



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		AVVAIYAR GOVERNMENT COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. V. Anandan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04368222454
Mobile no.		9443188042
Registered Email		agcw@dhtepdy.edu.in
Alternate Email		agcwiqac@gmail.com
Address		Dr.Ambedkar Street
City/Town		Karaikal
State/UT		Puducherry
Pincode		609602
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr.Natesan Payar Nadimuthu
Phone no/Alternate Phone no.	04368222611
Mobile no.	9443421656
Registered Email	hoiagcw@gmail.com
Alternate Email	agcw@dhtepdy.edu.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.agcw.edu.in/NAAC/AQAR%202014-15.pdf">https://www.agcw.edu.in/NAAC/AQAR%202014-15.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:  
Weblink :

<https://www.agcw.edu.in/LoadPDF.php?mf=NAAC/Avvai%20calender%202015-2016.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.10	2016	19-Feb-2016	18-Feb-2021

### 6. Date of Establishment of IQAC

12-Mar-2014

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Various committees have been formed to speed up the NAAC accreditation work for the forthcoming Peer team visit. NAAC team visited the institution during this year from 28/01/2016 to 30/01/2016. All the departments are provided with ICT enabled classrooms, 4 interactive boards, Laser Printers. IQAC encouraged faculty members to take up research projects to strengthen research activity in the college and also to attend Refresher Courses/Seminars/Workshops/Conferences at National/International levels. Encourage students for their active participation in Co Curricular and Extra Curricular activities.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To prepare Academic plan and Academic Calendar	Committee coordinators prepared (10.07.2015) Academic plan and College

	Calendar and submitted to the College council (statutory Body) for approval.
To speed up the NAAC accreditation work. College is expecting the peer team visit on January 2016.	Various committees have been formed (on 06.07.2015) to speed up the NAAC accreditation work for the forthcoming Peer team visit. SSR preparation is under the process.
To upgrade the laboratories with modern equipments.	All the Departments of Studies of the College have well equipped laboratories to conduct the practical as per the syllabus approved by the Board of Studies of the University. New equipment's are purchased as per the requirements. Consumables (Chemical, Glassware etc.) are procured during the academic year under the supervision of purchase committee.
To enable all the classrooms with overhead projector with internet facilities and enhancement ICT based classes. Establishment of internet connectivity to the academic and administrative wing.	All the departments are provided with ICT enabled classrooms for the effective delivery of lectures (The College has 19 LCD projectors and 4 interactive boards in various departments for the delivery of lectures to the students). All the Departments are provided with Laser Printers for the preparation of course materials and other reports. Internet provisions are provided in ICT enabled classrooms, laboratories, library, UGC-Network resource centres, individual faculty members, UGC unit, office of the principal, college office and conference hall with desktop PCs. Therefore, the information access is not a problematic one to anybody in the college campus, including the researchers.
Strengthen the book facility in college library.	Books (preferably new and revised editions) are added during the year. About 510 number of books with the worth of Rs 1,62,230 were purchased and added in library.
Settlement of UGC XII Plan- General Development Assistance (GDA) A/C details to UGC.	The bills related the scheme were collected and processed for principal approval. Bill was segregated according to the subhead of the scheme.
To strengthen the research and development activities in college	Dr.Kamachi, Asst. Professor in English Working in UGC -Minor Research Project, the Scheme is entitled " Socio-Economic Factors in English Language teaching in Female Students with Reference to Students of Karaikal. Dr.Kamini, Asst. Professor in English Working in UGC -Minor Research Project, the Scheme is entitled "Transforming Lives: E-learning ELT with Reference to Students

	of Karaikal (UGC -Minor Research Project).
Teachers suggested taking up Orientation, Refresher Courses, seminars / workshops to enrich their knowledge and skills according to UGC / CAS norms	Faculties were attended seminar, workshops. Orientation Prog. Refresher Course etc., as per their CAS need.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	19-Feb-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2015
Date of Submission	30-Sep-2015
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Smooth functioning of college's academic and non academic activities is ensured through a number of mechanisms put in place. Such mechanisms intend to execute carefully designed timetables leading to well planned curriculum delivery and documentation. Academic Calendar - At the beginning of each academic year, a Calendar committee is constituted to take care of the preparation of the respective year's academic calendar. The calendar is then shared with all the stakeholders - viz. faculty members, students, non-teaching staff members. Time Table - At the end of each semester, all the departments in consultation with their respective faculties prepare in advance timetables for the next semester. This is done keeping in mind the academic calendar. At the beginning of each semester, the Principal ensures readiness of the timetables for the use of different stakeholders. Planning of curriculum delivery - Every academic semester ends with a departmental meeting to allot the courses of the next semester. Such a meeting plans the division of workload, number of classes to be taken as per the availability of the faculties and the tentative date for syllabus completion. The meet also helps to plan any other academic and non-academic activities such as seminars, conferences, study visits, etc. The actual curriculum delivery is done typically by acquainting students with the

