renders its active involvement in many social activities with more than 100 hundred students. A newly constructed Academic Block started its function with a staff room and six classrooms funded by RUSA MHRD this year. Also the college proposes for the academic expansion of new Block. Besides a separate toilet block has been sanctioned under MPLAD, recommended by our honourable Member of Parliament. Single departmental affiliation of the students brings in solidarity between the faculty and students. This facilitates an effective monitoring system in the college.

Provide the weblink of the institution

<https://www.agcw.edu.in/IQAC/IQAC%20InstDist2017-18.pdf>

### 8.Future Plans of Actions for Next Academic Year

Curricular Planning Enhancing Teaching and Learning process ? Implementation of CBCS in Teaching Curriculum - HODs participated in the Orientation programmes regarding CBCS implementation ? Developing and promoting innovation in teaching-learning methodologies using ICT tools. ? Enhancing the application orientation of the curriculum by incorporating more fieldwork, guest lectures, projects, and training based Research, Innovations, and Extension activity. ? Organizing international and national seminars/conferences on various relevant themes. ? Promotion of research opportunities for students faculty members. ? Organising workshops and seminars for faculty, non-teaching staff, and students on a periodic basis. Infrastructure and Learning Resources: ? Enhancing the teaching-learning infrastructure of the College. Embracing the latest in Library sciences. Creation of more number of departmental Libraries. Student Support and Progression: ? Enhancing the role, accuracy, and timeliness of information for student support. ? Promoting mentoring system in the college. Governance, Leadership and Management ? Facilitating greater stakeholder engagement in the decision-making process of the College. Institutional Values and Best Practice: ? Promotion of inclusiveness and better environmental practices in the College such as greater adoption of Solar Energy, Solid Waste Management and Water Management. ? Broadening the horizons and scope of Institutional Social Responsibility. ? Incorporating greater value-driven and goal-oriented education pedagogy.