

Preface

In the year 1972, an exclusive higher education Institution for women was established in the name of Sangam Poetess Avvaiyar by the Government of Puducherry at Karaikal as Avvaiyar Government College for Women. The College was started with Pre-University Courses in Arts and Science and later it has evolved as College offering degree courses by the introduction of B.A. History in the year 1973-74 with the total strength of 19 students under the affiliation of University of Madras. It branched as a multidisciplinary degree college with 10 UG and 03 PG programmes under the affiliation of Pondicherry University and with the total strength of 1150 students, mostly belonging to rural and socially deprived population. Also, the College is enjoying the benefits of the status of 2(f) and 12(B) granted by the University Grants Commission. Of course, the increase in enrollment and expansion of various branches of study are indices that the College is fulfilling the aims at which it was started. But, how best? The answer is unknown and the question is ultimately to be answered for moving ahead to offer quality environment and education to the women whose rights for education is suppressed for a long period in the rural India. In order to get the answer for the question, the College has reviewed its past as per the guidelines of NAAC. The outcome of the review is compiled as Self Study Report and the Report is submitted with pleasure to the NAAC for evaluation. We hope that the result of the evaluation will help us ensure quality sustenance and enhancement of the college.

Principal

05/01/2015
Karaikal

1. Profile of the Affiliated College

1. Name and Address of the College:

Name : [Avvaiyar Government College for Women](#)
Address : [Karaikal 609 602 Puducherry U.T.](#)
City : Pin : [609 602](#) State : [Puducherry U.T.](#)
Website : [www.agcw.edu.in](#)

2. For Communication:

Principal	Name	Dr. V. Anandan
	Telephone Office	04368-222611
	Telephone (R)	-
	Mobile	09500702990
	Fax	04368222454
Vice - Principal	e-mail	hoiagcw@gmail.com
	Name	-
	Telephone Office	-
	Telephone (R)	-
	Mobile	-
Steering Committee Co-ordinator	Fax	-
	e-mail	-
	Name	Dr. Natesan Payer Nadimuthu
	Telephone Office	04368-222611
	Telephone (R)	-
	Mobile	09443421656
	Fax	04368222454
	e-mail	drnnadimuthu@gmail.com

3. Status of the Institution:

Affiliated College	Yes
Constituent College	-
Any other Specify	-

4. Type of Institution:

a	By Gender	i	For Men	-
		ii	For Women	Yes
		iii	Co-education	-
b	By Shift	i	Regular	-
		ii	Day	Yes
		ii	Evening	-

5. It is a recognized minority institution? No

6. Sources of funding:

Government	Yes
Grant-in-aid	-
Self-financing	-
Any other	-

7. a Date of establishment of the college 15/06/1972
 b University to which the college is affiliated /or which governs the college (If it is a constituent college) Pondicherry University
 c Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (if any)
i. 2 (f)	Not known	Original certificate issued by UGC not traceable
ii. 12 (B)	Not known	Original certificate issued by UGC not traceable

(Enclosed the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

- d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day,Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Nil	Nil	Nil	Nil

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

If yes, has the College applied for availing the autonomous status?

No

9. Is the college recognized?

- a. by UGC as a College with Potential for Excellence (CPE)?

No

If yes, date of recognition: Not Applicable

- b. for its performance by any other governmental agency?

No

If yes,
 Name of the agency: Not applicable
 Date of recognition: Not applicable

10. Location of the campus and area in sq.mts:

Location * Semi-urban

Campus area. 2.48 ha

Built up area in sq. mts. 5427

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Auditorium/seminar complex with : Yes. A conference hall will 150 seating infrastructural facilities capacity, fully air-conditioned, equipped with interactive audio visual systems, internet connection and furniture

Sports facilities :
 Play ground : Yes.

Swimming pool : Nil

Gymnasium : Nil

Hostel :
 Boys' hostel : Not applicable

Number of hostels : Not applicable

Number of inmates : Not applicable

Facilities (mention available facilities) : Not applicable

Girls' hostel : Hostel run by social welfare department and Adi Diravidar Welfare departments of Puducherry Government are available

Number of hostels : Two

Number of inmates : 13

Facilities (mention available facilities) :

Working women's hostel : Nil

Number of inmates : Nil

Facilities (mention available facilities)	:	Nil
Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)	:	No separate facilities for College teachers/ employees are available. But, Government Staff Quarters are available where on the basis of request and seniority the accommodations are offered.
Cafeteria	:	Yes, a Canteen is run by KVK, Karaikal
Health centre	:	Nil
First aid, Inpatient, Outpatient, Emergency care facility, Ambulance	:	Nil
Health centre staff	:	Nil
Qualified doctor	:	Nil
Qualified Nurse	:	Nil
Facilities like banking, post office, book shops	:	A Student's Co-operative Store is functioning
Transport facilities to cater to the needs of students and staff	:	A van sponsored by ONGC, Karaikal is in use for the official transport purpose. Students of the College are availing the special bus services operated by the Government of Puducherry, exclusively for students, at concessional rate (@ Rs. 1/- per trip from anywhere to college and back)
Animal house	:	Nil
Biological waste disposal	:	Nil
Generator or other facility for management/regulation of electricity and voltage	:	A DG set with 125 KVA capacity is functional as an alternate source to power generation. Also in order to ensure stabilized and un interrupted power supply all the Computers are connected with UPS. Inverter facilities are available for Computer lab and conference hall. Air conditioners are provided with stabilizers.
Solid waste management facility	:	Solid wastes are collected in large dust bins. The Karaikal municipality Collects the wastes from the College, segregates and process through solid state fermentation process in a massive yard.

Waste water management : Nil.

Water harvesting : Nil.

12. Details of programmes offered by the college (Give data for current academic year)

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	B.A. English	3 Years	H.Sc.	English	60	64
		B.A. History	3 Years	H.Sc.	Tamil	60	64
		B.Sc. Mathematics	3 Years	H.Sc.	English	30	30
		B.Sc. Physics	3 Years	H.Sc.	English	30	27
		B.Sc. Chemistry	3 Years	H.Sc.	English	30	26
		B.Sc. Plant Science	3 Years	H.Sc.	English	30	33
		B.Sc. Home Science	3 Years	H.Sc.	English	33	34
		B.Sc. Computer Science	3 Years	H.Sc.	English	33	36
		B.Com.	3 Years	H.Sc.	English	60	64
		B.Com. Corporate Secretaryship	3 Years	H.Sc.	English	30	33
2	Post-Graduate	M.A. English	2 Years	B.A.	English	18	18
		M.A. History	2 Years	B.A.	English	20	9
		M.Sc. Plant Science	2 Years	B.Sc.	English	12	7
3	Integrated Programmes PG	-	-	-	-	-	-
4	Ph.D.	-	-	-	-	-	-
5	M.Phil.	-	-	-	-	-	-
6	Ph.D	-	-	-	-	-	-
7	Certificate courses	-	-	-	-	-	-
8	UG Diploma	-	-	-	-	-	-
9	PG Diploma	-	-	-	-	-	-
10	Any Other	-	-	-	-	-	-

13. Does the college offer self-financed Programmes?

No

14. New programmes introduced in the college during the last five years if any?

Yes Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Mathematics	√		
	Physics	√		
	Chemistry	√		
	Plant Science	√	√	
	Home Science	√		
	Computer Science	√		
Arts	English	√	√	
	History	√	√	
Commerce	Commerce	√		
	Corporate Secretaryship	√		

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a annual system Nil
b semester system All (12)
c trimester system Nil

17. Number of Programmes with

a Choice Based Credit System Nil
b Inter/Multidisciplinary Approach Nil
c Any other (specify and provide details) Nil

18. Does the college offer UG and/or PG programmes in Teacher Education?

19. Does the college offer UG or PG programme in Physical Education?

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff	Technical staff		
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>	-	-	6	4	14	17	8	7	-	-
<i>Yet to recruit</i>					24		09			
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	-	-	-	-	-	-	-	-	-	-
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	4	2	8	3	17
M.Phil.	-	-	2	2	4	7	15
PG	-	-	-	-	-	-	-
Temporary teachers							
Ph.D.	-	-	-	-	1	2	3
M.Phil.	-	-	-	-	1	5	6
PG	-	-	-	-	-	-	-
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

04

23. Furnish the number of the students admitted to the college during the last four academic years

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	-	45	-	73	-	72	-	65
ST	-	0	-	0	-	0	-	0
OBC	-	237	-	304	-	316	-	333
General	-	2	-	6	-	2	-	6
Others	-	0	-	0	-	0	-	0

24. Details on students enrollment in the college during the current academic year

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	400	33	-	-	433
Students from other states of India	11	1	-	-	12
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	411	34	-	-	445

25. Dropout rate in UG and PG (average of the last two batches)

UG 8.6%

PG 11.1%

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a)	including the salary component	Rs.	48,198.13
(b)	excluding the salary component	Rs.	2,282.42

27. Does the college offer any programme/s in distance education mode (DEP)?

No

28. Provide Teacher-student ratio for each of the programme/course offered
(Ratio is calculated for based on the sanctioned/ approved strength of the faculty/ students for the main papers (theory and practical alone). Allied and language subjects are not included.

Sl.No.	Programme	Degree	Teacher: Student ratio (Sanctioned)
1	Under-Graduate	B.A. English	1:45
		B.A. History	1:45
		B.Sc. Mathematics	1:23
		B.Sc. Physics	1:23

		B.Sc. Chemistry	1:23
		B.Sc. Plant Science	1:15
		B.Sc. Home Science	1:25
		B.Sc. Computer Science	1:50
		B.Com.	1:45
		B.Com. Corporate Secretaryship	0:99
2	Post-Graduate	M.A. English	1:12
		M.A. History	1:60
		M.Sc. Plant Science	1:5

29. Is the college applying for

Accreditation	Cycle 1	√
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(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Not Applicable

31. Number of working days during the last academic year.

195

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

12/03/2014

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i)	Nil
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35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information).

Nil

Criterion I: Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision

To empower the women population through high quality tertiary education with socio-cultural values.

Mission

- To make every student to gain confidence in their life through holistic education and skill development.
- To impart advanced academic knowledge through practical performance with state-of-the-art facilities and ICT.
- To inculcate national spirit, environmental consciousness and respect for our culture.
- To provide assistance, oversight and resources access to the education with world – class standards, and thus to become as beacon for higher learning of women.
- To emerge as a center for academic excellence and to transform as a center for research.

Objectives

- To design the curriculum based on the need of the society and as per the desire of the students without compromising the quality
- To incorporate the papers that are giving ample scope for employment.
- To introduce courses that are in demand
- To introduce interdisciplinary courses
- To update the laboratories with modern equipments.
- To enable all the classrooms with online projection facilities.
- To ensure that all the students are conversant with the use of ICT facilities
- To offer wholistic education at Under-graduate level
- To bring out the Post Graduate students with a specialization
- To upgrade all the Under Graduate departments as Post Graduate Departments
- To upgrade the Post Graduate Departments as Research Departments
- To create more avenues for co-curricular and extracurricular activities
- In a phased manner to accomplish the above, the college plans to get autonomy.

Dissemination of Information

- A board is set-up at a prominent place in the College which carries the Vision and Mission of the college to the stakeholders, in addition the dissemination during meetings with the stakeholders and information in website.

1.1.2 How does the institution develop and deploy action plans for effective implementation

of the curriculum? Give details of the process and substantiate through specific example(s).

Our college deploys the following well-chalked out action plan for effective implementation of the prescribed curriculum.

- **Academic Calendar**

At the beginning of each academic year, the Academic Calendar is prepared and distributed to all the faculty members, students and non-teaching staff members.

- **Time Table**

Timetables are prepared at the end of the semester for the next semester at the departmental level by the HODs with the consultation of the faculty members of the respective department. A copy of the same is submitted to the principal for information's. Principal ensures readiness of the timetables for the use of the stakeholders from the beginning of each semester.

- **Utilization of the curriculum**

At the end of the academic session, meetings are held at the departmental level for dividing the syllabus according to the number of teachers and the schedule of work is allotted to the respective teachers which include the number of classes to be taken.

The curriculum delivery is effectively done through lectures, supported by Power Point Presentations using LCD Projectors. Simplified study material is also given to the students in print/ soft copy/ hand written form. This is supplemented by Group Discussions, Seminars and Interactive sessions.

The teachers acquaint the students with the prescribed course content, texts and also recommend relevant books. They are also well informed about the pattern of the university question paper for better understanding.

- **Problem solving and doubt clearing sessions**

On successful completion of the curriculum, sufficient time is reserved for problem solving and doubt clearing sessions. Our highly qualified and dedicated faculty members impart the best of guidance and training to our students.

- **Students' Assignment**

Teachers assess the understanding level of the students by interactions (putting questions on the subject taught), Class tests and Model exams are conducted to ascertain the students' proficiency level.

- **Internal monitoring mechanism**

To monitor the effective implementation of the prescribed curriculum, our institution has an internal mechanism whereby the principal, assisted by Head of the Departments, ensure that classes are met on a regular basis. This promotes efficiency and regularity.

Regular periodic departmental meetings are held to review the progression of the syllabus.

Adequate steps are undertaken to ensure minimum absenteeism.

The quality of the education imparted to students is monitored and ensured through Internal Quality Assurance Cell.

Regular feedback obtained from the stakeholders, with respect to the quality of enrichment programmes are monitored and evaluated by the IQAC and necessary remedial measures are incorporated.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- The Directorate of Higher and Technical Education, based on the recommendations of the Principal, permits the teachers to attend Orientation/ Refresher/ training/ seminar/ symposia programs with duty leave.
- The University extends support to teachers in the form of UGC sponsored Refresher course, Orientation courses, seminars and subject related workshops which are highly relevant and beneficial as they provide opportunity for new teaching learning practices.
- The University uploaded the syllabus in its website for easy access to the users.
- Research Journals are subscribed to inculcate and promote research culture among faculty and students alike, the faculty is encouraged to publish articles in journals of national and international repute.
- The institution provides library and e-learning facilities computer with internet facilities for translating the curriculum from various sources.
- The College has organized ICT training programs to the teachers to provide hands on experience on the use of ICT tools.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- All the Departments of Studies of the College has well equipped laboratories to conduct the practicals as per the syllabus approved by the Board of Studies of the University. New equipment's are purchased as per the requirements. Consumables (Chemical, Glassware etc.) are procured adequately.
- Books (preferably new and revised editions) are added up to the library every year.
- All the departments are provided with ICT enabled classrooms for the effective delivery of lectures (The College has 19 LCD projectors and 4 interactive boards in various departments for the delivery of lectures to the students).

- All the Departments are provided with Laser Printers for the preparation of course materials.
- All the Class rooms are provided with Glass chalk boards.
- Stationary materials are provided to teachers for the preparation of notes/ conduct of Class tests/ and Model Examinations.
- Field visits are organized for the learning.
- Seminars/ invited lectures/ exhibitions/ are organized.
- To improve the language skill, a language laboratory has been established and frequent training is given to all the students.
- The College strictly adheres the College time table for each class and Calendar in completing the syllabus in time.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

Most of the Courses offered in the College is traditional and many of the departments are offering programmes at under graduate level. Further no Department is recognized as Research Department. However, the college has network to some extent and interacts with industry, research bodies and the university in effective operationalization of the curriculum.

Industry

Industrial visits are organized by the departments for imparting first hand practical knowledge to the students. Further, students are sent to the industries for doing project works. These exposures are improving the quality of the students. Occasionally, lectures are organized to the students with industrial personnel.

Research Bodies

Active researchers from various Research Institutes such as National Bureau of Fish Genetic Resources (ICAR), Central Salt and Marien Chemical Research Institute (CSIR), Rajive Gandhi Centre for Aquaculture (MPEDA, Ministry of Commerce and Industry), and University such as Annamalai University, Bharathidasan University, University of Madras, Pondicherry University, Alagappa University, Tamil Nadu Agricultural University, Manonmanium Sundaranar University, Thiruvalluvar University etc., are invited as resource person/ guest for various events. This has paved way for interaction and effective operationalization of the curriculum.

University

Regular formal Board of Studies meetings conducted by the University and informal departmental meetings throughout the academic sessions help the faculty to keep themselves abreast of the latest trends in their fields of study. As examiners, many of the faculty members are attending the valuation work. Professors from the University who are coming to the College for inspection/ granting affiliation are interacting with the faculty members of the College.

- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Designing and restructuring of courses are made by the Affiliating University. The college, however, can consolidate the feedbacks received from the stakeholders and present it to the Board of Studies of the University for the Consideration through its faculty members, who are in members of Board of Studies for different branches of study.

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If yes, give details on the process (Needs Assessment, design, development and planning) and the courses for which the curriculum has been developed.

Yes. The College has developed curriculum for the UGC sponsored Career oriented certificate course on Edible Mushroom Culture and Bio fertilizers and also has got approval for the syllabus and permission for offering the programme from the affiliating University.

Needs Assessment

Karaikal is the Cauvery deltaic district in Puducherry U.T., where the rural people mainly depend on either agriculture or fisheries for their livelihood. Analysis of the profile of the students also revealed the same fact. Therefore it is felt that offering course on the areas on which they depend for their livelihood would be more suitable, to experiment and practice it without any difficulty.

Design

To help the agriculture practice in a sustainable way application of bio fertilizers are essential. It can be prepared adopting low cost technology from small to median scale. On the other hand agricultural residues are being wasted without proper utilization and this can be converted as useful biomass, especially protein and fiber rich mushroom, for human consumption. With these concepts, the course was designed to get dual benefits, depending the agriculture. The course was designed to give wholistic hands on experience from identification of the organisms to mass production and the classes were conducted as per the convenience of the students.

Development and planning

The College has created excellent facilities for offering the programme. An air-conditioned culture room facility for maintaining the culture mushrooms, culture racks and spawn production unit and mushroom hut are developed for providing hands on training on mushroom culture techniques. Likewise, for the production of bio fertilizers, a fully automated fermentor has been installed and concrete open tanks (concrete made permanent and movable) are constructed. The college has the plan to expand this facility to a commercial scale.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Ensuring Delivery (from teachers' side)

- The HODs are insisted by the Principal to monitor the completion of the syllabus in time by circular should to submit the syllabus completion certificate at the end of the semester.
- Obtaining information's from Student Feedback mechanisms (Questionnaire of IQAC)
- The External Examiners appointed by the University for Practical Examinations are verifying the records for the completion of the syllabus.

Ensuring Receipt (from Students' side)

- Monitoring the regularity in attendance of students
- Valuation of Seminar Presentations
- Valuation of Assignment presentation
- Classroom discussions and brain storming sessions on important themes and topics
- Valuation of Preparation of project reports/ reports on files visits
- Valuation of Record notebooks/ observation notebooks
- Conduct of class tests/ model exams (theory/ practical)

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

Avvaiyar Government College for Women, Karaikal is a partner institution of IGNOU, New Delhi under Convergence Scheme since January 2010. Two hundred students have enrolled from our institution for various programmes. The following Programmes were offered through IGNOU at our campus are:

Post Graduate Degree Programmes

Master of Arts (MA) (English)

Master of Commerce (M.Com)

M.Com (Management Accounting & Financial Strategies)

Master in Business Administration (MBA),

Master in Computer Application (MCA) and

Master of Science (M.Sc) (Dietetics and Food Service Management).

Under Graduate Degree Programme

Bachelor in Preparatory Programme (BPP)

Bachelor in Commerce (B.Com)

Bachelor in Business Administration and

Bachelor in Computer Application (BCA)

Diploma Programmes

Diploma in Creative Writing in English (DCE)

Diploma in Tourism Studies (DTS) and
Diploma in Nutrition & Health Education (DNHE)

Certificate Programmes

Certificate in Business Skill (CBS)
Certificate in Functional English (Basic Level) (CFE)
Certificate in Food & Nutrition (CFN) and
Certificate in Food Safety (CFS)

The College has offered Certificate Programmes “Edible Mushroom Culture and Bio fertilizers” availing funds from UGC under Career Oriented Programme during XI Plan Period.

All the courses are offered with the aim of skill development of the students.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If yes, give details.

No.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

All as offered by the University

- Choice Based Credit System and range of subject options

Nil

- Courses offered in modular form

All the programmes listed in the profile of the College

Under Graduate Programmes	Post Graduate Programmes
B.A. English	M.A. English
B.A. History	M.A. History
B.Sc. Mathematics	
B.Sc. Physics	
B.Sc. Chemistry	
B.Sc. Plant Science	M.Sc. Plant Science
B.Sc. Home Science	
B.Sc. Computer Science	
B.Com.	
B.Com. Corporate Secretaryship	

- Credit transfer and accumulation facility

Nil

- Vertical mobility

All the programmes offered are allowing vertical mobility with in the programmes, with in the university and in other universities also. But at the college the following avenues are available:

- M.A. Historical Studies
- M.A. English
- M.Sc. Plant Science

The curriculum offered in this College allows vertical mobility to other programmes in the college are as follows:

- Under Graduates of Arts, Science and Commerce to Post Graduation in English and Historical Studies.

The possibility of vertical mobility in other institutions are given below, but not fully.

- B.Sc. Physics to M.Sc. Electronics
- B.Sc. Chemistry to M.Sc. Environmental Science, M.Sc. Marine Biology and Coastal Resource Management, M.Sc. Coastal Aquaculture, etc.
- B.Sc. Plant Science to M.Sc. Coastal Aquaculture, M.Sc. Biotechnology, Microbiology, M.Sc. Marine Biology and Coastal Resource Management, M.Sc. Environmental Science, M.S.W. etc.

- Horizontal mobility

No horizontal mobility is possible

- Enrichment courses

Syllabus of Commerce are revised to orient towards company aspects and offered as Corporate Secretaryship, to fetch for needs in industries.

Many papers that are applied and interdisciplinary in nature are supplemented in Botany and the course is offered as Plant Science, to give insight on the diversified avenues available for them for job and pursuing research.

1.2.4 Does the institution offer self-financed programmes? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

- ICT program for non IT students was organized for the final year students at the end of their course by the ICT Academy of Tamil Nadu.
- The college organizes Coaching Classes for NET examinations for post graduate students of Historical Studies, English and Plant Studies availing funds from UGC.
- The College organizes Coaching for Civil Services, Bank Service examinations etc. availing funds from UGC for the benefit of all the students.

These programmes are improving the skills of the students to so as to get employment.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If yes, how does the institution take advantage of such provision for the benefit of students?

Not Applicable

1.3 Curriculum Enrichment

- 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmers and Institution's goals and objectives are integrated?

The college being affiliated to the University does not have the option of formulating its own curriculum. Further, the Pondicherry University affiliates Colleges from Yanam, Mahe, Puducherry, Karaikal and Andaman and Nicobar Islands of Union Territories of Puducherry and Andaman and Nicobar Islands respectively. All these regions are geographically different and having culturally different populations. But, the syllabus are designed commonly to all the colleges so as to accept by all the colleges, without much emphasis on the integrating the goals and objectives of all the colleges. It is not possible also. Under this circumstance, the College had proposed to have project work at the final semester instead of theory paper for the M.Sc., Plant Science Course. This has been approved by the Board of Studies. Because, this programme is being offered by only two colleges and not be a constraint for others while incorporating the modifications. Another suggestion of the College to place Marine Botany as an optional paper for B.Sc. Plant Science programme has also been approved for the reason that the University and all the Colleges under its affiliation are located in coastal areas. Likewise, the College makes efforts to integrate the Goals and objectives in possible places.

- 1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The college, being affiliated to the university, does not have the option of framing its own curriculum to enhance the experiences of the students so as to cope up with needs of the dynamic employment market. However suggestions are offered to modify and enrich the curriculum to suit the intellectual requirements of students in the fast paced life through the faculty Members who are on Board of Studies.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The affiliating University have made Environmental Studies as a compulsory paper for all Under Graduate students. Gender issues, climate change, Environmental education and human rights are the aspects incorporated in this paper. In addition, the following are the papers pertaining to ICT are taught to the students who are in non-computer based courses:

Paper	Course
Computer Applications in Biology	B.Sc. Plant Science
Communication Electronics	B.Sc. Physics
Computer Applications in Business	B.Com.
Computer Applications in Business	B.Com. Corporate Secretaryship
Biostatistics and Computer Applications in Biology	M.Sc. Plant Science
Programming in C, Numerical Analysis using C	B.Sc. Mathematics
Conversational English – Practical Aspects	B.A. English
Mass communication and Journalism	M.A. English

The College offers IT finishing school programme non IT students for the final year students, separately.