prescribed course content, books to be referred and the desired outcomes of the courses. Relevant books and reading lists are shared among students at the beginning of the courses. From time to time, concepts explanation is made easier using Power Point Presentations. At times, in view of helping students, study material in simple language is also provided either in print or hard copy. Prior to the university exams, models' exams are conducted, evaluated and in such a way, students are prepared for the university exams. Revision sessions and motivation/encouragement to students' interests - The academic planning envisages sufficient time for revision classes at the end of semester. After completion of the curriculum, students are encouraged to self-study and revision classes are organized. Our highly qualified and dedicated faculty members impart the best of guidance and training to our students. Additionally, care is taken to promote students' interests by organizing quizzes, competitions, discussions, seminars, poster presentations and interactive sessions with experts in the field. Students' Assignment - Conceptual clarity and comprehension of texts/readings are assessed through interactions, class tests and model exams. Students are also asked to present seminars on topics under study. Internal monitoring mechanism - To monitor the effective implementation of the prescribed curriculum, our institution has an internal mechanism whereby the principal, assisted by Head of the Departments, ensure that classes are conducted on a regular basis. In order to facilitate smooth conduct of the classes, classrooms are allotted in advance and arrangements are made to cover the syllabus of faculties on official leave. Further, regular departmental meetings are held to review the progression of the syllabus and to address any other academic or non academic concerns. Adequate steps are undertaken to ensure minimum absenteeism.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Being an educational institution affiliated to Pondicherry University, the college follows the academic calendar and the curriculum prescribed by the Pondicherry University. Avvaiyar Government College for Women, Karaikal distinguishes itself by following a multi layered approach towards providing better education and facilities. In view of providing excellent education and ensuring the provision of all necessary facilities for the students and the faculties, the college has been following a mechanism of Feedback forms. While there are many other mechanisms put in place to address the issues faced by various stakeholders, the feedback forms are an important step in pointing the gaps that go unaddressed otherwise. So as to minimise use of paper, the college has created online Feedback forms and the same are shared with students, parents and teachers. Structured online feedback forms give many insights and areas of improvement for the college to execute. This is also a good way to assess how students and their guardians view and rate the college performance in its many areas. The faculties too can voice their opinions through the feedback forms. 1. Each feedback form has been designed separately keeping in mind the concerned stakeholder. 2. These forms are collected from the various stakeholders - including students, teachers and parents. 3. The forms are shared normally at the end of the academic year. 4. The Google links created to receive Feedbacks are monitored regularly so as to avoid duplication and ensure no repetition of the feedbacks from the senders. 5. Once the feedbacks are received, they are analysed and suggestions are implemented in the following academic years.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPES	Nil	Nil	Nil	Nil
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	381	39	29	0	19

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	21	10	9	0	1
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student Mentoring System at our womens college is a well-structured and organized program designed to provide guidance, support, and mentorship to our students throughout their academic journey. This system is crucial for fostering holistic development and ensuring that students receive the necessary assistance to excel in their studies and personal growth. Here are the key details of our institutions Student Mentoring System:

- 1. Mentor-Mentee Pairing:** At the beginning of each academic year, mentor-mentee pairs are carefully assigned. The mentors, who are usually faculty members from the respective departments, are responsible for guiding and supporting a group of mentees from the same department and batch.
- 2. Mentor Selection and Training:** The selection of mentors is done with utmost care, considering their experience, approachability, and willingness to mentor.
- 3. Regular Interaction:** Mentor-mentee interactions are encouraged on a regular basis. These interactions can take various forms, including one-on-one meetings, group discussions, or virtual interactions. This regular contact allows mentors to understand the individual needs and concerns of their mentees.
- 4. Academic Support:** Mentors assist mentees with their academic challenges, including course selection, study strategies, and exam preparation. They also provide guidance on research projects, assignments, and any academic difficulties that may arise.
- 5. Personal Development:** Beyond academics, mentors focus on the holistic development of their mentees. They offer advice on career planning, goal setting, time management, and effective communication skills. They also provide emotional support during stressful times.
- 6. Tracking Progress:** The mentor-mentee relationship is monitored by the Institutions Internal Quality Assurance Cell (IQAC).
- 7. Specialized Support:** In cases where students face specific challenges or require specialized support, mentors can connect them with relevant resources within the institution, such as counseling services, career guidance, or academic assistance centers.
- 8. Celebration of Achievements:** Mentors celebrate the achievements of their mentees, whether academic or personal. Recognizing and appreciating successes motivates students to strive for excellence.
- 9. Confidentiality:** The mentor-mentee relationship is built on trust, and mentors maintain strict confidentiality regarding personal matters shared by their mentees.
- 10. Long-term Impact:** The Student Mentoring System aims to have a lasting impact on students lives, helping them not only succeed academically but also develop essential life skills and a sense of self-confidence. In conclusion, our institutions Student Mentoring System is a vital component of our commitment to providing a supportive and nurturing environment for our students. It ensures that they receive personalized guidance and mentoring throughout their academic journey, empowering them to excel academically and grow as confident, well-rounded individuals. The involvement of the IQAC in monitoring and evaluating the programs effectiveness underscores our dedication to continuous improvement in this crucial aspect of our educational framework. Assurance Cell (IQAC). IQAC conducts periodic reviews to ensure that the mentorship program is functioning effectively and that students are benefiting from it. Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both of them have a role to play in the success of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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1165

48

1:24

**2.4 – Teacher Profile and Quality**

## 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	48	22	1	30

## 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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**2.5 – Evaluation Process and Reforms**

## 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ENGLISH	6/3	16/05/2016	05/08/2016
BA	HISTORY	6/3	16/05/2016	05/08/2016
BCom	COMMERCE	6/3	16/05/2016	05/08/2016
BCom	CORPORATE SECRETARYSHIP	6/3	16/05/2016	05/08/2016
BSc	MATHEMATICS	6/3	16/05/2016	05/08/2016
BSc	CHEMISTRY	6/3	16/05/2016	05/08/2016
BSc	BOTANY	6/3	16/05/2016	05/08/2016
BSc	PHYSICS	6/3	16/05/2016	05/08/2016
BSc	HOME SCIENCE	6/3	16/05/2016	05/08/2016
BSc	COMPUTER SCIENCE	6/3	16/05/2016	05/08/2016
<a href="#">View Uploaded File</a>				

## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Introduction of formative assessment for internal continuous evaluation. There are also Tests, and internal assessment is mandatory process for all courses offered on the campus. Approximately 10-25 marks are allotted to students depending on mark importance of the respective papers. Internal mark lists are submitted to the University portal.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar prepared by the college as per the directions of the affiliating university i.e. Pondicherry central university, Pondicherry U.T. The overall contents of the academic calendar includes the admission dates,

commencement of classes, curricular activities, list of teaching faculty and non teaching members, co-curricular activities like NCC, NSS, Sports, Cultural and Other Student Forum activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.agcw.edu.in/IOAC%20PO%20PSO%20CO.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.agcw.edu.in/IOAC/SSS-2015-16\\_merged.pdf](https://www.agcw.edu.in/IOAC/SSS-2015-16_merged.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICSSR New Delhi	1000000	1000000
Minor Projects	730	UGC - SERO HYDERABAD	265000	265000
Minor Projects	730	UGC - SERO HYDERABAD	287500	287500
<a href="#">View Uploaded File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

No file uploaded.