1.3.4. What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- moral and ethical values

- Students with utmost interest celebrates of various days and events that are related to moral and ethical values
- Red Ribbon Club of the College organizes various competition, invited talks on the focal theme moral and ethical values.
- The College organizes one day orientation program for the fresher's every year.
- Youth Red Cross organizes various programmes in this aspect.

- employable and life skills

- Edible mushroom culture and Bio fertilizers is the course offered by the College.
- Workshops on poetry writing was organized for the interested students.
- "Business Day" – a programme for imparting business skill is organized every year.
- Workshops on crafts making for the interested students.

- better career options

- In addition, Coaching classes are organized for bank service exams, civil service exams etc. under UGC merged schemes.
- IT finishing school programme is offered for the final year students.

- **community orientation**

NSS, NCC and Rotract Club are various organs of the College those roping the students in community oriented services. All these avenues available to ensure wholistic development of students

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- Based on the feedback of students, in 5th unit in the Paper “Theory of Equations and Trigonometry” in the syllabus of B.Sc. Mathematics the syllabus that was vague was revised specifically.
- Based on the feedback, project work was introduced as optional at UG and PG level programmes of Plant Science.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

By the feedback of the students (Alumni). Now the IQAC makes it systematically.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The Board of Studies (BOS) prepares draft proposal initially and invites suggestions through its members for incorporation/ deletion, if any. The BOS members discusses the syllabus at the department level and invites suggestions. The suggestions are again discussed in BOS, the valid ones suggested by the stakeholders are incorporated and final syllabi are framed. By this way the College could contribute to the development of curriculum prepared by the University.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The IQAC has formulated a questionnaire recently for getting feedback on the curriculum. So far, based on the opinion that the students express to their HOD on curriculum at the end of the each semester, the merits and de-merits are discussed at the staff meeting of the department and the valid suggestions were taken to place in the Board of Studies for approval.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

One programme, B.Com. (Corporate Secretaryship) was introduced. The reason is that there is heavy demand for company secretaries in the industry.

Criterion II: Teaching, Learning and Evaluation

2.1 Student Enrollment and Profile:

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college ensures publicity and transparency in the admission process as follows:

Publicity:

- Through the advertisements in print media
- Through advertisement in local visual media
- Through participation in educational fair organized at district level by the government
- Advertisement in College Notice Boards
- Advertisement in College Website

Transparency:

- Constitution of Admission committee
- Scrutiny of applications and selection of candidates as per the norms of the Government by the Selection Committee
- Preparation of Merit/ Selection lists using specially designed software to avoid human errors/ influence
- Displaying of Merit lists in College Notice boards before the admissions for public view if needed.
- Permitting to view the admission process if anybody has doubt

2.1.2 Explain the detail the criteria adopted and process of admission (Ex. (i) merit (ii) Common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the institution.

Admissions are made based on the Reservation System as per the Government of Puducherry norms (as mentioned in 2.1.5) with the combination of merit. The merit criteria are as follows:

- Marks obtained by the students in XII Std.
- Number of attempts by the student (minus 3% of marks/ attempt)
- Enrollment in NSS/NCC (plus 3% of marks)

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city / district.

A pass, with minimum (35%) is eligible to get admission in UG programmes with the relevant subjects. But the College enrolled students from 41 to 99% marks in various programmes at UG level and from 43 to 61.86% in various programmes at PG level during current academic year as follows:

Sl.No.	Course	UG Programme	
		Minimum (%)	Maximum (%)
1	U.G. Programme	48	94.125
	English		
2	Commerce	67.335	98.375
3	History	45.67	79.33
4	Corporate Secretaryship	58.05	97.33
5	Mathematics	50.665	97.665
6	Physics	45.535	88.5
7	Chemistry	45.125	82
8	Computer Science	41.179	99.415
9	Home Science	50.235	81.46
10	Plant Science	52.25	90.7
1	P.G.Programmes	43	60.7
	English		
2	History	44	50.83
3	Plant Science	44.12	61.86

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If yes, what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes. The admission process are discussed in the meetings of the College Council and Admission Committee. Based on the reviews, the college has developed a software and the merit lists are prepared using this software. This process has helped to speed-up the admission process without any errors.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

Reservations are made strictly as per the guidelines of the Government as follows:

Sl.No.	Reservation Category	Percentage of Reservation	Remarks
I Vertical Reservation			
1	SC (Origin)	16%	Natives only
2	Backward Class	34%	Natives/ residents
	Most Backward Class	18%	
	Extremely Backward Class	2%	
	Other Backward Class	11%	
	Backward Class Muslims	2%	
	Backward Tribe	1%	
3	General	50%	
	Open Merit	10%	Open to all
	Merit among the natives/ residents	40%	Natives/ residents

II Horizontal Reservation			
1	Physically Challenged	3%	Natives with not less than 40% disability
2	Children/ Grand Children of Freedom Fighter	4%	Natives
3	Ex-Servicemen & Widow/ Ward of Ex-servicemen/ Deceased Defence personnel	3%	General
4	Students who are excellent in sports	1%	41 sports disciplines are prescribed
5	Students from rural schools in Puducherry/ Karaikal regions	15%	Natives/ residents 5 years continuous study in rural school

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Data on number of applications received are recoverable for the current year only. Therefore, the demand ratio was worked out for the current academic year and the trend analysis could not be made out with the previous years.

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Programmes	Number of applications	Number of students admitted	Demand Ratio
Under Graduate Programmes (B.A./B.Sc./B.Com.)			
English	614	63	9.7
History	214	64	3.3
Mathematics	197	30	6.5
Physics	244	26	9.4
Chemistry	370	28	13.2
Computer Science	346	36	9.6
Home Science	139	34	4.1
Plant Science	242	33	7.3
Commerce	349	64	5.4
Corporate Secretaryship	301	33	9.1
Post Graduate Programmes (M.A./ M.Sc.)			
English	35	18	1.9
History	19	9	2.1
Plant Science	11	8	1.4

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently – abled students and ensure adherence to government policies in this regard?

- Class rooms are provided in the ground floor with internal arrangements, where ramp is constructed
- Student helpers are provided for their easy movement in the college.

- During the examination period, scribes authorized by the university authorities are provided.
- Computers with Non Visual Desktop Access (NVDA) and Job Access with Speech (JAS) are made available for their use.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement on the programme? If 'yes', give details on the process.

Yes.

Initially the admission committee offers counseling at the time of their admission. After the entry of the students into a department, following the self-introduction of the students, the students are asked give a write-up on the selection of the course with reasons and future plans in order to understand the needs of the students. Following this, introductory lectures are given to the students on the contents of the course, scope for job opportunities and higher learning and infrastructure facilities available for their curriculum and co-curricular and extracurricular available in the institution for them. By this way, before the commencement of the regular classes, an understanding between the teachers and students is developed. The students who are convinced that they could get their needs in the course they have got admission will continue with the satisfaction. The college permits switch over of students from one course to another course before the commencement of regular classes, if the vacancy positions are available in the course they prefer.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge / Remedial / Add-on / Enrichment Courses, Etc.) to enable them to cope with the programme of their choice?

- The college offers remedial coaching to SC/ST/OBC (non-creamy layer) and minority students using the funds received from University Grants Commission
- The college offers training on communication skills using the Language Laboratory.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Celebrations of Women's Day every year

- Establishment of Equal Opportunity Cell with the funding of UGC and organizing programmes through the Cell once in a year
- Celebration of World Environment Day
- Inclusion of Environmental Studies as mandatory paper in curriculum
- Field Visits to Ecologically Sensitive Ecosystem, the Pichavaram mangroves using UGC College Development grant, with all the students of first year in second semester till the availability of funds
- Preparation reports on field visits
- Invited Lectures

- Participation in Clean India Campaign through essay competitions, drawing competitions, rally etc.
- Organizing competitions in the focal themes are the strategies the college has developed to sensitize the issues.

2.2.5 How does the institution identify and respond to special educational / learning needs of advanced learners?

The advanced learners are identified based on:

- their response in the interaction in the class rooms
- their response in submitting the assignments
- their performance in the tests

The Advanced learners are:

- prescribed/given additional reading materials
- encouraged to aim for university ranks
- encouraged to attend seminars/ symposia and undertake project works.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- The slow learners are identified based on the criteria followed for advanced learners (2.2.5), by the teachers who are all handling different papers to them. Collectively the HOD will maintain the record of poor learners of each class in his/ her department. The students are paid more attention to avoid failures and dropouts:
- At the department level, the teacher prepares and gives notes in simplified forms.
- Giving more focus on them while delivering lectures (Making them to participate in the interactive sessions, having frequent questions with them etc.).
- At the college level, counseling is offered through Equal Opportunity Cell that is funded by the UGC.
- Remedial coaching classes are arranged to SC/ST/OBC (non-creamy layer) and minority students using the funds received from University Grants Commission.

2.3 Teaching – Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Academic Calendar

The college has constituted committee called Calendar Committee which prepares the calendar in time and takes efforts to get it printed through the government press in

time to enable the distribution at the beginning of the semester. Till it gets ready, a draft calendar is prepared and given to the departments for use.

The calendar ensures the total number of working days as prescribed by the affiliating university with the work of five days per week, from Monday to Friday.

Teaching Plan

The college sets time table for theory and practical hours between the working hours, 9.30 a.m. and 4.30 p.m. with 60 minutes duration per hour and an interval of an hour between 12.30 p.m. and 1.30 p.m. The time table ensures 6 face to face hours as theory/ practical. Time table for language papers are set first as these classes are combined. The rest of the papers are set later on. Class hours are allotted to the teachers as per the UGC norms. But the teachers are given freedom to choose the papers as per their choice based on their interest and specialization, as full papers or a part (Units). Theory and laboratory hours are allotted as per the specifications in the syllabus as approved by the Board of Studies of the University. The time table for each class is prepared by the HOD concerned with the consultation of faculty members and distributed them before the commencement of classes in each semester.

Class rooms are provided with adequate facilities to accommodate the students and delivery of the lectures. The teacher will occupy the class in time and monitor the attendance of the students in the first 5 minutes. Last 15 minutes will be used for the clarification of doubts/ interactions and lectures will be delivered in the rest of the 45 minutes, in theory papers. Practical classes are organized by the teachers as per the requirements of each experiment. Laboratories are provided with adequate facilities to complete the experiments.

Evaluation blue print

Criteria for Internal Evaluation are as follows for 25 marks (wherever applicable)

Attendance of the student	:	5 marks
Assignment	:	5 marks
Seminar	:	5 marks
Class test marks (best of any two out of 3)	:	5 marks
Model examination (End semester)	:	5 marks

2.3.2 How does IQAC contribute to improve the teaching-learning process?

The IQAC is collecting information on various aspects of teaching learning process, cross checks the information, analyses and bring out the facts. The IQAC based on its observation prepares an action plan and submits it to the principal for implementation. The principal discusses this matter in the meeting of the College Council and takes appropriate action. The IQAC has prepared a questionnaire covering all aspects for collection of information from its stake holders.

2.3.3 How learning made more student-centric? Give Details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Lecturing is the method generally followed by the teachers. However, more spacing is given by some of the teachers for interaction at the end of the lectures and this contributes to the student centric learning to some extent. But a few teachers, covers the concept by the interactive way fully and gets appreciation. In general, length of the discussion is between the students and teacher determines whether the learning process is student centric or not. There is no uniform pattern in the delivery of lectures even among the teachers of a department and attaining uniformity in this aspect is also difficult. But, the other initiatives such as Student Seminars which is made as compulsory at Post Graduate level; Group discussions, brain storming sessions are common features at Under Graduate level and insisting assignments at both UG and PG level are making the learning process student centric. At student's level, the advanced learners collect the syllabus from the university website, before the commencement of the classes and gather information's. This is one of the student centric leaning initiatives because of the availability of syllabus from the website. The college has ICT enabled classrooms in each department, organizes brainstorming sessions and has excellent information access (Library and Network Resource Centre) facilities to promote interactive learning, collaborative learning and independent learning among the students respectively.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

To nurture critical thinking, the following initiatives have been undertaken:

- Debates are organized on various topics with the participation of students
- Students are motivated to write analysis report (review) on a specific theme.
- Discussions on the national level issues with the local examples are made in the class rooms.
- Inviting opinions on a problem and solutions for a problem in a common platform with the students of different disciplines in order to explain differential thinking of diversified students.

Creativity is nurtured by arranging competitions on

- Poetry writing
- Drawing
- Soap carving
- Vegetable carving
- Scientific model making
- Art craft making
- Painting
- Cookery and
- Exhibitions are also organized

Scientific temper is nurtured through the following ways:

- Organizing scientific visits to research institutes
- Arranging interactions with prominent researchers
- Celebrations of National Science Day
- Giving full freedom in handling laboratory equipments

- Projecting important innovations with multimedia devices
- Arranging seminars/ symposia

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg. Virtual laboratories e-learning- resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), Open education resources, mobile education etc.

The college has established three internet connections under NMEICT scheme, in addition to a general connection facility. With these 4 internet connections, all the computers are networked in the college. The class rooms are also given internet connection, where the multimedia projectors are installed. These, facilities enable the lecturing with the access of open education resources directly from the web in class room teaching. The recently established projectors are provided with USB ports. Projection are possible in these projectors with simply a pen drive if the file is saved in power point format. Further the laboratories of Plant Science, Computer Science and English and Conference hall are provided with smart (interactive) boards.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Faculty members are exposed to advanced level of knowledge by the participation in refresher courses. The courses are offering practical as field visits for skill development. The college offered IT training and provided computers and internet facilities to all the teachers who wanted to have it. The IT infrastructure created in the college is really a boon for the teachers to acquire latest information in their subject in general rather than any other mode. Though the students are getting inspired by the invited lectures and seminars and understand the fact that the lectures and seminars are essential for skill development, they also prefer ICT facilities more for acquiring advanced knowledge. Therefore, the college prefers to strengthen further the ICT facilities for this purpose. At present, the college has ICT Connection in the class rooms where the multimedia projectors are available and UGC Network Resource Centre for the students use.

2.3.7 Detail (Process and the number of students / benefitted) on the academic, personal and psycho-social support and guidance services (Professional counseling / mentoring / academic advice) provided to students?

- Career counseling cell is functioning in the college from the XI plan period. It was formed with the financial assistance of UGC Merged Schemes under UGC unit of the college. Various Job avenues were explored and informed the students through circulars and exhibiting the advertisements in notice boards.
- The UGC unit was offering coaching classes for various competitive examinations but main attention on Civil Services. The coaching classes were organized by inviting resource persons from well-established coaching centers at Chennai on all the Saturdays and Sundays. Large number of students has enrolled in these coaching schemes.

- Teachers are serving as mentors for the students of their concerned departments. However, understanding the fact that all the problems of the girl students cannot be revealed to the male teachers, Students Counseling Cell was constituted only with female faculty members. The students can meet the members of the cell at any time and express their problems without any reservations. The members will offer solutions for their problems.
- Further, counseling is offered to the needy students with intimation through the circular in advance, by a psychiatrist every year. In this counseling, only the students will take part.
- The faculty members are experienced and having wide exposures. Therefore, counseling on academic matters is offered by the faculty members of the respective departments.

2.3.8 Provide details of innovative teaching approaches / methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Four years before, only chalk and talk method of teaching was in practice but at present, about fifty percent of the class rooms are equipped with multimedia projectors. This is what the transformation at the level of infrastructure could be made by the college through the UGC unit. Training on the use of these facilities and computer for the preparation of lesson is also extended to all the teachers. Students pay full attention in the class and understand better the concepts than any other mode of teaching, if taught with ICT facilities. Therefore, the utilization percentage of the ICT facilities by the teachers during teaching is increased.

2.3.9 How the library resources used to augment the teaching- learning process?

The college library functions from 9.00 a.m. to 5.00 p.m. It houses 3445 volumes of books. Each staff member can avail 15 books at a time and the students can avail 3 books, under token system. Besides this, the college subscribes journal to assist the researchers and magazines for updating general aptitude. In order to provide all the information together in library, UGC Network Resource Centre was established in the library itself in an air-conditioned cabin. The centre houses 3rd gen computers with core i3 processor numbering 6, and a multifunction printer with Print, Scan and Copying facilities. The students can down load and get soft or hard copies of the information. As, all the departments and faculty members are provided with computers and internet facilities, the network center caters the needs of the students mainly. Teachers and students make use the facilities fully for the teaching learning process.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes' elaborate on the challenges encountered and the institutional approaches to overcome these.

The college strictly adheres the calendar; the students are very sincere attending the college and do not involve in any strike. Therefore, the college does not face any

problem in completing the curriculum within the time. If any working day is declared as holiday due to disaster or any other reason, the college will work on Saturday to compensate it.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

In this process, presence of the stakeholders and availability of resources for teaching learning is ensured. Then the quality of teaching is evaluated based on the comparison of the feedbacks of the students and results of the students.

1. Attendance of the students are monitored, every hour
2. Leaves are granted to the faculty after ensuring the availability of adequate faculty members in the department to manage the classes
3. The head of the departments are responsible to ensure the engagement of classes with the internal arrangements if any and the principal monitors this by surprise checks.
4. IQAC monitors the availability of teaching aids and also collects feedbacks from the students
5. Results of the students are compared with their feedbacks and arrive at a conclusion.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Recruitments are made by the government collectively for all the government posts. The faculty members working in this college are belonging to the category (i) direct recruits by Union Public Service Commission (ii) regularized from Ad-hoc appointments after a long period of service and (iii) regularized from consolidated pay after a long period of service. But all the positions are regular. Whatever it may be the mode, all the faculty members are highly competent to handle the classes as the category (i) is competent by virtue of entry mode and the rest are by vast experience. The government pays salary to the teachers and extends all benefits as per UGC and Government of India norms for Group A Gazetted posts to retain them. Nearly 50 of the faculty members are holding doctorate degrees and many are pursuing Ph.D. degrees. At present the academic qualification of the teachers are as follows:

1. No. of Teachers with Ph.D. as highest degree	-	21
2. No. of Teachers with M.Phil. as highest degree	-	21
3. No. of Teachers with PG as Highest degree	-	<u>02</u>
Total	-	<u>44</u>

2.4.2 How does the institution cope with the growing demand scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details of the efforts made by the institution in this direction and the outcome during the last three years.

The college differs from the statement “growing demand scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)” because the experience is different. The college has faculty members who have been guided by eminent academicians from the centers of national importance. They are handling the modern subjects nicely. The college realizes that the efficiency of teaching of modern subjects is not only based on the seniority. It is mainly based on the exposure of the teachers in that particular field. The young teachers might have more exposures to the new areas than the senior hands, who had no opportunity for that in their learning period.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination of staff development

Sl.No	Academic Staff Development Programmes	No. of faculty nominated
1	Refresher Courses	46
2	Orientation Programmes	21
3	Staff Training Conducted by other institutions	-
4	Summer / Winter Schools, Workshops etc.	-

b) Recharge programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

The college organized two faculty recharge programmes so far, in the last four years.

c) Teaching learning methods / approaches

The choices are given to the faculty members to choose the papers according to their interest. Further, the teachers are highly qualified and have rich experience in teaching; therefore, handling of new curriculum doesn't seem to be a major problem. For the use of modern tools, after the installation of the equipments, training on the principles, uses and handling of the equipments is organized by the college with the suppliers. By this way, hands on training are provided to all the users. This enables the users to handle the equipments without any difficulty. The college has provided internet facility with PCs to all the teachers to get the information from web resources and to develop the teaching learning materials.

d) Percentage of faculty

(i)	Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies	10%
(ii)	Participated in external workshops / Seminars / Conferences recognized by national / international professional bodies	20%
(iii)	Presented papers in Workshops / seminars / Conferences conducted or recognized by Professional agencies	20%

2.4.4 What policies / Systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- College encourages to avail UGC- FIP for pursuing research
- Provides infrastructure facilities for conducting research at PG departments
- Permits to serve in other institutions on lien for two years
- Grants permission with duty leave for attending seminars/ symposia/workshops/ refresher courses/ orientation courses etc.
- Created an ambient atmosphere for making academic publications. Moreover, many teachers prefer online publications.
- Created interface to share the experiences at the global level

2.4.5 Give the number of faculty who received awards / recognition at the stage, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance / achievement of the faculty.

Nil

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

Mechanism is available to evaluate the teachers by students only. Based on the feedbacks, some of the teachers are instructed to be punctual. In general, instructions are given to switch over to the lecturing with modern tools.

2.4.1 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Most of the faculty members are invited by the university as examiners to evaluate the answer papers of the semester examinations. Some senior faculties are serving as chairman of the board of examiners also. They are briefed by the university regarding the valuation processes. Thus, the faculty members are aware of the evaluation processes well. The faculty members in turn give briefing of the evaluation process in the university, to their students.

Blue-print of the internal evaluation system (wherever applicable for inclusion in the mark statement) is made known to the students by the HODs of respective departments. The results are also displayed to maintain the transparency.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Evaluation of the students is made by the University for grading their academic performance. The internal assessment is made by the college for a few papers at UG level. But, for all the papers at PG level, the college makes continuous internal assessment for awarding 25 marks. As the college is an affiliated institution, it strictly follows the norms as prescribed by the university.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- Blue print prescribed for the internal assessment system is strictly followed in each department (wherever applicable).
- The Head of the Department ensures transparency. He/She maintains a record for the same.
- Finally with the approval of the principal, the reports are displayed in the notice board and also send to the university through online by the Students Section of the College Office in time.
- For awarding internal assessment marks to the Environmental Studies paper, the Department of Plant Science is nominated as nodal department which will award the internal marks based on the norms.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite few examples which have positively impact the system.

The college adopts Formative and Summative evaluation approaches to measure student achievement in a programme.

Formative approaches adopted are:

- Surprise tests/ Unit tests/ Monthly tests
- Seminar Presentation
- Submission of Assignments
- Performance in Group discussion/ interactive sessions
- Evaluation of Observation note (Practical courses)
- Submission of Record sheets
- Assessment of progress of the project work
- Submission of herbaria and
- Field visit/ Scientific visit reports
- Attendance of the students

The Summative approach are:

- Conduct of Model Examinations

These approaches improve the students' performance in the annual examination

2.5.5. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

The existing system of award of internal marks gives weightage to behavioural aspects, communication skills, independent learning and the academic performance. The weightage to different aspects of learning is given below:

i)	Attendance (behavioural aspect)	-	20% Marks
ii)	Seminar (communication Skill)	-	20% Marks
iii)	Assignments (independent learning)	-	20% Marks
iv)	Academic Performance	-	<u>40% Marks</u>
	Total	-	<u>100% Marks</u>

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The college expects the graduates to be knowledgeable, patriotic and socio-environmental concerned. These are the essential for getting self-confident which is the prime need of the present day world for women. The affiliating university prescribes standard and good syllabus to each subject. The college has experienced and dedicated faculty members and state-of-the-art facilities to teach the syllabus, and also provides various avenues to make them socio-environmentally concerned. The fee structure is very minimal and, therefore, getting quality education by downtrodden / underprivileged populations of the society is also made possible by the institution.

2.5.7 What are the mechanisms for redressal of grievance with reference to evaluation both at the college and University level?

The performances of the students are finally evaluated by the university through the examinations. As per the guidelines of the affiliating university, the students of affiliated colleges of Pondicherry University should forward their grievances through the respective colleges only. Thus, the college has a Students Section and the students make their representations to the university through this section with the recommendations/remarks of the HODs concerned and the Principal of the college. At the College level, the grievances pertaining to the internal assessment are addressed by the HODs. The students if not satisfied with the reply of the HOD, can appeal to the Principal directly.

2.6. Student Performance and Learning Outcome

2.6.1 Does the College have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The college set the vision to empower the women population through high quality higher education with socio-cultural values. In order to achieve it, the college imparts quality education with the commitments of the teachers and provides various avenues to expose them to socio-cultural activities. The later is based on the interest of the students while the former is mandatory in the institutional process. The importance of achieving cent percent results in the academic aspects with university ranks and exposing to the extra-curricular and co-curricular aspects are stressed by the Principal in the General Body meeting that takes place at the beginning of every year. Besides this circular and oral instructions are also being given by the Principal from time to time.

The evaluations of the performance of the students are made by the University for awarding marks and the results are published in website (provisional). A set of provisional hardcopy is also being supplied to the College by the University. The results are displayed in the Notice Boards to make aware of the students.

The internal assessment (wherever provisions are available) is made transparently and published on the notice boards before the submission to the University for Inclusion in the mark statements.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course /Programme? Provide an analysis of the students results/ achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

- The monitoring of the progress is made at the department level based on the unit tests, model examinations, seminars, assignments etc.
- The teacher who is handling the paper evaluates the submissions of the students and awards the marks.
- The performances in terms of marks are informed to the students by the respective teachers while returning the corrected/ valued submissions.
- At the Parents meeting, the marks are discussed with their parents in the presence of the Principal.
- The assessments made by the teacher and the final outcome (results declared by the University) are compared finally.
- In the past four years, the results of the students declared by the University are as follows:

No.	Course	Percentage of Results			
		May 11	May 12	May 13	May 14
1	B.A. English	53.19	62.07	63.64	60.47
2	B.A. History	37.21	74.00	31.82	19.05
3	B.Com.	71.74	79.25	62.26	47.83
4	B.Sc . Maths	54.55	58.82	68.42	78.26
5	B.Sc. Physics	75.00	50.00	80.00	90.00
6	B.Sc . Chemistry	25.00	20.00	50.00	50.00
7	B.Sc. Plant Science	70.59	53.85	66.67	70.59
8	B.Sc. Home Science	41.67	30.43	10.53	60.00
9	B.Sc. Computer Science	96.00	96.30	100	88.00
10	BCS	-`	-	47.37	39.29
11	M.A. English	80.00	70.00	85	100.00
12	M.A. History	66.67	56.25	100	-
13	M.Sc. Plant Science	90.00	100	100	100

- The results at the Post Graduate level is always closer to the predictions of the respective departments
- At the Under Graduate level, the results were with the deviation from 5 to 10 % from the predictions.
- The Students at UG and PG levels have got distinctions and **First Ranks** at **University** level also.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

In order to get the intended learning outcome, the college has been following the strategies as described below.

Teachers are punctual in attending the class and adapt various strategies to teach the subjects (Seminars, assignments, discussions, etc.) based on the student population in each class. The students are provided with simplified notes/ information regarding the sources from library and open access system. Facilities are created to the students in order to get information from open access system. The teacher who is handling the paper conducts unit tests after the completion of each unit, evaluates the answers and discusses the plus and minus with each student. At the end, after the completion of syllabus and before the commencement of semester examination, model examination is conducted. The papers are evaluated and the students are given advice based on their performance.

The practice of writing the test repeatedly gives the confidence to the students to face the final examinations without getting nervous.

2.6.4 What are the measures / initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- The career and guidance cell organizes various programs to prepare the students for interviews and publicizes information on various job avenues.
- The students are given coaching for various competitive examinations including NET by the UGC unit.
- Research projects are introduced at Post- Graduate level for Plant Science discipline.
- A student was guided to get grant for student project at undergraduate level.
- Mushroom Culture and Biofertilizers, a certificate programme was offered to provide entrepreneurial skill.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

At micro level, the data on student performance and learning outcomes are collected in the respective departments based on the performance in tests, practical's and other assignments prescribed by the teachers concerned. In addition, information about their family background is also collected. The barriers if any could be rectified at the level

of concerned teacher/ or the HOD rectify at the department level. The principal organizes meeting at department level and reviews the result after the announcement of the results, identifies the barriers and finds solutions with the participation of the teachers.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

- Assessment of the progress of the students is made at all the levels from class test to University examination.
- The results of the students are discussed with their parents during PTA meeting.
- The achievements in co-curricular and extra-curricular activities are monitored by the respective units.
- At the College level, the students who have secured highest score are awarded Proficiency Prize every year in the College Day function.
- The University toppers (Gold Medalists) on the completion of their course are also felicitated in the college function.
- The Career and Guidance Cell publicize the employment avenues.
- The Alumni Association gets record on their placement.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluation student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Students' evaluations are made at the level of individuals (teachers) and departments. The college has no integrated assessment method. The teachers use various tools to assess the performance of the students in curricular and co-curricular activities. Based on the assessment, the teachers change their teaching strategies and offer counseling to the students. Finally, based on the results of the university examinations, the teachers/ departments cross examine their/its evaluation outcome for planning further.

2.6.8. Any other relevant information regarding Teachers-Learning and Evaluation which the college would like to include.

Nil

Criterion III: Research, Consultancy and Extension

3.1. Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No. But, the faculty members are undertaking research projects and publishing research articles periodically. Though no Department of the College is approved as Research Centre, Dr.Elango, HOD of Tamil, Dr.Raji Sugumar, HOD of Home Science, Dr.M.Palanisamy, HOD of English, and Dr. K.Sambandan, Asst. Professor, Department of Plant Science, Dr.N.Nadimuthu, Asst. Professor, Department of Plant Science are approved as research guides in various Universities.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The college has constituted Research Committee and the composition is as follows.

Name	Position
Dr.V.Anandan, Principal	Chairperson
Dr. Raji Sukumar, HOD of Home Science	Member
Dr.Kathirvelu Sambandan, Asst. Professor of Plant Science	Member
Dr.M Palanisamy, HOD of English	Member
Dr. Natesan Payer Nadimuthu, Co-ordinator, IQAC	Member
Dr. Zaheer Ahamed, Asst. Professor of Commerce	Member

Recommendations of the Research Committee

- Faculty members should apply for minor/ major research projects.
- Faculty members should take initiatives for publication of research articles.
- All the eligible faculty members should apply for the guideship
- College should recognize/ honour the faculty members who are making research contributions by presenting/ publishing research papers and undertaking research projects.
- The Post Graduate Departments should apply for Centre approval for research
- Basic infrastructure facilities should be created to begin the research work in all the departments
- Faculty members should be provided with information access facilities pertaining to research.

Impact of Recommendations

- Faculty members have submitted proposals through the research committee
- Faculty Members publish research papers

- Faculty members and students participate actively in Seminars/ Conferences and present papers
- Internet access facilities are made available to all the faculty members.
- Faculty members apply for the guideship
- Equipments are being added up to all the science departments.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- The College ensures uninterrupted power supply, water, space, furniture, library, communication facilities, and computer with internet facilities, printers and transport facilities for the operation of research projects.
- Special Casual leaves are sanctioned to the Principal Investigator for off campus project related works.
- Separate bank account is opened and the funds are transferred immediately to that account to clearly understand the financial position of the scheme.
- Except for the purchase of equipments, the financial sanction is made immediately by the principal, based on the request of the principal investigator, in order to avoid the delay in carrying out the research work.
- Purchase Committee is constituted to make the purchases, if any, in connection with the project work.
- Internal alternate arrangements if any made unavoidably for engaging the class with the concurrence of the HOD concerned, if the Principal Investigator needs to spend the time essentially for the project is accepted.
- Meetings of the research committee for recommending/ reviewing the project proposals, reviewing the progress of the project and purchase committee for purchasing the articles are arranged without any delay as per the need.
- The PI and Project personnels are permitted to work at any time in order to complete the work, and not insisted to adhere the routine working hours of the College.
- As the Centre is not approved for research by the university, the project personnels are permitted to register for their Ph.D. programme elsewhere as per their choice under the co-guideship of the Principal Investigator of this college.
- The PI is permitted to use inter-departmental facilities for carrying out the research work.
- The PI is given responsibility to get the audited statement to submit in time to the sponsoring agency.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college has taken many efforts to develop scientific temper and research culture and aptitude among students. They are:

- Introduced project works at UG and PG level and extended facilities for doing the project.
- Established Research Laboratory in Plant Science Department.
- Subscription of journals
- Encouraged students to participate in the conferences/ seminars/ symposia/ workshops etc.
- Organized invited lectures
- Arranged scientific visits to national level research laboratories.
- Availed a sponsored project for students at UG level
- Arranging interactive meets with alumni who are pursuing research etc.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/ collaborative research activity, etc.

• Guiding Student Research

At Masters Degree level in Plant Science Department, all the faculty members are engaged in student research guidance as detailed below:

Faculty	Number of Students	Area
Dr. Raman Kumar Dutta	1	Ecology
Dr. Vikrant	1	Biotechnology
Dr. Manisha Shukla	1	Medical Botany
Dr. K.Sambandan	2	Mycorrhizae
Dr. N. Nadimuthu	2	Edible Mushrooms
Dr. C. Baskaran	1	Medical Botany
Dr. S. Anandanayaki	1	Medical Botany

At doctoral degree level:

As guide:

Dr.Raji Sugumar, Head of the department of Home Science is an approved research guide for Pondicherry University and she is guiding six research scholars for Ph.D degree.

Dr. M. Palanisamy, Head of the Department of English is guiding six research scholars for Ph.D degree in various universities as external guide.

As co-guide:

Dr.K.Sambandan, Asst Professor in Plant Science is serving as a co-guide for a Ph.D. scholar of Bharathidasan University.

As Doctoral Committee (DC) member:

Dr.N. Nadimuthu, Assistant Professor of Plant Science had served as Doctoral Committee (DC) member for a scholar pursued Ph.D. in Botany and a scholar pursued Ph.D. in Microbiology of Bharathidasan University. At present he is the DC member for a scholar in pursuing Ph.D. in Microbiology.

- **Research Projects**

Despite the workload in class teaching, the teachers are actively involving in undertaking research projects. The following are details on the completed/ ongoing research projects of the College.

S.No	Title of the Project	Investigator (s)	Period	Amount
Minor				
1	Studies on mycorrhizal associations on coastal saline soils....Karaikal Agency: UGC	Dr.K.Sambandan Asst. Professor in Plant Science	2005-07	80,000
2	Effect of Brassinosteroids on growth and metabolism ofsaline soils of Karaikal Agency: UGC	Dr.B.Vidhya Vardhini Asst. Professor in Plant Science	2005-07	80,000
3	Evaluation of Native soil P- solubilizing fungi.... Pondicherry Agency: UGC	Dr.N.Nadimuthu Asst. Professor in Plant Science	2005-07	91,000
4	Invitro manipulation on induction of somatic embryos and characterization of cell lines against abiotic stress in a millet crop Agency: UGC	Dr.Vikrant Asst. Professor in Plant Science	2008-10	1,00,000
	An analytical study on preparation of Tomato wine Agency: UGC	Dr. Josephine Nirmala Many Associate Professor of Home Science	2013-14	1,50,000
5	Socio-Economic Factors in English Language teaching in Female Students with Reference to Students of Karaikal Agency: UGC	Dr.Kamachi, Asst. Professor in English	2014-15	2,75,000
6	Transforming Lives: E-learning ELT with Reference to Students of Karaikal Agency: UGC	Dr.Kamini, Asst. Professor in English	2014-15	3,00,000

Major				
1	Studies on phytodiversity of Karaikal District (U.T of Puducherry) and preparation of e-flora Agency: UGC	Dr.K.Sambandan Asst. Professor in Plant Science Principal Investigator Dr. N. Nadimuthu Asst. Professor in Plant Science -Co-Investigator	2008-12	9,16,000
2	Respiratory discomforts among school children in the UT of Puducherry Agency: ICSSR, New Delhi	Dr.V.Raji Sugumar Department of Home Science	2014-16	10,00,000

Individual and Collaborative research works

The faculty members are doing research individually with the available facilities in the department and also doing collaborative research work at the following level.

- Collaboration with other departments of the College
- Collaboration with other colleges of the University
- Collaboration with other Colleges/ universities at national level
- Collaboration with other Universities/ institutes at international level.

As a result of these collaborations the college could be able to get an appreciable number of publications.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college has organized conferences, special lectures and workshops from time to time in order to imbibe the research culture among the staff and students. The details are furnished below:

Year	Department	Title	Sponsoring Agency
2010	Plant Science	Workshop on DNA barcoding	Avvaiyar Govt. College for Women
2011	Tamil	Workshop on Sangam Literature	Dept of Classical Tamil, Chennai
2012	Plant Science	Regional Seminar on Recent Trends in Bioscience	Avvaiyar Govt. College for Women
2014	Physics	Three Academies' Lecture Workshop on Physics	INSA
2014	Tamil and History	Seminar on History of Puducherry and Karaikal	UGC College Development Grant
2014	English	Recent Trends in English Literature	Avvaiyar Govt College for Women
2014	Tamil	International conference of 'Erattai coppiyagalum Muth thollayeramum'	Madurai Sangam Literature Research Centre and Ulaga Tamil Peravai, Karaikal

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

As stated earlier, the college has not been recognized as research centre of the affiliating university. However the faculty members are involved in research at individual /collaborative level. Details of expertise of different faculty members in the college are as follows:

Name	Subject	Specialization
Dr.Raman Kumar Dutta	Plant Science	Ecology
Dr.Vikrant	Plant Science	Plant Biotechnology
Dr.Manisha Sukla	Plant Science	Mycology, Plant Pathology
Dr.K.Sambandan	Plant Science	Mycorrhizae, Biodiversity
Dr.N.Nadimuthu	Plant Science	Mycology, Marine Biology
Dr.C.Bhassharan	Plant Science	Mycorrhizae, Medicinal plants
Dr.S.Anandanayagi	Plant Science	Medical Botany
Dr.M.Palanisamy	English	Diaspora, Folk Literature
Dr.N. Ilango	Tamil	Folk Literature
Dr.R.Nirmala	Tamil	Sangam Literature
Dr.P.Mariappan	Tamil	Modern Literature
Dr.Manickam	History	Indo-US Trade
Dr.W.V.Balaji	Commerce	Micro Finance
Dr.M.Zahir Ahmed	Commerce	Finance and Marketing
Dr.V.Raji Sugumar	Home Science	Dietetics, Nutrition

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The faculty members are having wide contacts with the Professors and Scientists from the centres of national and international repute. The faculty members invite them through their personal contact for exchanging of ideas for collaborative research. For those visiting faculties, the college extends laboratory supports, local transport, board and lodging.

The college invites eminent personalities as guests for various functions arranged at the college. An interactive session is arranged amidst the function with the guests.

Under the UGC Merged Scheme – NET coaching, eminent scholars are invited for handling classes.

The College organized interactions with the following Eminent Researchers

Resource person's Name	Institution	Reason for the visit	Year
Dr.S.Ragupathy	Curator, FOBIS-ARK Herbarium, OAC Herbarium, Dept of Integrative Biology, University of Guelph, Ontario, Canada	Special Lecture	2010
Prof.A.Gnanam	Former Chairman, NAAC	Special Lecture	2011
Prof.L.Kannan	Former Vice -Chancellor, Thiruvalluvar University	Special Lecture	2011
Dr. T.T.Ajith Kumar	Senior Scientist, National Fish Genetic Resource Bureau (ICAR), Lucknow	Special Lecture	2011
Dr.P.S. Raghavan	Madras Christians College, Chennai	Special Lecture	2011
Dr.R. Gopalan	Madras Christians College, Chennai	Special Lecture	2011
Dr.S. Ravikumar	Associate Professor, Dept of Marine Biology, Alagappa University, Karaikudi	Special Lecture	2011
Dr. M. Ganesan	Scientist E Marine Algal Research Station, Central Salt and Marine Chemical research institute (CSIR), Mandapam	Special Lecture	2012
Prof.N. Jayabalan	Professor, Dept of Botany, Bharathidasan University, Trichy	Special Lecture	2012
Prof. K. Kathiresan	Dean & Director, CAS in Marine Biology, Faculty of Marine Sciences, Annamalai University	Special Lecture	2012
Mrs.Charumathi,	Department of Management Studies & Placement Officer, Pondicherry University	Special Lecture	2012
Dr.S.Prabahar	HOD, Dept. of English, Manonmaniam Sundaranar University, Thirunelveli	Special Lecture	2012
Dr.T.Thangaradjou	Associate Professor, CAS in Marine Biology, Annamalai University	Special Lecture	2012

Dr.(Mrs.) Lalitha Ramakrishnan,	Centre Head, Pondicherry University, Karaikal Campus, Karaikal	Special Lecture	2013
Prof.L.Kannan	Former Vice- Chancellor, Thiruvalluvar University	Special Lecture, College day Address	2013
Prof.D.Narasimhan	Associate Professor in Botany, Madras Christians College Chennai	Special Lecture	2013
Prof. A.Panneerselvam	Professor & Head Dept. of Botany and Microbiology, AVVM Sri Pushpam College, Poondi, Thanjavur	Special Lecture	2013
Mr.V.Rajaram, HRD Trainer	Motivation Programme with Micro, Small and Medium Enterprises, Chennai	Training to students	2013
Mr.Dale Johnson	Regional Manager, Indian Overseas Bank Regional Office, Nagapattinam	Special Lecture	2014

3.1.9 What percentage of the faculty has utilized sabbatical leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

No teacher has availed sabbatical leave. But 20 to 25 % of the teachers are there to avail Special Casual Leave every year to attend the conferences/ seminars/ symposia/ workshops etc.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The outcome of the UGC major project completed by Dr. K. Sambandan as Principal Investigator and Dr. N.Nadimuthu as Co-investigator has been posted in web (<http://www.eflorakkl.in>) as e-flora of Karaikal District by Dr.K.Sambandan, Asst Professor in Plant Science and Mr.J.Jegadeesan Asst. Professor, Department of Computer Science. The pictorial keys are used by many across the country for the identification of plant species.

The Department of Plant Science is maintaining culture collections of some edible and cultivable mushrooms (*Pleurotus* spp., *Calocybe indica*, *Agaricus bisporus* and *Hypsizycus ulmarius*) for the spawn production. It is also provided to the users on request.

3.2. Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college at present has no separate budgetary provisions for research as the college is not recognized as Centre for Research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No. But the facilities available are adequate to carry out the basic research.

3.2.3 What are the financial provisions made available to support student research projects by students?

No separate financial provisions are available. But, the college provides all the necessary items (glasswares, chemicals, equipments, computer, stationery, information access, printing, transport facilities) to the students for carrying out the project.

3.2.4 How does the various departments/ units/ faculties of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- Researchers in Plant Science Department have collected the data on the diversity (images and description of the plants). The data were digitized and converted as e-flora and hosted in web with the help of the faculty of Computer Science department.
- Plant Science and Physics departments have jointly conducted Research on Solar Eclipse. The physical aspects of the study were carried out by the Physics Department and the biological aspects of the study were carried out by Plant Science Department. The result of the investigation has come out as a publication.
- Frequent transfers of faculty members are the major constraints to the faculty members creating research facilities and constant inter departmental collaborations.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- Faculty members use the facilities for undertaking individual research for their publications.
- Students are being given independent research projects at Masters Degree level in plant science department. They use the facilities for their project works.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes, give details.

The institution has not received any grants or finances from the industry or other beneficiary agencies for developing research facility.

However, the college has received 45 lakhs as additional assistance from UGC during XI plan period, which had the provision for procuring equipments. In addition, the

college has received grant during XI and XII Plan period for procuring equipments under College Development Grant/ Plan Block Development Grant.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The college provides computer and internet facilities to all the faculty members; printing facilities to all the departments and stationaries upon request through the college stores. Mailing can be made through the office. All these facilities are adequate for one who intends to write and submit the proposal to a funding agency.

The followings are the details of completed and ongoing research projects in the college during the last four years.

Name of the Project	Duration	Title of the Project	Name of the Funding Agency	Total Grant	Grant received till date
Minor project	2008-10	Invitro manipulation on induction of somatic embryos and characterization of cell lines against abiotic stress in a millet crop	UGC	1,00,000	1,00,000
Minor Project	2012-13	An Analytical Study on Preparation of Tomato Wine	UGC	1,50,000	1,50,000
Minor project	2014-16	Socio-Economic Factors in English Language teaching in Female Students with Reference to Students of Karaikal	UGC	2,75,000	2,25,000
Minor project	2014 -16	Transforming Lives: E-learning ELT with Reference to Students of Karaikal	UGC	3,00,000	2,37,500
Major Project	2008-12	Studies on Phytodiversity of Karaikal (Puducherry U.T.) and Preparation of e-flora	UGC	9,16,000	9,16,000

Students' Research Project	2012	Screening of fungi for bioremediation to conserve the coastal ecosystem of Karaikal	UBCHEA Project – Biodiversity and Conservation, MCC, Chennai	12,000	12,000
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3.3. Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- Research Laboratory
- Instrumentation facility with PCR, Gel Documentation system, Electrophoresis Units, UV-Visible Spectrophotometers, Fermentor, Autoclaves, Shaker, Incubator, Deep freezer, Refrigerator, Centrifuges, Flame photometer, pH meter, Portable water analysis kit, Microscopes (Nikon Ni-U with epifluorescence, dark field, light field phase contrast and photomicrographic facilities, Stereo Microscope with imaging facilities, Research Microscope with image capturing facility), Laminar Air Flow Chambers etc.
- Culture room facility
- Mushroom hut
- Open tanks for the culture of Bio fertilizers
- RO and distilled water systems
- Computers, printers internet facilities
- Library with reference books, journals, and e-information access
- Uninterrupted and constant power supply systems.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers, especially in the new and emerging areas of research?

- The college has very well established the computation, information retrieval and access facilities using UGC grants. The Post- Graduate Department of Plant Science has modern sophisticated equipment's to some extent with the sanction of funds from the Government of Puducherry and UGC.
- The college is planning to introduce practical's at advanced level using modern sophisticated devices so that the equipment's purchased for the class works will be used for undertaking research works also. This will be enabled by submitting the proposals to the government.
- The college is preparing proposals for promoting the departments that are having facilities for research and offering post graduate programmes as research departments. Following this, the faculty members will be encouraged/ insisted for submitting research proposals in the frontier areas of research. Through the research projects, the college could equip the infrastructural facilities.
- The government is taking steps to construct additional building to provide space for research.
- The college has also submitted proposal to UGC for Rs.1 crore for the construction of building.

3.3.3. Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If yes, what are the instruments/ facilities created during the last four years?

- Microscopes (Make: Nikon, Japan; Model: Ni-U) with epifluorescence, dark field, phase contrast attachments and image capturing and image editing facility – UGC XI Plan Additional Assistance
- Binocular Research and Stereo Microscopes – UGC Minor research Projects
- Olympus Stereo Microscope with digital image facility – UGC Major Research Project.
- Orbital Shaker – UGC Minor Research Project
- Fermentor – UGC Career Oriented Programme
- Air-conditioned Culture Room with housing culture rack with illuminations – UGC Career Oriented Programme

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Facilities available on neighboring institutes and universities can be availed by request either free of cost or payment of nominal fee as prescribed by the institute.

The followings are the easily accessible research facilities to the students of the college.

- Indian Institute of Crop Processing Technology (Ministry of Food Processing Industries), Thanjavur
- Instrumentation facility of Annamalai University, Annamalainagar
- Common Instrumentation facility in the Pondicherry University
- UGC-National facility for Nanotechnology, University of Madras

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

- The college has availed INFLIBNET facility through the affiliating University. The user id and passwords are provided only to the researchers.
- Internet provisions are provided in ICT enabled classrooms, laboratories, library, UGC-Network resource centres, individual faculty members, UGC unit, office of the principal, college office and conference hall with desktop PCs. Therefore, the information access is not a problematic one to anybody in the college campus, including the researchers.
- Equipments or any other facilities cannot be created/ reserved exclusively for until the college attains the status of research centre. If created/ reserved under the present situation, it will be on in minimum use or no use.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Nil.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students

- Patents obtained and filed (process and product)

Nil

- Original research contributing to product improvement

As an outcome of the UGC minor research project “Evaluation of Native soil P-solubilizing fungi as bio fertilizers for the coastal soils of Tamil Nadu and Pondicherry” by Dr. N. Nadimuthu, saline tolerant fungal strains that could effectively solubilize the insoluble phosphate were isolated. These strains were tested in the laboratory conditions and they yielded promising results. The strains are used for developing biofertilizers for the coastal soils by biofertilizers manufacturing industries.

- Research studies or surveys benefiting the community or improving the services

The outcome of the research work carried out by Dr. K. Sambandan, as Principal Investigator and Dr. N. Nadimuthu as Co-Investigator have yielded information on the biodiversity wealth of Karaikal region.