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	1	0
International	Physics	5	2.49
International	Computer Science	2	0
International	Commerce	1	0
National	English	1	0
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
<a href="#">View Uploaded File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
<a href="#">View Uploaded File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
<a href="#">View Uploaded File</a>						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

[View Uploaded File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NCC	NCC group Puducherry	1	1
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	97704

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35390	3223693	510	162230	35900	3385923
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	9	9	1	1	3	8	10	0
Added	0	0	0	0	0	0	0	0	0
Total	25	9	9	1	1	3	8	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
410000	410000	728000	709470

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has well designed systems and procedures for maintaining and utilizing physical, academic and support facilities. The Principal of this College holds regular meetings with the HODs of the various Departments of this Institution to utilize the various grants received from the Government, UGC, IQAC, and RUSA for the overall development of this Institution. Laboratory: The college has well equipped laboratory in the department of Computer Science, Chemistry, Plant Science, Home Science, and Physics. Besides, the English Department has English Language Lab and it caters to the need of all department Students. Laboratories are regularly maintained by the laboratory attendants. The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians from outside enterprises Stock verification is done annually for all the Departments to verify the stock and updating the entries in the registers by the committee appointed by the Principal. Library : The requirement and list of books is taken from the concerned Department HODs for the purchase of the books. The finalized list is duly approved by the Principal. To ensure return of books, 'no dues' from the library is mandatory for the students before appearing for the Examinations. The proper account of issue of books to the students and staff on daily basis is maintained. Number of visitors on daily basis is maintained in a register. The stock verification is done as a part of maintenance and the old books were recommended for condemnation. Sports: In spite of space restraints, indoor and outdoor games were conducted out and students actively participate in every event under the supervision of Director of Physical Education. Facilities for Indoor games like Table Tennis, Carom and Chess are also available in the campus. Sports equipments are purchased and maintained properly. Computers: Our administration Office, Storeroom, Student Section, Library, have Internet connection and are properly maintained. Classrooms: The college has sufficient and well furnished classrooms with Conference Hall for conducting Seminars. All the third year classrooms are provided with LCD Projector. Cleanliness is maintained by MTS sweepers. Support Services: • Greenery is maintained by the gardeners. • Power Backup facilities like Generators, UPS are maintained. • Washroom is maintained by contractually appointed sweepers.

<https://www.agcw.edu.in/IQAC/P%20and%20P-2015-16.pdf>

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

**5.1 – Student Support**

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill and Life Skills	03/03/2016	180	Institute of Public Administration, Puducherry Soft Skill and Life Skills Date of implementation 03.03.2016
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Intensive Entrepreneurship Training	92	0	0	0
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					

[View File](#)

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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**No Data Entered/Not Applicable !!!**

[View File](#)

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

[View File](#)

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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**No Data Entered/Not Applicable !!!**

[View File](#)

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	KAI Senior National Karate Championship	National	1	Nil	14MT0105	S. Buvaneshwari

[View File](#)

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of Avvaiyar Government College for Women have active representation on academic and administrative bodies and committees of the Institute. Class Committees: All the B.Sc., B.Com and BA programmes in various courses have class committees which comprise of student members representing meritorious as well as weak students, along with faculty members nominated by the Head of the Department, other than the course teacher. The every student member is the Class representative selected by student's through their choices. The Class Committees have a responsibility of providing timely feedback on all aspects of the programme and respective course. Regular Meetings of these class committees are held regularly, at least once in each semester. Cultural and Sports Committees: Cultural and sports committee members have strong representations in all cultural and sports activities. These committees also play vital role in helping organization in conducting such events as well making it successful. Cultural and sports committee members also support in organization of Special Events and celebrations like National Teachers Day, on Sept. 5, intra-college and inter-college cultural and sports competitions, Annual Day celebrations and other National celebrations that include, Independence Day, Republic Day,



Science Day and various NSS and social service activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance and placement. The Alumni Association of the Institute is called as Avvaiyar College for women alumni association S. No. 463 of 2013 Registration date: 09th December 2013. Objectives of the Alumni association: • To encourage and promote close relations between the Institution and its alumni and among the alumni themselves. • To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. • To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni. • To initiate and develop programs for the benefit of the alumni. • To assist and supporting the efforts of the Institution in obtaining funds for development. • To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. • To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. • To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter. • To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

5.4.2 – No. of enrolled Alumni:

319

5.4.3 – Alumni contribution during the year (in Rupees) :