Herbarium prepared out of the project is maintained in the college and it serves as reference for the users/ plant researchers in this region.

E-flora prepared, based on the data of the project, by Dr. K.Sambandan and Mr. Jagadeesan is serving as pictorial key for the identification of plants for the beginners in plant diversity research. Common public can also use this site for identification of plants for their various uses.

- Research inputs contributing to new initiatives and social development

The floristic wealth of Karaikal is not known completely until the completion of the project. The floristic wealth of this district is now made known to everyone by the hoisting of “E-flora of Karaikal” on web. It gets appreciation from many corners. This kind of initiatives can be taken up for other districts and can be integrated to obtain a complete picture on the floristic wealth of the nation on web.

- Contributions of Dr. N. Ilango, HOD of Tamil and Dr. R. Nirmala giving insights on the social problems at all the levels and also serving as guiding principles for human life and social transformations. The books and articles are listed in the publications (3.4.3.)

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No.

3.4.3 Give details of publications by the faculty members

- Publication per faculty (yearwise, in the last four years (2010-2014))

Year	Journals		Monograph	Chapter in Books	Books Edited	Books with ISBN/ISSN numbers with details of Publishers
	National	International				
Dr. R. Nirmala (Department of Tamil)						
2010	-	-	-	16	2	1 Book, ISBN 978-93-80366-12-8, Vizhichudar Pathippagam, Karaikal
2011			-	5		1 Book, ISBN 978-93-80366-03-6, Vizhichudar Pathippagam, Karaikal
2012	-	-	-	15		2 Books, ISBN 978-93-80366-04-3; ISBN 978-93-80366-13-5, Vizhichudar Pathippagam, Kancheepuram
2013	-	1	-	16		1 Book ISBN 978-93-80366-13-5, Vizhichudar Pathippagam, Karaikal
2014	-	-	-	23	5	1 Book, ISBN 978-93-80366-14-2Vizhichudar Pathippagam, Karaikal
Dr. N. Ilango (Department of Tamil)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	2 Books, Vizhikal Pathippagam, Chennai
2014	-	-	-	-	-	-
Dr. Manjula (Department of Hindi)						
2010	2	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	-	-	-	-	-	-
Dr. M. Palanisamy (Department of English)						
2010	-	-	-	-	-	3 Books ISBN:978-93-80812-09-0 ISBN:978-93-80812-10-6 ISBN:978-93-80812-13-7 Sri Maruti Publishers, Chennai
2011	-	-	-	-	-	
2012	-	-	-	-	-	
2013	-	-	-	-	-	
2014	-	-	-	-	-	

Mrs. S. Padmavathy (Department of English)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	1	-	-	-	-	-
2013	1	-	-	-	-	-
2014	-	-	-	-	-	-
Dr. P. Kamatchi (Department of English)						
2010	-	1	-	-	-	-
2011	1	-	-	-	-	-
2012	-	-	-	2	-	-
2013	-	-	-	-	-	-
2014	-	-	-	1	-	-
Dr. R. Kamini (Department of English)						
2010	-	1	-	-	-	-
2011	1	-	-	-	-	-
2012	-	-	-	2	-	-
2013	-	-	-	-	-	-
2014	-	-	-	1	-	-
Mrs. K. Camalame (Department of English)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	1	-	-	-	-	-
2013	1	-	-	-	-	-
2014	-	-	-	-	-	-
Mrs. S. Rathinavathi (Department of History)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	-	1	-	-	-	-
Mrs. K.M. Tajun Meera Begum (Department of Chemistry)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	1	-	-	-	-
2013	-	4	-	-	-	-
2014	-	1	-	-	-	-
Mrs. C.Uma (Department of Chemistry)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	-	2	-	-	-	-
Dr. Vikrant (Department of Plant Science)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	1Book; MJP Publication
2012	-	2	-	-	-	-
2013	-	-	-	-	-	-
2014	-	-	-	-	-	-

Dr. Manisha Shukla (Department of Plant Science)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	2	-	-	-	-
2013	-	16	-	-	-	-
2014	-	1	-	-	-	-
Dr. K. Sambandan (Department of Plant Science)						
2010	-	-	-	-	-	-
2011	-	2	-	-	-	-
2012	-	3	-	-	-	-
2013	-	-	-	1*	-	-
2014	-	1	-	1*	-	-
Dr. Natesan Payer Nadimuthu (Department of Plant Science)						
2010	-	1	-	-	-	-
2011	-	2	-	-	-	-
2012	-	3	-	-	-	-
2013	-	1	-	-	-	-
2014	-	1	-	1*	1*	-
Dr. C. Bhasshakaran (Department of Plant Science)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	-	2	-	-	-	-
Dr. (Mrs.) Anandanayaki (Department of Plant Science)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	-	2	-	-	-	-
Dr. (Mrs.) Josephine Nirmala Many (Department of Home Science)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	-	2	-	-	-	-
Dr. (Mrs.) V. Raji Sugumar (Department of Home Science)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	1	2	-	-	-	-
Miss. D. Brighty (Department of Home Science)						
2010	-	-	-	-	-	-
2011	-	-	-	-	-	-
2012	-	-	-	1	-	-
2013	-	-	-	1	-	-
2014	-	-	-	-	-	-

Dr. W. V. Balaji (Department of Commerce)						
2010	-	-	-	-	-	-
2011	1	1	-	-	-	-
2012	-	-	-	-	-	-
2013	-	-	-	-	-	-
2014	-	-	-	-	-	-
Total						

* Symposium Proceedings

(Details of the publications are furnished in the Evaluative report of the respective departments)

3.4.4 Details (if any) of

i. Research awards received by the faculty

2011	Dr.K.Sambandan, Asst Prof in Plant Science	Best paper award	XXI Annual conference of the Indian Association for Angiosperm Taxonomy (IAAT) and the National Seminar on “Biodiversity Conservation and Climate Change” held at the Institute of Minerals and Materials Technology (IMMT), Council of Scientific and Industrial Research (CSIR) Odhisa.
2012		Best paper presentation award	National Conference on Phytomedicine organized by Department of Botany, Bharathiar University, Coimbatore, TN

ii. Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

Awards by Professional bodies			
2012	Dr.R.Nirmala Associate Professor of Tamil	பாரதி கவிச்செல்வரர்	சென்னை, சோலை பதிப்பகம்
2013		காப்பியச்சீர் காவலர்	காப்பியக் கழகம், காரைக்கால்
2013		கவியரசர் கண்ணதாசன் விருது - 2013	பரமத்தி வேலூர் கவியரசர் கலைத்தமிழ்ச்சங்கம்
2014		ஆய்வுக்கடல் வித்தகி	இசைப்பிரியா, திருவாரூர்
2014		கபிலர் விருது - 2014	குறிஞ்சிக் கபிலர் தமிழ்ச்சங்கம், நாமக்கல்
2014		தமிழிலக்கிய விருது	தமிழ்நாடு திருவள்ளூர் கலை இலக்கியச் சங்கம், சென்னை
2014	Dr.N.Ilango, HOD of Tamil	சமய இலக்கியக் கலாநிதி	இந்து சமயஇலக்கியப் பேரவை - காரைக்கால்
2014		இலக்கியப் பேரொளி	குடும்பவிளக்கு சாவித்திரி அம்மையார் அறக்கட்டளை, புதுச்சேரி

2010	Dr.K.Sambandan, Asst. Prof. of Plant Science	Appreciation Certificate for best participant coordinator	UGC Sponsored Refresher course from 09 th to 29 th November 2010 from Academic Staff College, Bharathiar University, Coimbatore
2010	Dr.R.Nirmala, Associate Prof of Tamil	பாரதி கவிச்செல்வர்	சென்னை, சோலை பதிப்பகம்
2010		பாரதிதாசன் கவிச்செல்வர்	சென்னை, சோலை பதிப்பகம்
2010		கவியரசர் கண்ணதாசன் கவிச்செல்வர்	சென்னை, சோலை பதிப்பகம்
2010		செம்மொழிக் கவிமணி	கோவை, உலகத் திருக்குறள் பேரவை
2010		கவிச்சுடர்	சென்னை, சோலை பதிப்பகம்
2011		கவிச்செல்வர்	நெய்வேலி, ஐந்தாம் உலகத் தமிழ்ச் சங்கம்
2011		கவித்தென்றால்	சென்னை, சோலை பதிப்பகம்
2011		கவிமுகில்	சென்னை, சோலை பதிப்பகம்
2011		மங்கையர் மரமணி	திருவையாறு, தமிழியா கல்விக்கழகம்
2012	Dr.W.V.Balaji, HOD of Commerce	CMA - Associate Member of the Institute of Cost Accountants of India	Institute of Cost Accountants of India
2012	Dr.R.Nirmala, Associate Prof of Tamil	இலக்கியச்சுடர்	திருவையாறு, தமிழியா கல்விக்கழகம்
2013	Dr.N.Ilango, HOD of Tamil	செந்தமிழருவி	சிங்கப்பூர் கவிமாலை தமிழிலக்கியக் களம்
2013		சிந்தனைச் செல்வர்	அகில இந்திய சமூகநல அமைப்பு, புதுச்சேரி
2013		சொல்லின் செல்வர்	மாரியப்பனார் அறக்கட்டளை, புதுச்சேரி
2013	Dr.R.Nirmala, Associate Prof of Tamil	சாதனைச் செம்மல்	ஈரோடு தமிழ்ச்சங்கப் பேரவை மற்றும் துளி இதழ்
2014	Dr.N.Ilango, HOD of Tamil	இலக்கியப் பேரொளி	குடும்பவிளக்கு சாவித்திரி அம்மையார் அறக்கட்டளை, புதுச்சேரி.
2014	Mrs. K.M. Tajun Meera Begum, HOD of Chemistry	Service of Excellence	Management of Thassim Beevi Abdul Kadir College for Women, Kilakarai
In Board of Studies of other Institutions			
2013	Dr.N.Nadimuthu, Asst Prof in Plant Science	University Nominee as member in Board of Studies of Botany	ADM College for Women (Autonomous), Nagapattinam
2014	Dr.N.Ilango, HOD of Tamil	Board of Studies (Member)	ADM College for Women (Autonomous), Nagapattinam
2014	Dr.K.Sambandan, Asst Prof in Plant Science	Board of Studies (Member)	SFR College for Women (Autonomous), Sivakasi.

- iii. Incentives given to faculty for receiving state, national and international recognitions for research contributions.

Nil.

3.5. Consultancy

The college has experts in various fields and their expertise can be utilized to get the benefits to the institution. But, it requires approval of the government as the college is a Government Institution. The College/ Government have not developed any strategies so far to offer consultancy.

3.6. Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

In general students of the college celebrate various festivals in the college campus in a traditional ways in order to preserve the traditions and to understand the culture of different religions; contribute generously to Flag Day and to relief funds during calamities as patriotic citizens. They organize functions to honour their teachers, their parents and protect the earth and its components. All these practices are giving holistic development as good citizens.

Many activities are initiated by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society. Some of them are listed below:

Ever be aware of Aids (17.09.2012): Essay, poetry and Drawing competitions were conducted on the focal theme by the Red Ribbon Club.

Facts on Aids (20.09.2012): A power point presentation was given by Dr. K. Sambandan, Assistant Professor of Plant Science on behalf of the Red Ribbon Club.

Facts Awareness Lecture (24.09.2012): Dr. Uma Maheswari, Assistant Surgeon, G.H., Karaikal has delivered special lecture.

Aids Awareness Day (07.11.2012): Special lecture on importance of blood donation was delivered Mr Gandhi, Government Hospital, Karaikal. Essay, drawing and poetry competitions were conducted and prizes were distributed. An exhibition was also arranged.

Forty NSS volunteers along with the programme officer participated in a lecture on **Gender Equality** was arranged by Karaikal Polytechnic college, Varchikudy on 22-08-13. Miss Jeeva Social Activist and a transgender from Chennai delivered a lecture on transgenders and their survival in the society. With her vibrant speech she inspired the students by quoting examples from reality and about the lives of transgender in society.

Bharat Nirman Rally and Exhibition: 35 NSS volunteers participated in BHARAT NIRMAN RALLY conducted by Nehru Yuva Kendra on 1-09-13 flagged off by Dr. Muthamma, District Collector. They also exhibited models on Blood donation.

International Non-Violence Day: NSS unit of our college celebrated international non violence day on 03-10-2013. Mrs. Vijayanthi Natarajan, HM, social activist gave a special lecture on non violence and women's education.

Blood Donation Camp: Fifteen students have donated blood at the Government General Hospital on 07.11.2013. The camp was organized by the red ribbon club.

The NSS unit of this college conducted a special camp in the adopted village Dharmapuram from 16-12-13 to 22-12-13. 50 volunteers participated in the seven day program. A session was held by Dr. Manikandan, Asst. Prof. PKIET on Personality development and Mr. Sivakumar gave a lecture on Women's Education. Dr. Sambandan Asst. Prof, Dept of Plant Science, gave a lecture on Mind and Service and Mr. Surulinathan, Lecturer, St. Mary's Higher Secondary school on Self-Development..

Breast Feeding and Child Care Workshop (17-02-14): NSS state cell and NSS unit of this college has jointly organized One day workshop on breast feeding and child care. Dr.W.Balaji, Principal in -charge presided over the function and Doctors from Govt. Hospital, Kumbakonam were invited as resource persons. 30 of our NSS students and students from various schools and colleges participated in this program.

Voters Day Rally (28-02-14): Regarding Voters Day, district NSS unit arranged for an awareness rally for young voters. So, of our NSS volunteers participated in that rally. The rally was flagged off by our honorable collector Dr.Muthamma, at Thanthai Periyar Higher Secondary School, Kovilpathu which ended in collectorate.

Awareness on Blood Donation (11-03-14): NSS unit has arranged a special awareness program on Blood Donation in the college conference hall. Mr. Gandhi, Senior Lab technician delivered the special address about donating blood and he further he discussed about healthy diet for women.

Solid Waste Management (8-04-14): Regarding environmental awareness a program on solid waste management was arranged by our NSS unit. Dr.Pragasam, Principal, AGCW, presided the function, Dr.N.Ilango, H.O.D Tamil dept. and Dr.Sambandan, Assistant Professor of Plant Science delivered a special lecture on solid waste management. Students from various dept. and NSS volunteers participated in the program. The special lectures impacted awareness about solid waste management to the students.

Malaria Awareness (27-07-14): NSS unit arranged a program on Malaria awareness in the college conference hall. Dr.Prakasam, Principal, AGCW presided the function, Dr.Velavan, Medical officer, Varichikudy delivered a special address. He elaborated his topic and created awareness about Malaria and dengue and he insisted precautionary methods.

Traffic Awareness (17-07-14): To create awareness about traffic rules and safety measures a program was arranged in the college conference hall. So, NSS volunteers participated in the program. Dr.N.Ilango, Principal, In-charge presided over the gathering. Mr.Pudumai balakrishnan, rtd. Police officer gave an awareness talk on traffic rules about getting license. Students were highly benefitted and they actively participated in the program.

Breast Feeding Rally (7-08-14): Regarding breast feeding week, our NSS volunteers and students from other dept. participated in the rally arranged by vinayaka mission. The rally was flagged off by Mr. Mansoor Ali, Deputy Collector, Karaikal District.

Clean India Week (30-09-14): In order to celebrate prime ministers insistence on Clean India Week, our college has arranged various programs and all the NSS volunteers participated in all the programs and took part in the Clean India rally which was flagged off by Mr. Vallavan, District Collector of Karaikal.

International Non-Violence Day (01-10-14): International non-violence day was celebrated in the collage conference hall. Dr.Anandan, Principal presided over the function and our NSS volunteers participated in the program Dr.N.Ilango, H.O.D, Tamil Dept., and Dr.Sambandam Asst. Prof. of Plant Science and Mr.Tajudeen Asst. Prof. of English gave special lectures on Gandhiji and non-violence. Dr.N.Ilango elaborated the topic by giving a special view on Tahillaiyaadi valliammai.

Aids awareness programme (16.10.2014): Smt. Ramya, Psychiatrist has spoke on the spoke on the importances on blood donation and blood safety.

Aids awareness semiar (03.11.2014): Dr. N. Ilango, Principal in-Charge and Smt. K Panjavarnam, Teacher have spoke on the themes.

NSS Orientation (21-11-14): NSS orientation was arranged by the NSS unit.55 NSS volunteers participated in the program.Dr.Anandan, Principal presided over the function.Dr.V.Lakshmanapathy Asst.Prof. of Social Work gave a special lecture on NSS.

The college finds difficulty in establishing a strong institution – neighborhood community network. However, the college has NSS,NCC,RRC,YRC and RC units. Through these units the college renders neighborhood services as follows:

NCC: Participation in parade, regulations of crowd during festival days

NSS: Campus cleaning, Camps in villages for transformations in the environment and society

RRC: Aids awareness campaign

YRC: Participation and Propagation of messages on humanitarian services

RC: Propagation of messages on environmental and human health.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The College has the organs viz.,

- NSS Unit
- NCC Unit
- Red Ribbon Club
- Youth Red Cross Unit and
- Rotract Club

For each unit, programme officers/caretaker officer/ co-ordinator is appointed. They organize the events/programmes which promote citizenship roles with the participation of the students. Records on the events conducted, role of students and

list of students who took part in these activities are maintained by them. The IQAC is also maintaining an event register of the college, in which the events are entered.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college solicits the stakeholders' perception in the following ways:

- Meetings of the College Council
- Periodical review meetings with various units of the College
- Personal interaction of the principal with the class representatives
- Personal interaction of the principal with the faculty members and nonteaching staff members
- Seeking opinion in PTA meetings
- Seeking opinion in Alumni Association Meetings
- Through the suggestion box kept in the college campus
- IQAC feedback system

3.6.4 How does the institution plan and organize its extension and outreach programmes?

The Co-ordinators/ Caretaker Officers/ Programme officers plan the activities according to the need, available resources, directions of the coordinating (affiliating) agency/ and work schedule of the college. The same is being approved by the principal, with the suggestions. As the students are women candidates, the activities are restricted to some extent.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college promotes the participation of students and faculties in extension activities including participation in NSS, NCC, YRC and other units through the following ways:

- Giving publicity on the availability of the avenues in the college
- Counseling on the significance/ values of participation in such activities
- Popularizing the activities through organizing functions, events with dress codes (NCC).
- Appreciating the cadets/ volunteers who have done remarkable achievements in the college level functions
- Granting permissions and extending facilities to involve in such activities
- Narrating the benefits to their parents
- The college encourages faculties and students to involve and support all the extension activities.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The following survey works are in progress on the said themes with the financial support of University Grants Commission.

Topic	Investigator	Duration
Socio-Economic Factors in English Language teaching in Female Students with Reference to Students of Karaikal (UGC –Minor Research Project)	Dr.Kamachi Asst. Professor in English	2014-15
Transforming Lives: E-learning ELT with Reference to Students of Karaikal (UGC –Minor Research Project)	Dr.Kamini Asst. Professor in English	2014 -15

3.6.7. Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- Promotes social responsibility
- Promotes concern for destitute and poor
- Helps to acquire national and social values
- This equips the students to be more confident and resourceful
- Provides first hand awareness and feel of the socio economic situation.
- Educates the value of social justice, equality and right of speech for anti social acts.
- Gives awareness on the environment and health and need for its conservation.
- In general, these activities refresh the learning environment and ensure holistic development with social and environmental concerns.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- The college offers guidance to the school students who are undertaking projects at school level and also extends facilities to them.
- On the occasion of National Science Day, the students and public are given exposures on insight of science with exhibits, models.
- Telescope and UV protection glass facilities are arranged in the college to view the eclipse and lots of people have used the facilities.
- An exhibition on History of Karaikal has been organized to educate the public.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Various units of the college are networked with their affiliation bodies, as detailed below. These affiliating bodies are generating avenues to work with other institutions in extension activities.

NSS – with District NSS Programme Co-ordinator, Karaikal
YRC – with Indian Red Cross Society, Karaikal District

NCC – with 1(P) Indep.Coy., Puducherry
 RC – with Rotary Club of Karaikal town
 RRC – Puducherry Aids Control Society, Puducherry

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/ community development during the last four years.

Nil

3.7. Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Research Collaborations

Department of Plant Science had collaborations with the following institutions for collaborative individual research. Many publications in national and international reputed journals have come out as a result of these initiatives:

- Dept of Integrative Biology, University of Guelph, Ontario, Canada
- Centre of Advanced Study in Marine Biology, Annamalai University
- Thiruvalluvar University
- A.V.V.M. Sri Pushpam College (Autonomous), Poondi.
- M.R. Government College, Mannargudi
- Thanthai Hans Rover College, Perambalur
- Urumu Dhanalakshmi College, Tiruchirapalli
- Indian Biotrack Research Institute, Thanjavur
- EGS Pillay Arts and Science College, Nagapattinam

Sharing facilities and equipment

The College shares the facilities with the following organizations for the purpose of student projects.

S.No.	Institute/Industry/Organization	Purpose
1.	ONGC, Karaikal	Management Training
2	Co-operative Milk Society	Management Training
3	SPIC-Henkal	Management Training
4	Bank of Baroda	Management Training
5	Indian Overseas Bank	Management Training
6	Andhra Bank	Management Training
7	Pondicherry Power Corporation	Management Training

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national /other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college received technical support for the following purposes, which has contributed significantly to the development of the institution in research.

S.No.	Institute/Industry/Organization	Purpose
1.	Indian Biotrack Research Institute (Biotrack Educational Trust), Thanjavur	Technical Support for starting Mushroom culture Unit
2.	M/s Biotrack Technology Pvt. Ltd, Chennai	Technical support for mass production of Mycorrhizal Biofertiliser
3.	Department of Integrative Biology, University of Guelph, Ontario, Canada	Technology transfer for plant diversity research

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- Oil and Natural Gas Corporation (ONGC), Cauvery Asset Karaikal has donated 3.5 lakhs for the purchase of Van to the College.
- Karaikal Port Pvt. Ltd., has granted Rs. 1.3 Lakh to offer coaching for placements, through the Karaikal District administration.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Following are resource persons/ eminent personalities/ scientists/ participants who contributed to National/ International Seminars and Workshops organized the college.

Resource person's Name	Institution	Reason for the visit	Year
Prof. Porchezhiyan	Professor, Dept of Physics, Pondicherry University	Three Academies' Lecture Workshop on Physics	2014
Dr.T.Marx,	Associate Professor of English, Pondicherry University	Recent Trends in English Literature	2014
Dr.Nadanam	Retd. Principal, Govt Arts College, Mutlur, Chidambaram	Recent Trends in English Literature	2014
Dr.Devaseeli	Associate Professor, Dept of English, Bharathidasan College for Women, Puducherry	Recent Trends in English Literature	2014
Prof. Nagu	Retd. Professor, Department of Tamil, Presidency College Chennai	International conference of 'Erattai coppiyagalum Muth thollayeramum'	2014

Prof. Velmurugan	Professor, Dept of Tamil, Nanyang University, Singapore	International conference of 'Erattai coppiyagalum Muth thollayeramum'	2014
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3.7.5 How many of the linkages /collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

No MOUs agreements are made. But the benefits are reaped by the informal arrangements, the requests from both the side.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The college has no formal mechanisms for linkages/ collaborations. Therefore, no systemic efforts are made by the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. The individuals (faculty members)/ personnel responsible for various units plan according to their convenience for linkages/ collaborations.

List of Faculties serving as reviewers of National and international journals

S.No.	Name of the faculty	Journal
1.	Dr.K.Sambandan, Asst. Professor in Plant Science	Journal of Phytdiversity, Check List: Journal of Species Lists and Distribution Journal of Soil Science and Environmental Management Journal of Medical Sciences
2.	Dr.Vikrant, Asst. Professor in Plant Science	Iran Agricultural Research African Journal of Biotechnology

Faculty members on the organization committees of national conferences, recognized by reputed organizations / societies

Name of the Faculty	Name of the Conference	Name of the organizer
Dr. K. Sambandan, Assistant Professor of Plant Science	National conference on Biodiversity and Documentation	Department of Plant Science, M.G.Govt Arts College, Mahe 2010.
	Evaluator for Science Projects in National Children Science Congress at National Level	Department of Science and Technology, Govt of India, New Delhi, 2014

Criteria IV: Infrastructure and Learning Resources

4.1 Physical Facilities

The college is running in its own buildings comprising a two storied old block and three storied new block and an additional block, with adequate facilities to meet the requirements of various stakeholders of the institution.

- The college has its own land in two locations as detailed below:

Sl.No.	Location	Land Type	Area	R.S. No./T.S. No	Utility
1	Dr. Ambedkar Street (Adjacent to Municipal Office)	Dry	0.79 Acres	T.S.No.28-44 Ward F	Academic & Administrative
			2.69 Acres	T.S.No.3-3/3 Ward G	
2	Dr. Ambedkar Street (Opposite to Government Hospital)	Dry	1.08.00 Ha.	T.S.No.3/3 Ward G Block 3	Play Ground proposed for the construction of Annex building

- The college is constructed in the land in Sl. No. 1 in an extent of 2.73 acres. The rest of an area of 0.75 acre is utilized for lawn, in this campus. The campus is compounded in all the four sides.
- In this campus, office of the Principal, College office, various departments of studies, conference hall, vehicle parking, canteen, library and various units are accommodated.
- Facilities such as bore-wells, pumping systems, overhead tanks, sumps for water storage, RO water purifiers are established in this campus.
- Entire campus is linked with alternated power supply system (DG Set).
- Fire safety devices are established for the whole campus.
- Maruti Ecco Van with 10 seater capacity is available for the transport.
- The land in Sl.No.2. is Play Ground. A proposal for the construction of additional Block and sports facilities is under perusal in this campus. A sump for water storage and biofertilizer culture tanks is established in this campus.

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college utilizes the grants received from the Government and UGC and share amount received from the IGNOU for its partnership for creation and enhancement of infrastructure facilities. The college wants to strengthen the facilities further. Thus, it has submitted proposals to the Government and UGC, for creation/ strengthening of the following:

- Construction of Additional Block to provide spacious accommodation to the existing programmes, proposed new courses and common utility such various committee rooms, examination halls, etc.
- Modernization of laboratories
- Renovation of buildings
- Modernization of Library
- Conversion of all the class rooms as ICT enabled
- Addition of laboratory equipment's etc.

4.1.2 Detail of the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The college has accommodated its offices, various departments of study, other wings and general facilities within the available space to function comfortably. The provision for each of the category is as follows:

Sl. No.	Administrative Office	No. of Rooms	Availability of Rooms and other provisions
1	Office of the Principal	1	Air conditioned, Phone, Fax, Computer, Printer, Internet, Xerox, Duplicator facilities
2	College Office	2	Administrative Section with four computers with internet connection Four laser printers, Phone facilities Students Section with computer, laser printer and internet connectivity
3	College Store	1	Computer and printer facilities
4	College Library	2 floors	Computer internet, laser printer, RO water purification system

Sl.No.	Department	No. of Rooms	Facilities
I	Department of Tamil		
1	Staff Room	1	Three computers with an internet connections, laser printer)
II	Departments of Hindi and French		
1	Staff Room	1	1
III	Department of English		
1	Staff Room	1	Seven computers with internet connectivity and 2 laser printers
2	Language laboratory & department library	1	One Server, 30 thin Clint PCs with internet connections interactive board and multimedia projectors

3	Lecture Hall	5	3 for UG and 2 for PG One hall is provided with LCD projector facility
IV	Department of Historical Studies		
1	Staff Room	1	Two computers with internet connectivity and printer
2	Lecture Hall	5	3 for UG and 2 for PG One lecture hall is LCD aided
V	Department of Mathematics		
1	Staff Room	1	
2	Computer Programming Laboratory	1	Eight computers with internet connectivity and laser printer facility LCD projector facility
3	Lecture Hall	3	
VI	Department of Physics		
1	Staff Room	1	Two computers with internet and a laser printer facility
2	Store Room	1	
3	Lecture Hall	3	One Lecture Hall is LCD aided
4	Laboratories	2	
VII	Department of Chemistry		
1	Staff room	1	Three computers with internet connectivity and a laser printer facility
2	Lecture Halls	3	One Lecture Hall is LCD aided
3	Store room	1	
4	Instrumentation room	1	
5	Preparatory room	1	
VIII	Department of Plant Science		
1	Staff room		Seven computers with internet connectivity and two laser printers
2	Lecture Hall	2	
3	Laboratory for UG	1	Interactive Board and LCD aided
4	Laboratory cum Lecture Hall for PG	2	Both are LCD aided
5	Instrumentation Room	1	All equipments
6	Photo micrographic facility & Bio-informatics Laboratory	1	Nikon Microscope with image capturing facility, Computer with internet and Library
7	Inoculation Room	1	Laminar Airflow chamber, culture rack
8	Research Laboratory	1	Air conditioned
9	Store Room	1	Chemicals and Glass wares
10	Mushroom Culture facility	1	Air conditioned with culture rack facility
11	Mushroom Hut	1	
12	Trial plot for Bio-fertilizers	1	Cement Concrete tanks
IX	Department of Home Science		
1	Staff Room	1	With 2 Computers, internet and printer facility.
2	Lecture Hall	1	

3	Laboratory	2	Biochemistry and nutrition and dietetics laboratories
4	Laboratory cum Lecture Hall	2	Tailoring units, culture facilities
XI	Department of Computer Science		
1	Staff Room		Four computers with internet connectivity and a laser printer facility
2	Laboratory	2	One is air conditioned and provided with LCD projectors and Interactive Board
3	Lecture Hall	2	
XII	Department of Zoology		
1	Staff Room	1	One computer with internet connectivity and a laser printer facility
2	Laboratory	1	LCD Projector aided
XIII	Department of Commerce		
1	Staff Room	1	One computer with internet connectivity and a laser printer facility
2	Lecture Hall	3	One lecture hall is LCD aided
XIV	Department of Corporate Secretaryship		
1	Staff Room	1	Four computer with internet connectivity and a laser printer facility is available
1	Lecture Hall	3	One lecture hall is LCD aided
XV	Department of Economics		
1	Staff Room		Attached with the Department of Commerce. One computer is provided
XVI	Department of Physical Education		
1	Staff and Store Room	1	

- All the LCD aided classrooms are provided with computers and internet connections
- Four LCD projectors are available for the need based use, where no LCD projector is available

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

1	NSS Unit	A room with storage cabinet is provided*
2	NCC Unit	A room with storage cabinet is provided*
3	Health and Hygiene	Toilets numbering 23 are available for the use of students, 5 for women staff members and 1 for principal and 5 for male staff members.
4	Cultural activities	An amphitheater is available for the stage performance by the students.
5	Communication skill development	A language laboratory with 30 thin Clint PCs and a server is available for this purpose.
6	Sports	Department of Physical Education is having adequate sports equipment for indoor and outdoor games.

* Since all the faculty members are provided with Personal Computers, the Coordinators use their PCs for the office purpose also.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The college uses its facilities to the maximum level for the teaching learning purposes. The Science departments, except the departments of chemistry and physics, use the laboratories as laboratory cum lecture halls and thereby the space constraints are effectively managed. Further, whatever the extracurricular units don't require separate room are functioning in the departments where the coordinators are working.

Various departments of studies of the college are having adequate laboratory instruments to conduct the practical. A few additions are also made to the equipments of laboratory. In the recent years, the college paid more attention to develop the IT infrastructure (Computers, internet connections, printers, LCD projectors, interactive devices etc.) in all the departments.

The college spent a sum of **Rs. 45,89,729/-** to augment the facilities in the last four years as detailed below:

Year	IGNOU	UGC	Government	Total
2013-14	1,27,000	84,000	0	2,11,000
2012-13	-	13,47,300	0	13,47,300
2011-12	87,000	4,20,442	0	5,07,442
2010-11	2,51,900	14,74,558	7,97,529	25,23,987

The college is expanding its curricular activities. The enrollment of students also shows a steady increase. In order to provide a comfortable space for the teaching learning, co-curricular and extracurricular activities for the present courses and strength and also to the courses planned for the future, construction of an annex building is planned at the playground in addition to the sports facilities. The Public Works Department had prepared a detailed plan and estimate for Rs. 16 Crores. The plan has been approved and the financial sanction is awaited. Plans of the existing structures and proposed expansions are annexed.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college has building of Ground plus Three floors. Climbing up to the third floor is not possible through staircase for the person with disability. Therefore, lift facility is the utmost need of the college but the college makes internal arrangements to provide class rooms for the students in the ground floor at departmental level and this is possible that now as the students/staff with disabilities are restricted in a few classes.

A computer is installed with the user friendly software for disabled.

4.1.5 Give details on the residential facility and various provisions available within them.

The college has no residential facility for the students and staff members.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college is located next to the District Head quarter Government Hospital and therefore, students and staff members getting immediate medical support in case of emergency during the working hours.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Common facilities

Sl.No.	Amenity	Facilities
1	UGC Unit & Internal Quality Assurance Cell	An air-conditioned cabin with, computers, scanner, copier, printers, and Fax and internet facilities
4	Career and Guidance Cell	A room with computer, printer, scanner and internet connectivity.
5	Students Rest Room	One room at ground floor with first aid kit, fan, chairs, cot and bed.
6	RO Water Purification System	A large, 500L/day unit with storage facility is established to provide the purified drinking water to all. In addition 8 numbers of small RO units with 6 liter storage tank capacity are established in various departments and library.
7	Conference Hall	Fully air-conditioned conference hall is available with 200 seating capacity, Interactive board, multimedia projector, visualizer, computer, internet connectivity, LCD TV and audio systems.
8	Canteen	The canteen with dining hall is available at the college. It is run by KVK, Karaikal. It provides food at subsidized price.
9	Amphitheater	Stage with illumination and backdrop facilities is available at the center of the campus.
10	Lawn	A beautiful lawn designed at the center is recreational and giving visual treat to the students.
11	Vehicle Parking shed	Parking shed is available for two wheelers. About 500 vehicles can be parked in the shed.
12	Co-operative Store	Stationaries, Xerox facility, snacks and cool drinks are available at the store.

- All the other units/ committees such as grievance redressal cell, fine arts committee/ Youth Red Cross, Red Ribbon Club, Rotract Club, Women's Cell are attached with the departments, where the co-ordinators are placed.

4.2. Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the library has an Advisory Committee. The composition of the committee is as follows:

1.	Principal	- Chairman
2.	Heads of All the Departments	- Members
3.	Co-ordinator, IQAC & Nodal Officer UGC Unit	- Member
4.	Student Representative of Final Year PG Plant Science	- Member
5.	Student Representative of Final Year UG Commerce	- Member
6.	Assistant Librarian Secretary	- Member -

The Library Advisory Committee meets twice a year; plans the annual budget; finalizes the list of procurements and offers suggestions for implementation. Financial provisions are inadequate to implement all the suggestions.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts.)

394.00 Sq.Mts.

- Total seating capacity

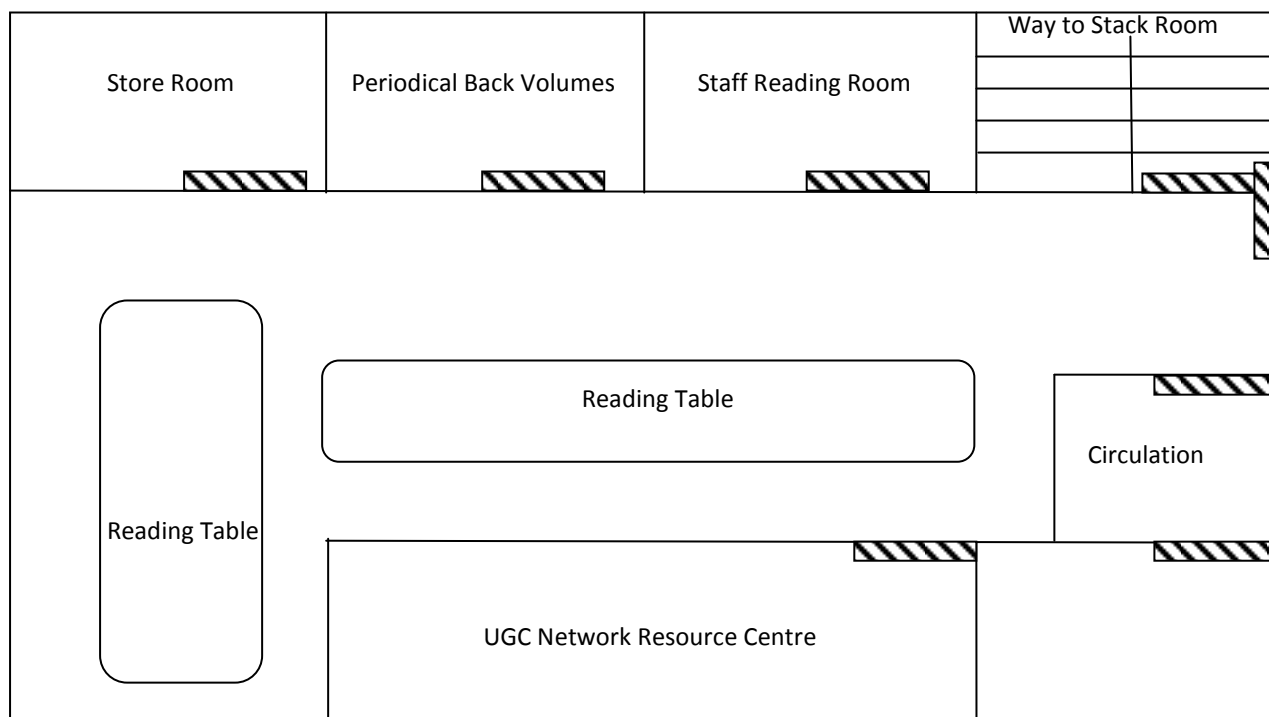
Students:	:	40
Faculty	:	8
UGC-NRC	:	6
Total	:	54

- Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

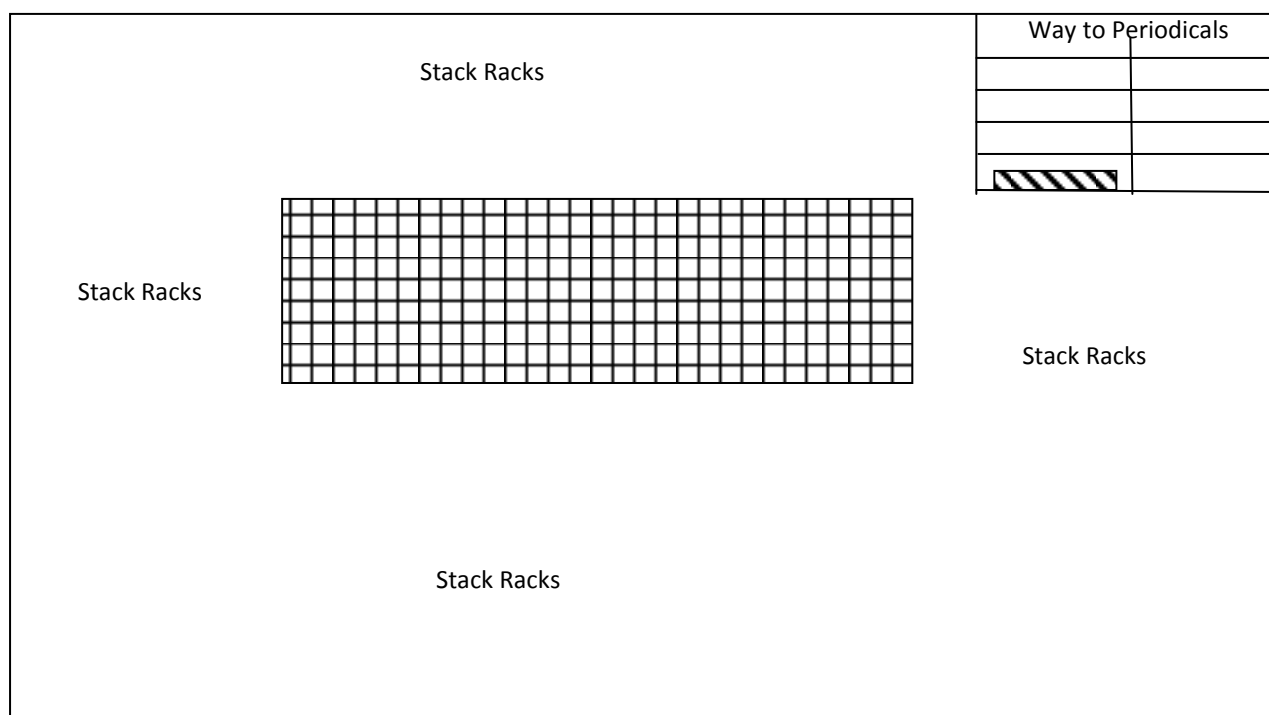
From 8.45 a.m. to 4.45 p.m. on all the days without lunch break.

- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

**FIRST FLOOR
(CIRCULATION, IT & PERIODICALS)**



**SECOND FLOOR
(STACK ROOM)**



4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The library ensures purchase and use of current titles, print and e-journals and other reading materials in the following ways:

- The Library Committee by inviting the list of books and journals to be procured, from the faculty and students in the beginning of every academic session.
- Organizing book fairs in the college campus with reputed suppliers/ publishers.
- Gathering information from the web-resources.

The college has purchased books as detailed below from 2010 to 2014

S.No.	Subject	2010-2011	2011-2012	2012-2013	2013-2014
1 .	Tamil	-	75	-	-
2.	English	-	-	11	5
3.	History	91	40	-	28
4.	Economics,	-	-	-	-
5.	Mathematics	17	16	-	85
6.	Physics	42	14	63	78
7.	Chemistry	35	33	-	13
8.	Botany	42	83	-	22
9.	Zoology	-	-	52	18
10.	Commerce	21	-	-	297
11.	Computer Science	150	-	-	8
12.	Civil service	-	41	74	-
13.	General	5	129	154	-
Total No. of books		403	431	394	554
Amount in Rs.		1,10,065	1,03,861	1,31,217	1,08,880

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

• OPAC

Yes, the library has an online public access catalog. The users can have access to the collection using computer systems by both on line and offline. Search can be made using accession number, department, title, author or publisher as the keyword.

• Electronic Resource Management package for e-journals

Nil

• Federated searching tools to search articles in multiple databases

Nil

• Library Website

No separate website is available for library but the library informations are included in the college website with a link.

• In-house/remote access to e-publications

The college has no in-house e-publications but e-publications that are open/ free access can be availed through the Net Work Resource Centre, functioning in the library.

- **Library automation**

Database has been created for the library holdings. It has been uploaded in the college website also. Therefore, searching of books can be made through both online and off line, however, transactions are made manually.

- **Total number of computers for public access**

Six computers (3rd generation; Intel core i3 processor) are available for public access in the library which were purchased under UGC Network Resource Centre Scheme.

- **Total numbers of printers for public access**

One multifunction printer (Make: HP, Model: M1005, Print Scan Copy) is available for public access. A Samsung laser printer is available for library office use.

- **Internet band width/ speed**

10 mbps

- **Institutional Repository**

Nil

- **Content management system for e-learning**

Nil.

- **Participation in Resource sharing networks/consortia (like INFLIBNET)**

INFLIBNET support was rendered by Pondicherry University to all its affiliated colleges (five user names and passwords each). Being an affiliated college of Pondicherry University, our college was also availing this support.

4.2.5 Provide details on the following items:

Average number of walk-ins	125
Average number of books issued/returned	100
Ratio of library books to students enrolled	1:29 (Student: Book)
Average number of books added during last three years	460
Average number of login to OPAC	-
Average number of login to e-resources	-
Average number of e-resources downloaded/printed	15
Number of information literacy trainings organized	-
Details of “weeding out” of books and other materials	Done as per the requirements. 3000 Books are weeded out.

4.2.6 Give details of the specialized services provided by the library

Manuscripts	-
Reference	Gazette for 30 Years Available, besides many reference books
Reprography	Available
ILL (Inter Library Loan Service)	-
Information deployment and notification (Information Deployment and Notification)	-
Download	Available
Printing	Mono Color Laser Available
Reading list/ Bibliography compilation	-
In-house/remote access to e-resources	Available
User Orientation and awareness	Imparted in the departments
Assistance in searching Databases	Provided
INFLIBNET/IUC facilities	Extended

4.2.7. Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library has the staff strength 3 with two Assistant Librarians and a Multi-Tasking Staff. Librarian post is vacant for a long period. With this limited strength, besides the maintenance of library, cataloging and maintenance office records they do transactions (issues and returns) of books, help in locating the resources of library and the e-resources.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- Seating reservations are made for the visually/physically challenged persons.
- A computer in the Network Resource Centre is made as user friendly for the visually challenged

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

A feedback register is maintained in the library to get the feedbacks. Recently, provisions are made in the college website to offer suggestions by the users.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

S. No.	Details	Number / Availability
1.	Number of computers with Configuration	
	HCL Computers with Pentium-IV Processor	32 nos.
	HP Systems with Core2 Duo Processor	11 nos.
	Wipro Systems Core2 Duo Processor	18 nos.
	Acer Computer with Core2 Duo Processor	22 nos.
	HP Computer with Core i3 Processor	29 nos.
	Thin client computer	30 nos. + 1 server
	Computers: Printers :	112 (PC)+30 (TC)=142 + 1 server 25 nos.
2.	Computer / Student ratio	1 : 15 (in general, excluding the computers in office use)
3.	Stand alone facility	All the Computers supported with UPS.
4.	LAN facility	Available
5.	Wi-Fi facility	Not Available
6.	Propriety software / open source software's	The Following five software's are available 1.JDK VER 6.11 2.OPEN OFFICE SUIT 3.NETBEANS ID 7.1 4.TC 5. Clarity Snet Digital Multimedia Software for language learning
7.	Number of nodes/ computers with internet facility	Four Broad Band connections are available. All the computers are connected with LAN

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college is equipped well with the computer and internet facilities. The faculty members who have requested the personal computers have been provided with computer along with internet facilities. In general, all the departments are provided with adequate numbers of computers with internet and laser printer facilities for the use of students and staff.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Plans	Strategies
Extending ICT facilities to all the class rooms	Through UGC funds
Automation of offices	With the in-house software
Automation of library	Getting grants from UGC/ Government
Establishment of Virtual library	Getting grants from Government/ UGC
Videoconferencing facility	Submitting proposals to Government/ UGC
Development of in-house software	With the involvement of faculty
Preparation and supply of web lesions	By giving training to the faculty members and converting the website as dynamic website
Upgradation of existing facilities	Adopting buyback mode

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

No separate budget provision is available for the procurement up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years). However, procurements are made under the head 'Equipments'.

Most of the computers are purchased in the recent years and they are running with the warranty of manufacturers and suppliers.

Minor repairs are done with the contingent grant of the college and also the contingent grant available with various schemes of UGC.

Funds sanctioned by UGC and the Plan grant released by the Government are utilized for the procurement computers which are included in the details furnished in 4.1.3.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The College facilitates the extensive use of ICT resources by its staff and students in the following ways:

- ICT resources are made available to all the teachers in all the departments to facilitate the teaching learning process.
- Teachers are given training on the use of ICT resources
- Students are free to get the internet access that are available in UGC Network Resource Centre, laboratories of Computer Science department, mathematics laboratory, language laboratory and even in ICT enabled class rooms.

- Students are encouraged to use power point presentations for
- e-notes and e-assignments are provided to the students.
- Students' e-groups are formed to share academic and placement details with their seniors around the globe.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the Centre of teaching-learning process and render the role of a facilitator for the teacher.

By the introduction of ICT facilities, the college is gaining a new experience in the teaching learning process i.e., the students started to learn the subjects on their own with the largely available web resources and the teachers are in a position to facilitate the process. The students prepare power point presentations for giving the seminars and submit the e-assignments. The teachers in addition to the routine lecturing have the responsibility to help them to locate e-resources and present them using ICT tools. Therefore, the college plays the responsibilities to re-orient its teachers from time to time and encourages them to undergo training on the computer-aided teaching skills.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The college gets three NMEICT connections directly. 10 mbps internet connectivity and incoming calls are the services being availed of through this.