32900

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Avvaiyar government college has functioning smoothly by maintaining the various sub committees. All the faculty members are involved in the formation of committees. The following sub committees were formed the academic year 2015-16 in the College. College development /Advisory Committee, Sexual harassment of women Committee, Anti ragging squad Committee, Anti ragging Committee, Discipline Committee, Fine arts Committee, Literary Committee, Research Committee, Website Committee, Sports Committee, Magazine Committee, Health and hygiene Committee, Purchase Committee. The NAAC team is formed in 2015-16. The IQAC is actively functioning in the college, it collected feedback from the stakeholders, analyses, identifies the strength and weakness and prepares action plan based on the feedback. IQAC has organized Nutrition Week Celebration (exhibition competition) in association with department of Home science on 09-09-2015. The college has formed the RUSA project monitoring Unit and Board of Governors for the implementation of scheme RUSA of MHRD. The unit has received Rs 1.5 crores. Utilising this grant, many developmental works carried out. An incinerator and napkin vending machines were installed. Guest

faculty were engaged for handling classes. The college organized one day workshop on English language teaching under RUSA fund on 12-01-2016. Department of Physics organized Physics Association day. Department of Chemistry organized off-campus training programme for 3rd BSc students and visited Favours India Ltd and Alwa plast Puducherry. Chemistry association day was organized on 10-02-2016. Students are actively involved in NCC programmes and were selected for NCC group level award on the event of NCC day celebration on November 15. The Alumni Association of the college was the integral part of the institution. The mission of this association is to create a community of alumni through which creating meaningful engagement in order to increase awareness, participation and volunteer involvement to the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The standard syllabus was given by the pondicherry university for the Under graduate as well as post graduate students. from Avvaiyar college faculties are board of studies members and the involved actively to maintain the standard syllabus for the UG and PG student. All the departmental faculties always supporting student to develop their curriculum by taking the students nearby industries, field trips and environmental tours.
Teaching and Learning	Adoption of ICT and power point presentation is the advanced technic to the students that is applied various departments in the college. English lab is available in the college to improve the communication skills and spoken english. there is a custm in our institute having educational tour to educate the students by visiting various places with in the state or near by places, inaddition to that some of the departments visiting industries, attending workshops to improve the students knowledge.
Examination and Evaluation	Examination question paper setting,conduct of model exam, theory paper evaluation and conducting practical examination and practical exam question paper setting in presence of external examiner was done by the various departments in the institution. this process helps students to experience the examination pattern. conducting model exam helps faculty to understand the caliber of students.

Research and Development	Faculty members are attended the conferences and workshops.
Library, ICT and Physical Infrastructure / Instrumentation	Avvaiyar college maintaining the library with highly standard books with the suggested references by UG and PG syllabus. students can utilise the library from morning 9:30 to 4:30 pm during the working days. there are many number of books that can access by students for their course as well as competitive exams. Inspite of the college library departments also maintaining the departmental library with their departmental books, Students from the concern departments are permitted to access department library whenever they are free.
Human Resource Management	The institue is running smmothly by regular faculties, guest faculties and non teching staff.
Industry Interaction / Collaboration	Faculty members of avvaiyar college have been collaborating with various state and central Institutions related to research and publications
Admission of Students	Students are interested to admit different courses in this college, the admission process was taken by the admission committee of the college. The academic year 2015-16 total number of admissions are 288

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
<b>No Data Entered/Not Applicable !!!</b>	

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every year annual physical verification is done internally by constituting a committee with staff members for all the departments. The Principal of this College forms a Stock verification Committee for each department with one Senior faculty as Convenor and two other faculty as members. The committee members of the teaching staff of the college and the storekeeper should conduct the stock verification as per the records/ledgers/stock registers maintained and submit a report of the verification conducted to the undersigned for onward transmission to the Director, Directorate of Higher and Technical Education, Puducherry. Internal financial audit will be done by a team of audit members from the Govt. of Puducherry for the funds granted utilized from the Govt. funding also for the amounts granted from the other sources such as UGC RUSA . External audit will be done by a team of members from A.G. Office, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Annual

Physical verification of the stores of various departments was done by faculty members in various committees.