4.4. Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Facility	Budgetary Provision
Building	Maintained by the Public Works Department, Government of Puducherry
Furniture	No Separate allocation is available. Repairing works are undertaken by obtaining special approval from the government occasionally.
Equipment	OE and OC of the College and UGC Plan Block Development Grant are available
Computer	OE and OC of the College and UGC Plan Block Development Grant are available
Vehicles	Separate budget allocation is available (Rs. 2,200/- Bimonthly)
DG set	Separate budget allocation is available (Rs. 3,000/- Bimonthly)

(OE – Office Expenses; OC – Other Charges)

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Maintenance of building is the responsibility of the Public Works Department, as the college is run by the government. The college sends proposals periodically on the maintenance work to be undertaken to the PWD. For the maintenance of equipment the college receives grant under the Plan Block Development Grant. The college also uses contingent grant for minor repair works of the equipment.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The college arranges the servicing/ calibration of equipment through the suppliers as per the requirements for the sensitive instruments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The sensitive instruments are supported with voltage stabilizers and UPS.

4.4.5 Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

Nil.

Criterion V: Student Support and Progression

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The college publishes updated prospectus for the UG and PG courses separately. The prospectus contains the following informations:

- Important instructions to the candidates
- Courses offered and eligibility conditions
- Medium of instructions
- Supplementary marks
- Relevant subjects for degree courses
- Reservation of seats
- Definition of resident of Union Territory of Puducherry
- Sports quota
- Age
- Lateral admission
- Medical examination of students
- Admission procedures
- Ranking of candidates
- Certificates to be enclosed
- Basis of calculating aggregate percentage of marks and percentage normalization
- List of rural schools.

The college publishes updated academic calendar every year, however, the content of the academic calendar is gives information on the following:

- Faculty details
- Office/ Technical Staff
- Members of PTA
- Important academic dates
- Calender for the year
- Abstract of working days
- Leave details
- College time table
- Courses of study
- Professional courses
- Course structure
- Schedule of fees
- Special University fees
- Co-operative store
- Rules of attendance and leave or absence
- Remarks of the tutor
- Rules of discipline

- Conduct and behavior
- Tutorial system
- Laboratories
- NSS/NCC
- Library rules
- College magazine
- College Day
- Sports Day
- Fees
- Students Council
- Parent Teachers Association
- General rules
- Performance of students
- Academic progress
- The College Council
- Monthly test
- Ragging
- Punishments and
- Others.

By both of these publications, the college gives synoptic views on the admission processes and functioning of the college so as to make the students to be aware of them.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The scholarship details provided for SC/ST, BC and MBC are listed below

(a) Number

S.No	Scholarship	2013-2014	2012-2013	2011-2012	2010-2011
1	SC/ST	128	108	123	107
2	Physically Challenged	-	2	-	-
3	Minority	6	13	10	33
4	Merit	5	24	25	11
5	UGC Stipend	-	17	17	15

(b) Amount

S.No	Scholarship	2013-2014	2012-2013	2011-2012	2010-2011
1	SC/ST	580713	414540	295326	488210
2	Physically Challenged	-	2950	-	-
3	Minority	Yet to be released	41678	21270	74228
4	Merit	50000	94200	137200	110000
5	UGC Stipend	-	15300	15300	27000

The College disburses the amount to the students as soon as it was released by the Government. But the release of fund fund from the government is not in time always.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Year	Total No. of students received Financial Assistance	Total No. of Students	Percentage
2013-2014	139	986	14.09
2012-2013	164	941	17.42
2011-2012	175	923	18.95
2010-2011	166	814	20.39

5.1.4 What are the specific support services/facilities available for:

- Students from SC/ST, OBC and economically weaker sections

The college has supported the SC/ST/OBC and Minority students, under various Schemes of University Grants Commission in the following ways.

- Equal Opportunity Cell
- Coaching for Entry in Services
- Coaching for NET
- Remedial Coaching
- Stipend for meritorious students for the above said categories.

- Students with physical disabilities

- Arrangements of classes at the ground floor where the ramp is constructed.
- Computers with the user friendly software for staff and students of visually challenged

- Overseas students

- Nil

- Students to participate in various competitions/National and International competitions

- Special Coaching is offered by the Skilled teachers
- Transportation facilities are extended.

- Medical assistance to students: health centre, health insurance etc

- A rest room with first aid materials are available in the College Campus.

- Organizing coaching classes for competitive exams

- The College extends its campus as a venue for the conduct of various coaching classes offered by the Karaikal District Administration in order to get maximum benefit to the students of this college.
- Coaching classes are offered by the College under the UGC Scheme on Coaching for Entry in services.
- Skill development (spoken English, computer literacy, etc.,)
- IT finishing school programme is organized for the final year non computer students in association with ICT Academy.
- Department of English is offering spoken English programmes using the language laboratory.
- Support for slow learners
- Simplified notes are supplied by the faculty members
- Remedial Coaching classes are conducted with the financial support of UGC.
- Exposures of students to other institution of higher learning/ corporate/business house etc.
- Institutional visits/ industrial visits/ are organized to the students as a part of their syllabus
- Publication of student magazines

The College publishes the College magazine periodically. Computers, printers and stationaries are provided to the students to prepare articles.

In addition, scholarships for the SC /ST students are provided by the Government of Puducherry and Muslim students get financial supports from Wakf Board.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- The department of Commerce organizes Business Day every year. Students acquire hands on experience on business skills by this venture.
- Short term training on tailoring, ornamental article making, art plate making, mushroom culture, etc. are offered to the interested students.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The college adopts the following policies and strategies to promote the participation of students in extracurricular and co-curricular activities:

- Committees for sports and fine arts to explore and bring out the innate talents of the students

- Relaxations in the issue of books to the students for the preparations to take part in events.
- Guidance by the teachers who are having special skills.
- Support for the practice in the college campus
- Transport facilities
- Supply of special needs, if any.
- Supplementary assessment to the participants who take part in the events at the time of internal assessment process in the college.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defence, Civil Services, etc.

The college conducts coaching classes for National Eligibility Test under UGC XI Plan and XII Plan Merged Schemes. 80-100% students of the Post Graduate Students have been appearing for the NET examinations in their final semester but none has qualified.

The college offers coaching programmes for Civil Services under UGC Merged Scheme. For other services such as banking and state services also the college organizes coaching programmes as per the requirements. No student has qualified civil service examination but the students have benefitted by entry in other services through the coaching classes offered by us.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social, etc.)

Personal Counseling

Personal counseling is offered by the tutor concerned.

Academic Counseling

The Admission Committee offers academic counseling at the time of admission. Subsequently, counseling is offered by the students in their departments by their tutors and faculty members.

Career Counseling

College has a Career Counseling and Guidance Cell which guides and instructs the students about all opportunities and competitive exams etc.

Psycho-Social Counseling

- For psychological problems, counseling programme is organized with psychiatrists once in a year.

- For the social problems faced by the students, counseling is arranged with the district police administration every year.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, the college has Career and Guidance Cell which was supported by UGC XI Plan Merged Scheme. The cell has organized several programmes on self employment avenues, orientating for facing the interviews, preparation of CV etc. to prepare themselves for job opportunities and interviews. The cell is displaying the job avenues in the notice boards but no campus interviews have been yet organized.

5.1.10 Does the institution have a student Grievance Redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the institution has a Grievance Redressal cell to address and redress the grievances of the students during their course of study.

Based on the grievances reported by the students,

- RO system for providing drinking water to the entire College was repaired.
- As an interim arrangement, one faculty member on service placement from Bharathidasan Government College Women, Puducherry is posted to Corporate Secretaryship Department.
- Canteen was made functional from the last year.
- Adequate furnitures were procured for Corporate Secretaryship Department.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

As per the directions of the Government of Puducherry, the college has constituted a seven member committee under Sexual Harassment of Women at Workplace (Prevention, prohibition and redressal) Act 2013. The committee meets to discuss the issues as per the requirements and also as directed by the principal.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. The college has Anti-ragging Committee and Anti-ragging Squad in order to enquire and take action and also to monitor the incidence, respectively. No ragging activity is reported during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The College tries to the maximum to make available the schemes to the students that are offered by UGC and Government of Puducherry.

Type	Scheme	Source
Academic	Remedial Coaching	UGC
	Special Lectures	PTA, Alumni Association
Equity	Equal Oppurtuniy Centre	UGC
Financial	Scholarships/ Stipend	Government/ UGC/ Wakf Board
Career Oppurtunities	NET Coaching	UGC
	Coaching for Entry in Services	
	Career and Guidance Cell	
Health	Food in Subsidized Price	KVK
	Training on first aid/ Health Check-up	Vinayaka Missions Medical College
	Treatments	Government Hospital
Extracurricular	All	Students fund/ Sponsors
Academic needs	Stationaries	Co-opertive stores
	Computing and Printing facilities	UGC funds

5.1.14 Does the institution have a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, the college has a registered Alumni Association. The Association meeting is organized every year. The Association has helped financially to arrange classes with the resource persons in order to overcome crisis arised due to the shortage of staff. It has donated a lamp (Kuthuvilakku) worth of Rs.17,000/- to the college.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) high light the trends observed.

The college offers only three PG degree courses viz., M.A. History, M.A. English and M.Sc. Plant Science. In these courses, the eligible students get admission. About 50 to 100% seats are filled in different courses offered in the college. Data on the students progressing to higher education in other institutions and employments are fragmentary.

In general, the students prefer to join in B.Ed. degree programme after their graduation or postgraduation. Many of the students are unable to continue their higher studies because of the non-availability of courses in this college or any other government colleges nearby. Students after acquiring their B.Ed. degree, prefer to find a teaching position.

5.2.2 Provide details of the programme-wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Details on pass percentage

UG Courses

S.No	Course	2013-14	2012-13	2011-12	2010-11
1	B.A. English	60.47%	63.64%	62.07%	53.19%
2	B.A. Historical Studies	19.05%	31.82%	74.00%	37.21%
3	B.Sc. Mathematics	78.26%	68.42%	58.82%	54.55%
4	B.Sc. Chemistry	50.00%	50.00%	20.00%	25.00%
5	B.Sc. Physics	90.00%	80.00%	50.00%	75.00%
6	B.Sc. Plant Science	70.59%	66.67%	53.85%	70.59%
7	B.Sc. Home Science	60.00%	10.53%	30.43%	41.67%
8	B.Sc. Computer Science	88.00%	100%	96.30%	96.00%
9	B.Com.	47.83%	62.26%	79.25%	71.74%
10	B.Com. Corporate Secretaryship	32.29%	47.37%	-	-

PG Courses

S.No	Course	2013-14	2012-13	2011-12	2010-11
1	M.A. English	100%	85.71%	70.00%	80.00%
2	M.A. Historical Studies	-	100%	56.25%	66.67%
3	M.Sc. Plant Science	100%	100%	100%	90.00%

- At UG level, the results of Mathematics, Physics, Plant Science and Home Science departments have been showing gradual improvement.
- The results of Chemistry department remain the constant.
- Results of Historical Studies, Computer Science, Corporate Secretaryship and Commerce are slowly to decline.
- At PG level, results of Plant Science department have been constant with 100%, while it rose from 85.71 to 100% in the English department
- For comparison within the district, no similar type of college is available.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The teachers of the respective departments encourage the students for higher studies and offer necessary guidance. Many students have enrolled in M.Phil Programmes in the past after completing their PG programs in this college. In the past 8 years, 4 students from the Plant Science department have joined in Ph.D. programmes, after their PG in this college; of them two have been awarded Ph.D. degree (One is working as Guest Faculty in a Government College in Tamil Nadu State; the other is continuing her Post Doctoral research); one has submitted her thesis and the other one is pursuing her doctoral work. This could be possible because of the facilitation of teachers of our college.

The college has established Career and Guidance Cell which was supported by the UGC under XI Plan Merged Scheme. The cell has guided the students to find the employment avenues.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Supports are provided in the following ways to the students who are at risk of failure and drop out.

- Remedial Coaching under UGC Scheme
- Conduct of frequent class tests
- Supply of Simplified notes
- Counseling by the faculty members of the respective departments.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Intramural competitions are conducted every year during even semester at the college in view of the celebrations of Sports Day and College Day. In addition, the students are guided to take part in competitions at various levels. Details on the participation of students in various activities are given below.

Sports and Games (Inter Collegiate at University level)

Year	Event	Place	Achievers
2010-11	Kho-Kho	II	Shyamala, II B.A. English Karthigadevi, A.I B.Com. Sai, II B.Com. Jamuna, II B.Sc. Home Science Muthumalar, III B.Com. Selvarani, II B.Com. Muthumalar, III B.Com. Selvarani, II B.Com. Delphy, II B.Com. Prabha, II B.A. English
	Table Tennis	II	Vinothini, I B.A. English Karthigadevi, I B.A. English Sailogeswary, I B.A. English
	Shuttle Badminton	II	Suba, II B.Com. Saimageswary II B.Com. Abinaya, II B.A. History
	Weight Lifting	I	Jalitha Mary I B.A. History
	Handball	III	Mahalakshmy, I B.A. English Revathy, II B.Sc. Home Science Shyamala, II B.A, English Prabavathy, II B.A English Suba, III B.A, History Anurisha, III B.A. History Tamizhselvi, II B.A. History Dharshini, II B.Com.

			Alagarasi, III B.A. Plant Science Priya. R., II B.Sc. Home Science
Volley Ball	I		Muthumalar, K., III B.Com. Saimageshwary, K., II B.Com. Delphy, D., II B.Com. Saranya S.S., II B.Com. Aarthy, V., II B.Sc. Kirithiga, A., I B.Com Vinothini, G., I B.A Siva, R. I B.A
Ball Badminton	II		Sharmila Banu, M., III B.Sc. Home Sci. Thivya, R., III B.A. History Leema Rose, R., III B.A. English Saranya S., II B.com SaiMaheswari II B.com Balasaraswathy, P., III B.Com. Ponnu Soukamia, III B.Com. Parameswari, P., III B.A. History Delphy, II B.Com
Athletics			
200 metres relay	II		Muthumalar, III B.Com.
4x100 metres relay	III		Muthumalar, III B.Com.
High Jump	III		Delphy, D. II B.Com
Ling Jump	II		Delphy, D. II B.Com
4x 400 metres relay	III		Rani, B., I B.Sc. Computer Science
Javelin	II		Vinothini, I. B.A English
4x100 metres	III		Selvarani, M., II B.Com
10,000 metres	I		Kiruthiga Devi, I., B.A History
400 meters	II		Kiruthiga Devi, I., B.A History
1500	II		Kiruthiga Devi, I., B.A History
4x 100m, and 4x400meters	III		Kiruthiga Devi, I., B.A History
Kabadi	IV		Selva rani, II B.Com. Priya, II B.Sc., Home Science Prabhavathy, II B.A. English Revathy, II B.Sc. Home Science Poovizhi, II B.Sc. Home Science Suganya, II B.Sc. Home Science Vijayalakshmi, II B.A. History Syamala, II B.A. English
Football	III		Kiruthigadevi, I B.A History Muthumalar, III B.com Rani, I., B.C.S. Shyamala, II B.A. English Vinothini, I., B.A. English Sasi, I., B.A. History Kalaivani, I., B.A. History Saranya, I., B.A. History Sai mageshwary, II B.Com. Revathi, II B.Sc., Home Science

2011-12	Kho-Kho	III	Jamunarani, R. II B.Sc., Home Science Selvarani, M. III B.Com. Shyamala, S. III B.A. English Sasikala, II B.A. History Latha, R., I B.C.S. Suganya, R., I B.Com. Ramya, A., I B.Com Kanimozhi, I B.Com Mugala, I B.Com Hema, R., I B.A Buvaneswari.N., I BCS Ezhilarasi, B., III B.Com
	Cricket	II	Iswariya, R., II M.A. English Lourdurani, L., III B.A. English Suba, S., III B.A. English Vinothini, S., II B.A. English Shyamala, S., @ Vaniroja III English Sasikala, C., II B.A. History Priya, R., III B.Sc. Home Science Mageshwari, P., II B.Sc. Chemistry Surya, II B.Com. Ravichandrika,G., III B.A. English Lakshmy, A., I B.Com. Nivethini, S., I B.Sc. Home Science
	Athletics		
	100 metres	III	Shyamala, S., III B.A. English
	Long Jump	II	Shyamala, S., III B.A. English
	Triple Jump	II	Shyamala, S., III B.A. English
	800 metres	III	Papathy, R., I B.A. History
	4x100m and 4x400	II	Papathy, R., I B.A. History
	4x400m place	II	Rani, II BCS
	5000 metres	II	Latha, I B.A. History
	4x400 m relay	II	Latha, I B.A. History
	1000 metres	III	Garthiga devi, II B.A. History
	4x400 & 4x100 m relay	II	Garthiga devi, II B.A. History
	Handball	III	Priya, R., III B.Sc. Home Science Selvarani, M., III B.Com. Revathy, S., III B.Sc. Home Science Shyamala, S. @ Vaniraja III B.A. English Suba, J. III B.A. History Latha, R. I B.Sc. Home Science Murugeswary, II B.Sc. Home Science Hema, R., I B.A. English Ezhilarasi, B., II B.Com. Ruby, A., I B.Com. Elavarasi, E., I B.Sc. Maths Nivedhini, II B.Sc. Home Science
	Foot Ball	Selection (State)	Krithiga devi, II B.A. History

	Volleyball	II	Delphy, D., III B.Com. Aarthy, V., III B.Sc. Maths Kanimozhi, S., I B.A. English Saye Maheshwari, K III B.Com. Vinothini, G., II B.A. English Saranya, S.S., III B.Com. Saraswathy, N., I B.Com. Agajya, D., I B.A. History Sai praba, V., I B.Com. Suganya, R., I B.Com.
2012-13	Chess	I	Dhanushka II B.Sc., Plant Science Saranya (I place in Inter University)
	Cricket	II	Maheshwari, III B.Sc. Chemistry Vinodhini, G., III B.A. English Kalaivani, P., III B.A. History Sasikala, C., III B.A. History Kiruthiga devi, III B.A. History Selvi, A., III B.A. History Vijayalakshmi, II BCS Udhayaseni, I B.Com. Lakshmi, A., II B.Com. Kalayarasi, I B.Sc. Maths Dhanushka, B.Sc. Plant Science Hema, R. B.Sc. Home Science
	Handball	III	Pappathy, R., II B.A. History Latha, R., II B.A. History Anusiya, B., II M.A. History Gowthami, R I., B.Sc. Home Science Senthamizh Selvi, I B.Com. Thiruiraiselvi, II B.Com. Parameshwari, II B.A. English Bhuvaneshwari, N II BCS Vinodhini, G., III B.A. English Ramya, R., II B.Com.
	Athletics		
	10,000 metres	Gold Medal	Kiruthiga devi, A., III B.A. History
	800 metres	Gold Medal	Kiruthiga devi, A., III B.A. History
	4x100 metres	Silver Medal	Kiruthiga devi, A., III B.A. History
	4x 400m	Bronze Medal	Kiruthiga devi, A., III B.A. History
	1500 metres	II	Pappathy, R., II B.A. History
	4x100 metres	Silver Medal	Pappathy, R., II B.A. History
	4x 400m	Bronze Medal	Pappathy, R., II B.A. History
	4x100 metres	Silver Medal	Sasikala, III B.A. History
	4x 400m	Bronze	Sasikala, III B.A. History

		Medal	
	Kho-Kho	III	Kiruthiga devi, A., III B.A. History Pappathy, R., II B.A. History Latha, R., II B.A. History Bakkyavathy, M., I B.A. English Suganya, R., B.Com. Ramya, J., B.Com. Kanimozhi, B.Com. Megala, B.Com. Sivasankari, I B.A. English Keerthana, I B.A. English Agajya, II B.A. History
	Football	Selection (State)	Kiruthigadevi, A., III B.A History Sasikala, P., III B.A History Rani, B., III BCS
2013-14	Volleyball		Saraswathy, N., II B.Com. Kanimozhi, S., II B.A. English Agajya, D., II B.A. History Jayasri, II B.A. History Mahalakshmi, D., I B.Sc. C.S. Anusiya, I B.Com. Filomina Marie, III B.A. History Kani, III B.A. History Vijayesh, I B.Com. Suganya, R. II B.Com. Saiprabha, V., II B.Com.
	Table tennis	III	Priyanka, I B.A. English Revathy, I B.A. History Bhuvaneshwari, I B.Sc. Maths
	Hand ball	III	Papathy, R., III B.A. History Latha, R., III B.A. History Hema, R., III B.A. English Gowthami, R., II B.Sc. Home Science Buvaneswari, N., III BCS Ramya, R., III B.Com. Karpagavalli, A., I B.A. History Manimegalai, G., I B.A. History Senthamizhselvi, S., II B.Com. Madhina, R., I B.A. English Seethalakshmi, P., I B.A. History Jayaprada, S., I B.A. History Thiruniraiselvi, K., III B.Com. Agajya, D., III B.A. History Kiruba, K., I B.Sc. Maths
	Vollyball	Selection (State)	Piriyanka, K., I B.A. History Revathy, P., I B.A. history
	Kabbadi		Pappathy, R., III B.A. History Jayaprada, I., B.A. History Hema, R., III B.A. English Kanimozhi, S., III B.A. English

			Bhuvaneshwari, N., III BCS Karpagavalli, A., I B.A. History Revathy, R., I B.A. History Manimegalai, G., I B.A. History Gowthami, R., II B.Sc. Home Science Priyanka, S., I B.A. History Ramya, A., III B.Com.
	Cricket	II	Nithya, G., II B.A. History Danushka, V., III B.Sc. Plant Science Lakshmi, A., III B.Com. Kalaiarasi, V., II B.Sc. Maths Hema, R., III B.A. English Kanimozhi, S., III B.A. English Revathy, P., I B.A. history Karpagavalli, A., I B.A. History Jayapratha, I B.A. History Vijayalakshmi, R., II B.Sc. C.S. Agajya, D., III B.A. History Piriyanka, K., I B.A. History Udayarani, M., II B.Com. Suba, R., II M.A. History Latha, III B.A.
	Carrom	I	Piriyanka, K., I B.A History Revathi, P., I B.A History
	Badminton	IV	Rajpriya, S., I B.A. English Sharmila Mary, M., I B.Sc. Chemistry Kiruba, B., I B.Sc., Maths Thenmozhi, S., III B.Sc. Home Science
2014-15	Vollyball	III	Priyanka, K., II B.A. History Revathy, P., II B.A. History Sugapriya, D., I B.A. English Rajeswari, R., I B.A. History Rajalakshmi, V., I B.Sc. Home Science Jenifer, P., I B.A. English Karpagavalli, A., II B.A. History Jayapradha, B., II B.A. history Manimegalai, G., II B.A. History Priya, V., I B.A. English Ahila, P., I B.Sc. Plant Science Priyadharshini, B., I B.Sc. Physics
	Kabaddi	II	Karpagavalli, A., II B.A. History Jenifer, P., I B.A. English Ahila, P., I B.Sc. Plant Science Rajeswari, R., I B.A. History Padmavathy, S., III B.Sc. Plant Science Rajalakshmi, V., I B.Sc. Home Science Sathya, R., II B.A. History Seethalakshmi, II B.A. History Geta Hamal, H., I B.A. English Manimegalai, G., II B.A. History

			Gouthami, III B.Sc. Home science Bakkiavathy, III B.A. English
	Kabaddi	Selection (State)	Rajalakshmi,V., I B.Sc., Home Science Karpagavalli, A., II B.A. History
	Cricket	II	Vijayalakshmi,R., III B. Sc. Computer Science Priyanka, K., II B.A. History Revathy, P., II B.A. History Jenifer, P., I B.A. English Nithya, G., III B.A. History Rajeswari, R., I B.A. History Padmavathy, S., III B.Sc. Plant Science Agila, D., I B.Sc. Plant Science Karpagavalli, A., II B.A. History Sathya, R., I B.A. History Priyadarshini, B., I B.Sc. Physics Rajalakshmi,V., I B.Sc. Home Science Sugapriya, D., I B.A. English Priya,V., I B.A. English

The College has the calendar of sports events in view of Sports Day celebrations. Apart from athletic events, Carom, Table Tennis, Hand Ball, Kho-Kho, Volley ball and Cricket competitions are planned.

Yoga

S. Nagammal, B.Sc. Plant Science Student has done Yoga Demonstration in the Bharat Nirman Public Information Campaign organized by Ministry of Information and Broadcasting Government of India on 3rd September 2013 at Karaikal.