Administrative	No	Nil	No	Nil
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) The Principal took initiative by forwarding letter to the govt. regarding filling of vacancy posts both in teaching and non-teaching staff. 2) Proposal for utilization of RUSA fund for extension of building, infrastructure facilities was discussed in the meeting by the Principal. 3) Faculty were encouraged to undertake research projects and steps to be initiated for motivating research.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) NSS volunteers of this Institution are actively engaged in making the Campus clean and Green from time to time.
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**TITLE TUTOR- WARD SYSTEM** The institution believes in decentralization of its activities, utilizing the resourceful faculty effectively, thereby sharing the responsibilities among stake holders, to make them an explicit integral component of the functioning mechanism. Tutor- Ward system is one such mechanism that was introduced during this academic year. **OBJECTIVES** • To establish a close rapport with the students and to cater to the individual needs of the students. • To instil confidence in them. • Provide guidance regarding the academic and personal issues. • Provide guidance regarding the

placement opportunities. • Extra care given to slow learners. • Provide an opportunity to express their opinions freely and discuss matters of relevance.

- Resolve the issues/problems during their adolescence and provide timely counselling.
- Monitor the progress of the ward
- Follow up of the ward regarding her activities.

Regulations ? The Head of the Department allots the students of the programme to the faculty? (tutor) in groups. ? The tutor in charge takes the role of a mentor. ? Allotment Policy: The College is to follow the UGC Guidelines. ? The tutor ward ratio is decided on the basis of the strength of the? students and faculty in the department. It is expected not to exceed 1:30. Tutor's Responsibilities ? Maintain a complete record of the student. ? Explain the protocols of the department and the college. ? Record the progress/performance of the student and share it with their parents? during the PTA meetings. ? Conduct formal Tutor - Ward meeting twice a semester within a fortnight of? the conduct of internal tests, to observe the progress of the student. ? Assist the students to take up remedial coaching whenever necessary.

EVIDENCE ? Maintenance of Tutor Ward Records ? Maintaining results sheets and monitoring the progress of students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.agcw.edu.in/IOAC/BP-2015-16.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The year 1972 saw a sea change in Karaikal in the field of womens education with the starting of Avvaiyar Government College for Women by the Government of Puducherry under affiliation of Madras University with Arts and Science Courses at Pre- university level. The institution is named after the Tamil poetess, Avvaiyar, who lived during the Sangam period. For more than 50yrs, the institution is playing a key role in imparting Quality Education to the girl students with rural background in and around Karaikal. The college got accredited by NAAC with 'B' Grade this academic year. The institution has shown innovative approach to higher education by way of diversification in all ten UG degree programmes and three PG degree programmes in Arts and Science discipline. More than 1000 students are benefitted during this academic year. The teaching faculties are recruited through Union Public Service Commission (UPSC) based on All India Competitive Examination according to the University Grants Commission (UGC) guidelines. This helps the students to mould themselves through quality tertiary education and to also provide a platform to strive better for empowerment. Programmes like career guidance, counseling programmes are organized by Alumini Association, RRC etc. Besides, to inculcate the spirit of service to society, NSS unit is functioning in the college with around 100 hundred students besides NCC unit. The college is assisted by the funds from Govt. of Puducherry, RUSA, UGC etc for having a good infrastructure, well equipped laboratories, Computer lab, English Language Lab and Library with good collection of books. With the RUSA fund, 'foundation stone' was laid for the construction of new academic block this year. The Government is encouraging the students belonging to economically weaker section by providing Scholarships to pursue their education. The college has registered in AISHE portal with the AISHE Code C -6532 and the key information of the college has been successfully uploaded.

Provide the weblink of the institution

<https://www.agcw.edu.in/IOAC/IOAC%20InstDist2015-16.pdf>

### 8.Future Plans of Actions for Next Academic Year

Avvaiyar Govt. College for Women strives to impart skill -based quality education for women and also aims to promote research oriented knowledge for creating successful professionals. Our college believes in exploring new horizons of development. For the year 2015 -2016, College has listed out the action plan to work on: 1. Endeavour to upgrade the laboratories with modern equipments. 2. Initiatives to enable all the classrooms with online projector for ICT based teaching facilities and Provisions for internet facility to Staff & Students. 3. Plans to strengthen the book facility in college library. 4. To strengthen the research and development activities in college. 5. Special effort shall be given to strengthen the Alumni Association and increase Alumni engagement in the College activities. 6. College plans to organize more number of Seminars, Workshops to strengthen the research base. 7. Promoting mentoring system in the college in the areas of Governance, Leadership and Management. 8. To motivate PG student regarding NET/SLET examination. 9. Enhancing the feedback mechanism - Teaching-Learning and Evaluation. 10. Developing and promoting innovation in teaching-learning methodologies. 11. To create awareness and initiate measures for Protecting and Promoting Environment.