S. Nagammal, B.Sc. Plant Science Student has participated in the Yogasana Competition in the age group 16-20 years conducted in the 21st International Yoga Festival conducted by the Government of Puducherry (January 2015)

Fine Arts

2009- 2010

S. Priyanga Kalaivani II B.Sc. Maths, N. Kanaga, II B.Sc. Maths, K. Seethala Devi II B.Sc. Plant Science have written poems about Bharathiyar in the book **Kavignarkalin Paarvaiyil Bharathi** Published by Solai Pathippagam, Chennai, **Dec. 2009.**

2010-11

More than twenty students Participated in Poetry writing and Essay Writing Competition in connection with Bharathiyar Centenary Celebration conducted by INDP (Intercultural Network for Development and Peace), Puducherry. In which, poem written by U. Sivagama Sundari, Plant Science and Essays written S. Vijayalakshmi, F. Roshin, Sithi Junaita Natchiyal, R. Sowndaravalli, S. Vasagamary, K. Kalaiselvi, K. Seethala Devi are published in the Publication **Kadhir**, **11.5.2010.** published.

S. Priyanga Kalaivani III B.S. Maths, N. Kanaga, III B.Sc. Maths, R. Babitha, III B.Sc. Maths, M. Durga, III B.Sc. Maths, Cabriel Mary Bernadath III B.Sc. Chemistry have written poems about **Mahatma Gandhi** in the book **Kavignarkalin Paarvaiyil Mahatma Gandhi** Published by Solai Pathippagam, Chennai, **Dec. 2010.**

S. Priyanga Kalaivani III B.S. Maths, N. Kanaga III B.Sc. Maths, R. Babitha III B.Sc. Maths and Cabriel Mary Bernatath III B.Sc. Chemistry have written poems about **Mother Terasa** in the book **Kavignarkalin Paarvaiyil Annai Terasa**, Published by Solai Pathippagam, Chennai, **Dec. 2010**.

Fifteen students have written poems in various topics in **Kavitai Kadal** Published by Vasantha Vasal, Coimbatore.

2011-12

Eighteen students have written poems on various topics in **Kavitai Vaanam** Published by Vasantha Vasal, Coimbatore.

2012-13

S. Nagammal, II B.Sc. Plant Science won Consolation Prize in **State Level** (Tamilnadu & Puducherry) Poetry Reciting Competition (Bharathdasan's Poem) conducted by **Murasoli Endowment** and received cash award of Rs. 1000/-

Nine students have written poems in various topics in **Kavitai Vanam** Published by Vasantha Vasal, Coimbatore.

S. Nagammal, B.Sc. Plant Science has participated in intercollege elocution completion conducted by Oil and Natural Gas Corporation during observance of Vigilance Awareness Week-2013.

2013-14

G. Gayathri, III B.A. English won I Prize in Essay Writing Competition, B. Alamelu III B.A. English won III Prize in Lyrics Writing Competition in **State Level competition** (Puducherry) in connection with Perunthalaivar Kamarajar Students Day Celebration Conducted by Government of Puducherry (5th July 2013)

S. Nagammal II B.Sc. Plant Science, S. Nandhini - I B.Sc. Plant Science, D. Badhmapriya – III B.Sc. Chemistry, Selvi S. Karthiga, III B.Sc. Chemistry, M. Bakkiavathy – II B.A. English have participated in **State Level** (Tamilnadu & Puducherry) Poetry Reciting Competition (Bharathdasan's Poem) conducted by **Murasoli Endowment**.

S. Nagammal, II B.Sc. Plant Science won Consolation Prize and received cash award of Rs. 1000/- and others received the participation certificates. (18th August 2013).

Paramatti Vellore, Kaviyarasar Kalai Tamizh Sangam has conducted **State Level competitions** (Tamilnadu & Puducherry) in connection with 67th Independence Day Celebrations. Under the Coordination of Dr. R. Nirmala, 72 Students participated in Poetry Writing (Tamil) Competition; 64 Students participated in Essay Writing Competition; 104 Students participated in Drawing Competition. E. Elavarasi, III B.Sc. Maths has got Fourth prize in Drawing Competition, and she was awarded with medal and books. Students participated in Poetry Writing Competition were awarded **Kavi Nila 2013** Award. Students participated in Essay Writing Competition were awarded **Ilakkiyat Tendral 2013** Award. Students participated in Drawing Competition were awarded with **Oviya Sudarmani 2013** Award (August 2013).

Namakkal, Kurinji Kabilar Tamizh Sangam has conducted **State Level competitions** (Tamilnadu & Puducherry) in connection with 65th Republic Day celebrations. Under the coordination of Dr. R. Nirmala, 24 students participated in poetry writing (Tamil) competition; 54 students participated in essay writing competition; 58 students participated in

drawing competition. R. Priyadharshini, II B.Sc. Maths has got fourth place in Drawing Competition, A. Ranjani, I B.Sc. Physics and P. Jenifer, II B.Sc. Plant Science have got consolation prizes in poetry writing and essay writing, respectively and they are awarded with medals and books. Students participated in poetry writing competition were awarded **Kavi Murasu 2014** Award. Students participated in essay writing competition were awarded with **Ilam Sirpi 2014** Award. Students participated in drawing competition were awarded **Oviyamani 2014** (August 2014).

Selvi S. Nagammal, II B.Sc. Plant Science won Consolation Prize in **State Level** (Tamilnadu & Puducherry) Poetry Reciting Competition (Bharathidasan's Poem) conducted by **Murasoli Endowment** and received cash award of Rs. 1000/-

Forty nine students wrote poems in various topics in **Kavitai Surangam** Published by Vasantha Vasal, Coimbatore.

2014-15

Paramatti Vellore, Kaviyarasar Kalai Tamizh Sangam has conducted **State Level competitions** (Tamilnadu & Puducherry) in connection with 68th Independence Day Celebrations. Under the coordination of Dr. R. Nirmala, 40 students have participated in poetry writing (Tamil) competition; 25 students participated in essay writing competition; 33 students participated in drawing competition. R. Pandeewari, I B.Sc. Computer Science has got Fifth place in poetry writing, T. Sri Dhanalakshmi Bai, I B.A. History has got fifth place in essay writing, and they are awarded with medals and books. Students participated in poetry writing competition were awarded with **Kavi Suriyan 2014** Award. Students participated in essay writing competition were awarded with **Ilakkiya Sudar 2014** Award. Students participated in drawing competition were awarded with **Oviyak Kalaimani 2014** Award (August 2014).

S. Anusha, III B.Sc. Chemistry, D. Badmapriya, III B.Sc. Chemistry, S. Karthiga - III B.Sc. Chemistry and G. Gayathri, III B.A. English have participated in **State Level Elocution competition** (Puducherry) in connection with 150th Birth Anniversary of Swami Vivekananda held at Arignar Anna Government Arts and Science College, Karaikal organized by Oil And Natural Gas Corporation, Cauvery Asset (12th September 2014).

R. Pandeewari, I B.Sc. Computer Science has participated in Elocution Competition on Eradication of Plastics held at Government Polytechnic College, Karaikal. (November 2014)

Cdt.S.Udayarani of III B.Com participated NCC National Games held at Puducherry during 15.8.2014 to 24.8.2014

At College level:

Fine Arts Association conducts various competitions viz. Essay writing in Tamil, English, French and Hindi, Elocution in Tamil and English, Poetry Writing in Tamil, Soap Carving, Grain Carpet, Rangoli, Mehanthi, Group Dance (Folk & Western), Solo Dance (Bharatha Natyam, Folk & Western), Group Song, Solo Song (Classical & Semi Classical), Mime, Skit and Drawing Competition to the students in view of the College Day Celebrations every year.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college has been receiving feedbacks informally from the students and employers so far. The Principal, Co-ordinator of Career and Guidance Cell, and Heads of various

Departments gather these informations orally and these informations are being discussed in the College Council meeting and are considered for the improvement of performance and quality of institutional provisions. An important initiative that the college has taken is giving training on soft skill to the students. In order to implement it, the college has established English language laboratory.

5.3.4` How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college has the provisions such as Wall magazine, College Magazine and Departmental magazines to involve and encourage students in publications. Further, various other private avenues are explored for their publications. Articles of many students of our college are finding places in those compilations. Apart from that, the students prepare PowerPoint presentation of their seminar topic and those are planned to be published in website. The college has arranged for the participation of our students in various programmes organized by All India Radio, Karaikal, through which the talents of the students are publicized. Thus, the college has encouraged the students to publish their talents in its provisions and also explore other provisions for the same.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding

The college has Student Council. At class level the students choose their representative in the presence of the HOD concerned by voice voting. The representatives in turn select their co-ordinator in the presence of the principal and this is being approved by the Principal. The students represent their grievances through their council, if they have any. Also get information on the welfare measures available to the students from the administration and creates awareness among the students. By this way, the council is liaising the students and administration. Further, the council celebrates various days in the college with their own contribution every year.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- Fine Arts Committee
- Magazine Committee
- Students Grievance Redressal Cell
- Sports Committee
- Library Committee
- Association of English
- Association of History
- Association of Mathematics
- Association of Physics
- Association of Chemistry
- Association of Plant Science

- Association of Home Science
- Association of Computer Science
- Association of Commerce
- Association of Corporate Secretaryship

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has Alumni Association as a registered body which bridges the gap between the Alumni and the College. The Association renders full support to the college by their valuable feedbacks and by their presence in various functions of the College. In addition, it extends moral and materialistic supports to the college.

The faculty positions are transferable among the Government Colleges of Puducherry. Therefore, the college could not develop a specific organizational setup to network with its former faculty members. However, the faculty members who have rendered long period of services are gracious towards the institution and the institution also reciprocates suitably. They are invited for the important occasions of the college and being honoured suitably. Some of the faculty members who are residing locally are invited to handle remedial and other coaching classes offered under UGC schemes.

5.3.8 Any other relevant information regarding Student Support and Progression which the college would like to include.

Nil

Criterion VI: Governance, Leadership and Management

6.1 Institutional Vision and Leadership

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision

To empower the women population through high quality higher education with socio-cultural values.

Mission

- To make every student to get confidence in their life through holistic education and skill development.
- To impart advanced academic knowledge through practical performance with state-of-the-art facilities and ICT.
- To inculcate national spirit, environmental consciousness and respect for our culture.
- To provide assistance, oversight and resources access to the education with world – class standards, and thus to become as beacon for higher learning of women.
- To emerge as a Center for Academic Excellence and to transform as a Center for Research.

The college is the only women's higher education centre in the Karaikal region. It is located at the centre of the town and amidst the all the district offices, and especially situated opposite to the Office of the Superintendent of Police. The college has easy access to bus stop and railway station. Due to the reasons, safety and access, the parents in general and more specifically the Muslims, prefer to admit their wards in this college. Thus, the college serves as an ideal hub for higher learning of women. Most of the students enrolled in this college are belonging to OBC, SC and Minority categories and the college extends the supports to them such as remedial coaching, coaching for NET examinations, coaching for entry into services etc. with the financial assistance of UGC. Besides the curriculum, the college extends extra and co-curricular avenues to make the education as a value based one. The college has state-of-the-art facilities, conducive environment and highly qualified and dedicative faculty members to facilitate the process of learning. It proposes to add more facilities and upgrade as a multi-disciplinary autonomous institution with various avenues up to research programs.

6.1.2 What is the role of Top Management, Principal and Faculty in design and implementation of its quality policy and plans?

The Principal of the College is the Head of the Institution and is always there to provide requisite leadership to the system. He/She is the Principal Executive and Academic Officer of the College. However, the design and implementations of the quality Policy and Plan are made in different steps. Various committees/ cell/ units are constituted by the Principal in consultation with college council in which the Principal is the chairman and Heads of all the departments, IQAC co-ordinator are the members. The committee/ cell/ unit will prepare quality policy and plan for implementation and submit to the principal. The principal will place it before the council, and the council will discuss the pros and cons and approve, based on the views of majority. In this process, the principal ensures that all provisions of the university bye-laws, the statutes and the regulations are observed. The council meeting is organized periodically. By this process, faculties and Principal are actively involved in the decision-making process to sustain and enhance quality of education imparted by the institution.

6.1.3 What is the involvement of the leadership in ensuring?

The policy statements and action plans for fulfillment of the stated mission formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.

6.1.3 What is the involvement of the leadership in ensuring the the policy statements and action plans for fulfillment of the stated mission, formulation of action plans for all operations and incorporation of the same into the institutional strategic plan, interaction with stakeholder, proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders, Reinforcing the culture of excellence and champion organizational change.

The role of the Principal, as the head of institution, is multi-dimensional. The Principal is responsible for all the the academic and administrative functioning of the college. The college had many visionary Principals in the recent past.

The Principal devotes his/her time with full involvement and plans meticulously everything. The Principal has constituted various committees and these committees are being guideded by the Principal. In turn, the Committes and Units are providing valuable inputs to the principal to plan and implement everything successfully. The Principal has established good raport with all the stakeholders, interacts with them formally and personally for the betterment of the college. The principal is keen in reinforcing the culture of excellence and thus render support the sports, fine arts, NSS, NCC, YRC, RRC, RC activities. The students also have brought laurals to the college. The Principal encourages the teachers who attend seminars, symposia, submit research proposals and publish papers. These approaches are reinforcing the culture of excellence in the college.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Principal of the College constitutes committees for various activities for every academic year based on the approval of the College Council. Special committees were also constituted on need basis. The committees were given guidelines defining the roles and responsibilities. The committee ensures the proper implementation of policies and plans and progresses or shortfalls are brought to the notice of the principal for further action. All these activities are evaluated by the IQAC at the end by obtaining feed-backs. At department level, the faculties are informed of their duties and responsibilities by the head of the departments in the staff meetings and departmental briefings, periodically. The administrative staffs are being given a job map along with the roles and responsibilities.

6.1.5 Give details of the academic leadership provided to the faculty by the top Management?

The Principal with the Heads of the Departments and various committees participate in decision-making which create an organizational climate-participatory democracy. Administrative powers and responsibilities are delegated to teachers on the basis of their competence, commitment and aptitude to meet the institutional objectives.

Further, faculty members have been given permission to make use the opportunities that they are getting outside the college for improving their leadership quality.

- Admission responsibilities are assigned to a committee in which the teachers are the members on rotation basis.
- For the conduct of University Exam, senior faculty member is given responsibility as chief superintendent, on rotation basis among the departments.
- The faculties are permitted to serve as observer for examination in other examination centers
- The faculties are permitted to serve as member/ chairman/ co-ordinators in board of examiners/ board of studies/ and in various committees in this College and other Colleges.

6.1.6 How does the college groom leadership at various levels?

The head of Institution, Principal, shares the administrative responsibilities with other faculty members by forming committees. This enables grooming of leadership at teachers level. All committees are constituted with a judicious mix of junior members and senior members so that the younger members of the faculty imbibe the ethos and work culture of the college and get groomed for leadership. The middle order faculty members with potential are groomed for leadership roles by entrusting them with the responsibility of an office.

At student's level, responsibilities are assigned to students to organize certain functions at college level and all the functions at department level. Invited lectures are also organized on various aspects of leadership, to groom leadership qualities.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

All the departments are functioning as independent unit in the college. At department level, the senior faculty member is the Head of the department and he/she co-ordinates all the activities of the department. Each department has autonomy for:

- Setting of time-tables
- Internal arrangements of engaging classes
- Conducting tests for internal assessment and model exams.
- Students monitoring and support
- Preparation of budget requirements for the department
- Priority for participation in workshops/ meetings/ conferences etc. among the faculty members with in the approved period.

The other co-curricular units such as NSS, NCC, RRC and RC and administrative units such as UGC and IQAC are functional in the college and the co-ordinators of these units are planning the events with the consultation of the head of office, the principal. Thus, all the departments (academic) and units (co-curricular and administrative) are functioning in a decentralized manner.

6.1.8 Does the college promote a culture of participative management? If yes, indicate the levels of participative management.

The college is governed by completely participative management which is actively involved in the administrative, academic and co-academic activities of the institution. At the college level, all the decisions are taken based on the council's approval, though the principal has powers to decide anything on his own. Further, all the academic, administrative and co-academic activities are implemented by forming committees with the faculty members as coordinator and members at a large. In this process, the participation of all the teachers, based on their efficiency and involvement, is ensured.

The college organizes PTA meeting at department level and invites comments and feedbacks biannually. Apart from that, the Alumni Association meeting and General Body meeting of PTA are conducted annually. The college also gets support and constructive criticism which are valuable for the management of the college. Thus, the college has participative approach with all the stakeholders for its management.

6.2. Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, College has formally stated quality policy and it has been developed based on the vision and mission of the college.

Quality Policy Statement

The college strives to transform as beacon for socially deprived women population; to develop self-confident through high quality higher education with environmental and socio-cultural values with the help of state-of-the-art facilities. The transformation should be a continuous process to match with the global needs that are changing from time to time.

The quality policy is driven by meticulous planning by IQAC and deployed with the involvement of all the stakeholders. The successes and constraints are assessed by the IQAC and reviewed by the College Council, in periodical meetings.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The perspective plan is drawn in different aspects of the functioning of the college such as Teaching and Learning, Research and Development, Community Engagement and Infrastructure. To implement these plans in a meaningful manner, adequate measures have been taken.

Teaching Learning

The college functions between 9.30 a.m. and 4.30 p.m. Regular courses are taught within time frame as per the approval of board of studies of affiliating university. Offering add on courses beyond the working hours resulted in poor response among the students, due to their social constraints. Therefore, the college prefers to have the unique degree programs and this is possible if the college gets autonomy, as the affiliating university is a major roadblock for this. The college, therefore, will apply for autonomy as soon as it gets accredited.

The college is the only avenue for higher education of women. Therefore, the college plans for upgrading all the departments as Postgraduate departments to offer with interdisciplinary innovative programmes.

Research and Development

The college proposes to upgrade the Postgraduate Departments as Research Departments, once adequate spaces are created by constructing additional buildings.

The teachers are encouraged to pursue Ph.D. programs and get research projects. The avenues for this purpose are informed to the faculty members through circulars. A research committee is constituted to take initiatives on this.

Community Engagement

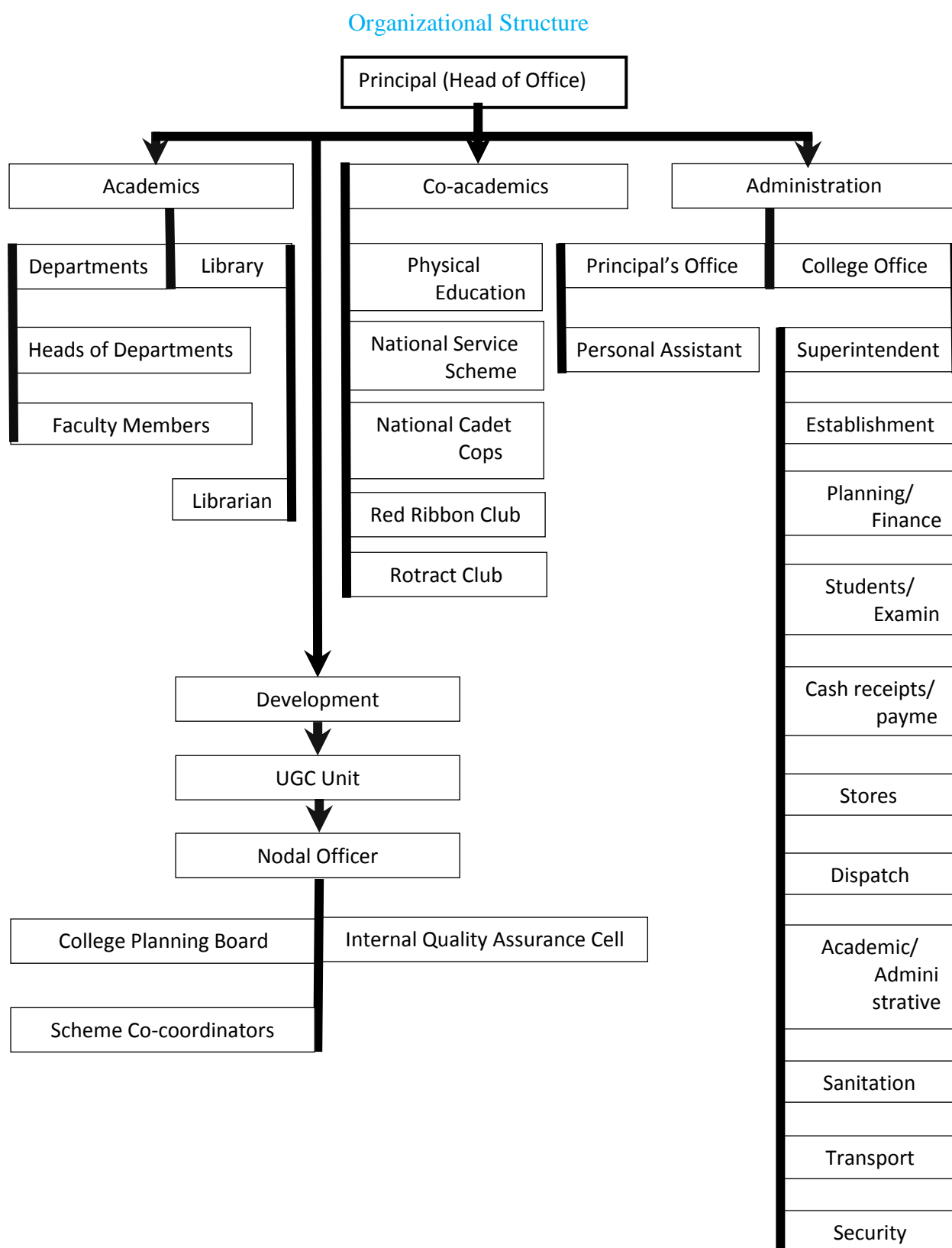
Subsequent to the promotion as research institution, the college plans to undertake local need based research and the outcomes will be utilized for the development of local community. Since the Karaikal, where the college is located, is a coastal area with sizable population doing agriculture and fishing as business for their livelihood,

the college plans for technology development in these areas to support the community.

Infrastructure

The college plans for an annex building in order to provide comfortable accommodation to all the departments and units that are available now initially and to accommodate the courses that are proposed for the future. For the effective teaching learning process, all the class rooms are planned with LCD/LED interactive devices and online projection facilities. The laboratories are proposed to be equipped with modern facilities. ICT enabled paper free administration, student's feedback and evaluation systems are also planned for the future.

6.2.3 Describe the internal organizational structure and decision making processes.



Decision making process

The College Council is the decision making body in general, which comprises Principal as Chairman and heads of all the departments, Office Superintendent, College librarian and Coordinator, Internal Quality Assurance Cell as members.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

Teaching and Learning

- Teachers are encouraged to attend orientation and refresher courses, this will reflect in quality teaching.
- All the faculty members are provided with computer and internet facilities to update the subject matters and other relevant informations.
- A clean environment, comfortable seating and high quality glass boards are provided in all the class rooms.
- Each department is provided with at least one LCD projectors and online projection facilities.
- Internet facility is made available at UGC NRC and in many departments for the use of students for the information access.
- However, making all the class rooms as ICT enabled and addition of an audiovisual library are proposed as strategies for quality improvement in teaching learning process.

Research & Development

The college is not a recognized research centre by the affiliating university. However, the staff members are operating research projects and publishing research papers. To inculcate the research culture among the students, individual research project works are introduced at Masters' level in Plant Science department instead of theory paper, which is optional. The Computer Science students also have project at UG level. Infrastructure (lab equipment, computer, scientific information access) facilities are added up every year for doing research works. Especially, all the faculty members are provided with personal computers with internet access and all the departments are provided with laser printers to promote the culture of writing research/ review articles and books. Further, Research Committee is constituted to formulate strategies for the promotion of research in the college.

Community Engagement

The college has of NSS, NCC, Junior Red Cross, Red Ribbon Club and Rotract club. Students at a large are enrolled as members/ volunteers. The college organizes various outreach programmes through these units to respond to the larger issues of society. The college proposes to involve all the departments in community engagement as per

the specialization available with them and the needs of the community. This could be achieved by lectures, hands on training, celebrations of days of national and international importance with the targeted populations.

Human Resource Management

The college has highly qualified, self motivated, rich experienced and dedicated faculty members. Facilities and pay for the teachers of the Government of Puducherry are as per the GOI norms. This attracts qualified personnel across the country for teaching position. Further, recruitment of teachers are made collectively for all the colleges of the government through UPSC based on their merit. Due to this, the college has diaspora of faculty. The teachers are provided with comfortable working environment in the college.

The college makes an assessment on the requirement of human resources at the beginning of every academic year based on the work load. To fulfil the requirement on the basis of transfer or employment, requests are sent to the government. Recruitment processes are elaborate and therefore filling of all the posts by recruits every year is hardly possible. Therefore, based on the requests that the government receives from various colleges, the government may either transfer permanently or temporarily on service placements. To overcome the teaching manpower crisis, the college engages teachers/ professionals/ scholars based on the need with its internal resources. Shortfalls of administrative if any are filled up by transfer by the district administration based on the request. Likewise, supporting staffs are filled up the district administration by transfer/ outsourcing, based on the requests. As frequent transfers are made in the government system, recharge programs for faculty members, familiarization programs of files and programs pertaining to academic institutions to the administrative staffs and training on handling lab articles and equipment/orientation programs for supporting staff are planned for quality improvement.

Industry Interaction

Industry interaction is syllabus oriented. Many of the courses offered are traditional and limits the industry interaction avenues to the students. However, industrial visits are organized to the final year UG students of Chemistry; three week institutional trainings are arranged for final year Corporate Secretaryship students; institutional and industrial visits are arranged for the students of Plant Science at UG and PG level; and entrepreneurs/ industrialists are invited to the college to deliver the lectures.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the institution ensures that adequate information (from feedback and Personal contacts etc.) is available for the management in the following ways:

- Holding periodical review meetings with various units of the college.
- Personal interactions with all the class representatives.
- Personal interaction with the faculty and non-teaching staff

- Personal observation
- IQAC feed-back system
- Examination of records/ reports
- Outcome of PTA meetings
- Outcome of Alumni Association meetings
- Confidential reports

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Head of the Institution encourages and supports involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes:

- by having All the HODs in College Council, which avoid controversies receives supports from all in implementing the schemes;
- by giving representation to all the teachers in various committees, based on their interest and caliber, which speeds up the institutional process and
- Initiation of the process acceptable to all and implementation it with the team of persons who are having matching thoughts, are the two principles behind this.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

All the implementations are made with the approval of the College council only. It starts from the declaration of holidays to formation of committees to construction of a building. Among the many resolutions made in the last year, the followings are noteworthy.

Decision	Status of implementation
Formation of IQAC	Formed and obtained financial support also from UGC
Renovation and restarting of Canteen	Renovated and arranged to provide food in subsidized price through the KVK
Providing rest room facility	A cabin was fabricated, fittings and furnitures were provided
Construction of Additional building	Plan approval was obtained
Extending ICT facilities to all the class rooms	Ensured atleast one class room with ICT facility/ department

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If yes, what are the efforts made by the institution in obtaining autonomy?

Yes. Initiatives will be taken after getting NAAC Accreditation.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

Yes.

The principal is accessible to all the members for sharing their grievances and concerns. Faculty members, students and non-teaching staff members are free to express their complaints and problems privately. The principal listens the problems of all the redress their problems.

However,

- The college has Grievance Redressal committee for the well-being of students, in general. The students can express their grievances freely to the committee. The committee will carefully analyze the problems and root causes and finds remedial measures with the approval of the principal.
- For ragging related grievances, anti-ragging committee and anti-ragging squad are formed. Mobile numbers of the members of the committee/ team are displayed in the beginning of the academic year in all the classes to prefer their complaints even through mobile phones. It is worth mentioning that the Sub-Inspector of All Women Police Station, and PTA President of the College are the members in the anti-ragging committee
- Complaint/ suggestions boxes are kept to drop the grievances in the college campus.
- A complaint box is kept at the entrance of the college by the District Police Administration, exclusively for the students. The complaints dropped in this box are pursued by the police. The police will take action straightaway if the grievance is out of the Campus. If it is within the campus, the Police will redress the problem through the college.
- Recently, based on the guidelines of the government, the college has constituted a committee for prevention, prohibition and redressal of Sexual Harassment of Women.
- Grievances of parents are addressed in the PTA meetings.

All these measures are promoting healthy stakeholder relationship.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort?

The institute has a clearly set and defined mechanism of obtaining the feedbacks from the students to improve the performance and quality of the institutional provisions.

The whole process is monitored and carried out by the IQAC through a specially designed Questionnaire prepared for this purpose. The questionnaire assesses aspects related to the faculty performance, curriculum, infrastructural facilities and student support services.

The analyzed data from the feedback is presented to the principal. The principal discusses the feedback pertaining to the college in general meeting of the College Council and finds the ways and means for the implementation of valid suggestions. The feedbacks pertaining to the departments and individuals are disseminated to the HODs and individuals concerned for necessary action and self-realization respectively.

Thus the information obtained from the feedback, be it the invaluable suggestions or views agreeable or disagreeable from the students, who are centered in the institutional process are considered as vital tool for institutional performance.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

The College:

- Encourages and permitted all the eligible teachers to attend refreshers courses and orientation programmes
- Encourages the faculty in participation of workshops/ conferences/ symposia/ seminar etc.
- Organized ICT programmes to the faculty members
- Organized faculty recharge programmes to the faculty members
- Extended internet facility to all the faculty members
- Encourages the faculty for doing part-time Ph.D. and full time Ph.D. under UGC FIP
- Finds difficulty in supporting professional development of non-teaching staff members as they are frequently transferred to other (non-academic) departments. However, the college provides ICT facilities to the non-teaching staff members who are working in the college office, office of the principal and library. Generation of pay bills, hall tickets, and official communications are made through online with these facilities. Softwares are developed for admission, library purposes. All these ICT based administrative processes are serving as avenues for learning and also compel all the non-teaching staff members to their professional development

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The college, keeping in view the changes taking place in higher education, is equipping the classrooms suitable for ICT based teaching learning. To make use the

facilities created effectively, college imparted ICT programmes for faculty. Faculty recharge programmes are organized for the teachers for motivating the employees for the roles and responsibilities they perform. The college also sanctions Special Casual Leave to the faculty for attending seminars /conferences to keep them updated on the recent advancements in their respective fields. The PTA organizes meeting on the ‘Teachers Day’ and honors them suitably. In this meeting, students speak on the topic “the qualities of Teachers that inspired me very much” and the speech motivates the teachers to be more responsible.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

A proforma for performance appraisal is prepared by the government, as given below, which captures the multiple activities of the teacher. The teacher will fill-up and submit the same to the Principal through the Head of the Department with evidences, every year. The PBAS reports that are submitted for every year will be summarized for the award of promotion.

PERFORMANCE APPRASIAL FORM FOR PERFORMANCE BASED APPRASIAL SYSTEM (PBAS)

(To be filled up by all Faculty member every year for Self-appraisal / Promotion under CAS)

1.	Name & Designation	
	Department	
2.	Date of Birth	
3.	Date of Joining	
4.	Previous Experience if any	
5.	Educational Qualification –(i) Entry Level (ii) Subsequently acquired	
6.	SC/ST/PH	
7.	State to which upward movement of AGP is required	
8.	Period of completion of required services and date of Eligibility	
9.	Number of Orientation / Refresher Courses completed during the eligibility period with duration	
10.	Number of Publications during Eligibility Period	
11.	Best three / five Publications in respect of Assistant Prof. in Stage 3 and Associate Prof. in stage 4, respectively to be sent for evaluation with the following details (Title of the Publications, Day, Month & Year of the Publications)	
12.	Visit to aboard for professional purpose	
13.	Other academic achievements	
14.	Signature of the Applicant with date.	

1. CATEGORY I : Teaching, Learning and Evaluation Related Actions:

1.1 Details of Lectures, Seminars, Tutorials, Practicals handed#

Aca. Year (Specify)	Semester	No. of hours allotted for	No. of hours taken (per Sem.)	No. of days Leave taken *	No. of extra classes taken	Total Workload handled (percentage of work load to work allotted
	ODD	Lectures				
		Seminars / Case Study discussions				
		Tutorials / Counseling				
		Lab Practicals Demo and guidance Sessions				
		UG/PG Project work guidance				
		M.Phil/ Ph.D Guidance				
	EVEN	Lectures				
		Seminars / Case Study discussions				
		Tutorials / Counseling				
		Lab Practicals Demo and guidance Sessions				
		UG/PG Project work guidance				
		M.Phil/ Ph.D Guidance				

No. of Points (Office Use)

(The details provided by faculty may be supported by Dept. Time Table, Class attendance, List of Topics of Seminar Sessions, List of Practicals, No. of Students undergone Remedial Coaching/ Tutorials, etc.)

*(Leave include CLs, ELs, SCL, OD, Duty Leave, Medical Leave, etc.)

Performance index will be calculated giving due weightage to the student's feed-back based on punctuality coverage of syllabus, quality of teaching, depth of knowledge, regularly conducting test & Performance of students etc.

1.2 Teacher Workload Calculation (to ascertain workload as per UGC Norms):

Aca. Year	Semester	Equivalent Hrs. /dissertation / thesis/ record correction etc.						Total hrs. of workload	Hrs. Handled Above UGC Norms
	ODD	No. of Papers handled (No. of Students in each class)	UG	PG	M.Phil	Ph.D	Others		
		No. of Projects works guided							
		No. of Lab Based/ Internship records guided/ Observation notes designed							
		No. of Lab based experiments set up/ Demo session Conducted							
	EVE	No. of Papers handled (No. of Students in each class)							
		No. of Projects works guided							

	No. of Lab Based/ Internship records guided/ Observation notes designed							
	No. of Lab based experiments set up/ Demo session Conducted							
	Average							
	No. of Points (Office Use)							

1.3 Details of Contribution in imparting syllabus-oriented knowledge (like preparation of Instruction Manual / Lecture Notes / Learning materials / etc.) (Attach Proofs)

Weight-age 20 points out of 125 points

Nature of the Activity (Mention Yes / No)	Current Academic Year
Lesson Notes / Course Materials Prepared	
Suggested Readings Compiled	
Web Based Resources Compiled	
Research Papers and Reprints of case study Materials Circulated among student	
Documentation of steps involved in conducting experiments / field studies / Questionnaires / Lab Observation records, developed.	
Average	
No. of Points (Office Use)	

1.4 Participatory and innovative teaching, learning methodologies, updation of subject content, Course improvement, etc. (Attach proofs)

Weight-age 20 points out of 125 points

Details of the Activity (Mention Yes / No)	Current Academic Year
Use of ICT in regular Classes	
New Soft core courses floated	
Latest development incorporated in the syllabus	
Course Material developed for subjects taught	
Group discussion /Quiz / Case discussion/ Role Plays /interactive Sessions developed	
Teaching through E-Resources / E-journals	
Discussion on recent Scientific Innovation	
Average	
No. of Points (Office use)	

1.5 Details of examination-related duties discharged: (Attach Proofs)

Weight-age 20 points out of 125 points

Sl.No.	Nature if Duty (in hours)	Odd Semester	Even Semester
1	Answer Sheet Evaluation including internal assessment test (No. of subjects)		
2	Question Paper Setting (No. of Subjects)		
3	Invigilation Duty (No. of Sessions)		
4	Evaluation of UG Answer Scripts		

5	Evaluation of PG Answer Scripts		
6	Evaluation of M.Phil dissertation (Nos.		
7	Evaluation of Ph.D thesis (Nos,)		
	Average		
	No. of Points (Office Use)		

CATEGORY – II: Co- Curricular, Extension and Professional Development related Activities

2.1 Student-based Co-curricular activities

Weight-age 20 points out of 125 points

Nature of Activity (in hours)	Current Academic Year
a. NCC Co-ordination	
b. NSS Co-Ordination	
c. Extension and Field activities through NCC / NSS	
d. Field based extension activities involving students	
e. Extension activities involving students through NGOs/ Science/ Technology clubs, Association	
f. Association in Leadership Camps. Students Counseling activities/Soft skill training/ Remedial Coaching/ UGC NET Coaching Classes	
g. Lab to Field experiments involving students	
h. Field based activities organized for professional development of students	
i. Conduct of survey on social problems involving students	
j. Association with conduct of Cultural activities involving students	
k. Association in Student Film Clubs / Culture Clubs / Poet Clubs/ Yoga or Dance Clubs	
l. Counseling session for drug abuse / mental depression / homesick students	
m. Association in Anti raging/ Anti drugs/ Aids Awareness Campaigns/ Blood Donation/ Eye donation Campaigns	
Average	
No. of Points (Office Use)	

2.2 Contribution to Corporate Life : Participation in Committee of 125 points

Weight-age 20 points out

Nature of Activity	Position Held	Current Academic Year
HOD		
Discipline Committee		
Sports Committee		
Cultural Committee		
Hostel Advisory Committee		

Organization of Refresher Course / Training Programme / Short-term courses		
Association in Sports / Yoga / Gym		
Association with Environment Protection Group		
Other academic or Institutional responsibilities if any (e.g Chief/ Deputy Superintendent of Exams, Chairman/ Member Question Paper Board/ Membership in other committees		

2.3 Professional Development Activities
125 points

Weight-age 20 points out of

Nature of Activity	Number of Events/ Participation	No. of Points
International (2)/ National(1) Conference/ Seminar/ Workshops/ Training Courses		
Talks / Lectures (2)		
Membership in College Advisory/ Planning Committees (2)		
General / Popular Articles Published (Nos.)(1)		
Membership in National Committees including Selection Committee, advisory committees, etc. (2)		
Total		

CATEGORY – III: Research / Academic Contribution (During Assessment Period)

3.1 Details of Research Papers Published (Attach Photocopies as proof)

3.1.1 Referred Journals

Title of the Article	Author	Co-Authors	Name of the journal Vol. No. & PP	International / National	Impact Factor as on date	No. of Points
Total						

Note: Indexed journal (5 points), refereed journal (15 points), paper with impact factor 1-2 (10 points), 2-5 (15 points). 60% to the first author and remaining 40% will be shared equally by co-authors

3.1.2 Non-refereed journals with ISSN / ISBN Numbers

Title of the Article	Author	Co-Author(s)	Name of the journal Vol. No. & PP	International / National	ISBN / ISSN	No. of Points
Total						

Note : 10 points per publication – 60% of points to first author, and remaining 40% will be equally shared by co-authors.

3.1.3 Full paper Published in the proceedings of Conference / Seminars / Symposia, Etc

Title of the Article	Author	Co-Author(s)	Name of the Program	Organizer	Date	ISBN / ISSN if any	No. of Points
Total							

Note : 10 points per publication – 60% of points to first author, and remaining 40% will be equally shared by co-authors.

3.2 Research Publications (Attach proofs)

3.2.1 Text or reference books by international publisher

Title of the Book	Author	Co-Authors	Name of the Publisher / Month, Year	ISBN/ ISSN	No. of Points
Total					

Note : [i). 50 points per book sole authorship and
ii) 60% of points to first author and remaining 40% will be equally shared by co-authors]

3.2.2 Subject books by National level publishers / State and Central Govt. publications with ISBN / ISSN Number

Title of the Book	Author	Co-Authors	Name of the Publisher / Month, Year	ISBN/ ISSN	No. of Points
Total					

Note : [i). 25 points per book sole authorship and
ii) 60% of points to first author and remaining 40% will be equally shared by co-authors]

3.2.3 Subject books by other local publishers with ISBN / ISSN numbers

Title of the Book	Author	Co-Authors	Name of the Publisher / Month, Year	ISBN/ ISSN	No. of Points
Total					

Note : [i). 15 points per book sole authorship and
ii) 60% of points to first author and remaining 40% will be equally shared by co-authors]

3.2.4 Chapters contributed to edited vol. published by international publishers

Title of the Book	Author	Co-Authors	Name of the Publisher / Month, Year	ISBN/ ISSN	No. of Points
Total					

Note : [i). 10 points per Chapter and
ii) 60% of points to first author and remaining 40% will be equally shared by co-authors]

3.2.5 Chapters in national level publishers with ISBN / ISSN and with numbers of national and international directories

Title of the Book	Author	Co-Authors	Name of the Publisher / Month, Year	ISBN/ ISSN	No. of Points
Total					

Note : [i). 5 points per Chapter and
ii) 60% of points to first author and remaining 40% will be equally shared by co-authors]

3.3 Details of Research Projects (Attach proofs)

Title of the Project	Funding Agency	Grant sanctioned	Duration		Project Status completed / on-going	Project Type: Research Consultancy / Action Research	Policy Document	No. of points
			From	To				
Total								

Note: [(i). Major projects of over 30 lakhs in science / engineering and above 5 lakhs in social science and languages will get 20 points (ii) Projects of 30-5 lakhs in science / engineering and 5-3 lakhs in social science, etc. will get 15 points (iii) Major projects of 5 lakhs – Rs. 50,000 in science / engineering and 3 lakhs – Rs. 25,000 in social science, etc. will get 10 points (iv) Consultancy mobilized for more than 10 lakhs in science and engineering and 2 lakhs in social science, etc. will get 10 points and (v) patent and technology transfer in science and engineering and major policy document in social science 30 each for national and 50 points for each international]

3.4 Research Guidance (Attach proofs)

3.4.1 Details of Ph.Ds Awarded / Submitted

Name of the Scholar	Title of the Thesis	Submitted	Awarded	Name of the University	Month and year	No. of points
					Total	

Note:[(i). 10 points / each candidates awarded and (ii) 7 points for Ph.d submitted]

3.4.2 Details of M.Phil. awarded

Name of the Scholar	Title of the Thesis	Name of the University	Month and year	No. of points
			Total	

[3 points / each candidate]

3.5 Training courses and conferences / Seminars / Workshop attended

[(i) more than 2 weeks duration – 20 points and (ii) one week duration – 10 points each]

3.6 Details of papers presented in Seminars / Conferences, etc., which are not covered under Category III A. (Attach Proofs)

Title of the Article	Author or	Co-Author(s)	Name of the Programme	Organiser	Date	Level International/ National/ Regional/ Local	No. of Points
						Total	

Note: [(i) International 10 points each (ii) National 7.5 points each (iii) Regional / State level – 5 points each and (iv) Local – 3 points each]

3.7 Details of invited lectures / presentations in Conferences / Seminars, etc.

Name of the Programme	Organizer of the Programme	Level: International / National	Topic	Date	No. of Points
				Total	

[(i) 10 points for International and (ii) 5 points for National event]

Declaration

I _____ hereby declare that the particulars furnished above are true to my knowledge.

Place :

Date:

Signature of the faculty with Designation

Signature of the HOD

Signature of the Head of Institution

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The Government of Puducherry has recently introduced the Performance Based Appraisal System (PBAS) for awarding API score, which will be used for promotion under CAS scheme as per UGC guidelines.

Accordingly, the faculty members should submit the PBAS proforma duly supported by all the credentials as per the API guidelines to the principal. The college will constitute a Screening Cum Evaluation Committee with Principal, Head of the Concerned Department and two subject experts in the concerned subject nominated by the Vice Chancellor. The committee will meet and scrutinize the proposal as and when required and their findings for consideration of the selection committee. The selection committee will have three members including a subject expert nominated by the university. The committee will recommend the eligible candidates for promotion and the others for re- assessment. The Departmental Promotion Committee (DPC) constituted as per the recruitment rules for the posts will approve the process of the selection committee. Finally, the Director, Directorate of Higher and Technical Education (DHTE), Puducherry will issue orders on the approval of Secretary to Government (Higher Education).

The copy of the guidelines framed based on UGC norms by the DHTE are communicated to all the staff members through circulars for necessary action.

6.3.5. What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The government offers many welfare schemes to its teaching and non-teaching staff members and these schemes are made available to all the eligible teaching and non-teaching staff of our college. They are:

- Children Education Allowance: Reimbursement of tuition fee in full up to 2 children (Rs. 3,52,608/- during 2013-14).
- Leave Travel Concession: Reimbursement of Train fare/ Air fare based on the position (Rs.99,720/- during 2013-14).
- Medical reimbursement: Reimbursement of amount for medicine/ hospital expenses if the facility is not available in the Government Hospital (Rs. 38,524/- during 2013-14).
- Transfer travelling allowance: Reimbursement in full as per government guidelines to all the staff who are transferred by the government (Rs. 96,525/- during 2013-14).
- Retirement benefits: EL encashment (Rs. 15,49,640/- during 2013-14).
- Child Care Leave @ 15 days per semester for eligible women employees.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The government advertises through UPSC for filling up the faculty positions and this attracts the eminent scholars across the country. Further, the benefits offered by the government that are matching with the Government of India from time to time, is also

feature for attracting the eminent faculties. The college, at its level offers a comfortable working environment to all the faculty members.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college receives grant mainly from two sources viz., the Puducherry Government and the University Grants Commission.

Grants from Government

For every year, the college prepares Budget Estimate (BE) and the same is being submitted to the government, six months before the commencement of the financial year. The government considers the proposal and makes provisional allocation called as Vote on Account in the beginning of the financial year. Following that the college submits a revised budget estimate, based on the need. The government approves the budget finally and the amount is transferred to the Treasury under the college account.

For the work to be done/ articles to be purchased, other than the routine expenses, the college gives work/supply orders to the firms based on the quotations/ tenders adhering to the BE and guidelines of the government. Upon the successful completion of the work/ supply of articles, stock entries are made and the bills are forwarded to the Directorate of Accounts and Treasuries (DAT) for the payment. The DAT will make the payment to the concerned. The DAT scrutinizes and passes all the bills for the funds from the government for the effective and efficient use of financial resources.

Grants from UGC

For utilization of UGC grants, a **separate unit** is formed. A visionary faculty member is given additional responsibility as Nodal Officer of the **UGC Unit**. The Nodal Officer is responsible for preparation of proposals, monitoring the implementation of the schemes and management of finance. However the Principal is the authority for approval and sanctioning.

For the Plan Block Development Grant (PBDG), the College has constituted a committee as per the directions of the UGC called College Planning Board (CPB). The Board identifies the needs of the college, based on the proposals of the departments of studies, and submits to the UGC Unit. The UGC Unit prepares proposal as per the recommendations of the CPB and submits to UGC for financial assistance. The grant received by the college from UGC are being spent as per the guidelines of the UGC and based on the proposals. Purchases are made at the rate approved by DGS & D, in general. The items which are not coming under the rate contract are purchased by inviting quotations or tenders and this is being carried out by the Purchase Committee. The materials purchased are examined by a competent person and entered in the Asset Register.

For operating various schemes of UGC, scheme coordinators are appointed. The scheme coordinators will plan their programmes with budget estimate well in advance

and get the approval of the principal through the UGC Unit. The payments are made to the concerned only by A/c payee cheque. The UGC accounts are audited by a Chartered Accountant every year and a copy of the Utilization Certificate and expenditure statements is circulated to all the faculty members.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The college has no internal audit mechanisms as the bills are passed by the DAT based on the submission of bills. Therefore, the responsibility of conducting the internal audit lies in the hands of DAT. But, every year the college conducts stock verification by assigning responsibilities to the faculty members. Stocks available in library, college in general, NSS and NCC units, UGC unit and various departments of study are assessed and discrepancies if any are noticed to the principal for further action. External audit is conducted by the Office of the Principal Accountant General (Civil Audit), Tamil Nadu & Puducherry. The External audit was conducted during the year 2011. The objections are:

- (i) Operation of posts created under a special scheme beyond the plan period – not in order
- (ii) Non-availability of details for the amount kept idle in bank account for the past 12 years
- (iii) Non- conducting of internal audit
- (iv) Non- condemnation of vehicle which was not road worthy
- (v) Improper maintenance of Service Books
- (vi) Periodical review of BDR and BTR not conducted
- (vii) Verification of Service Book of Dr. C.H. Promodini

The condemnation of vehicle (objection iv) has been made and the efforts are being made to regularize/ rectify the other objections.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The college receives the funds fully from the Government of Puducherry. In addition, the college receives grant from University Grants Commission under Plan Block Development Grant and Merged Schemes. These are the two sources of funding to the college. The college collects fee but it is deposited in the treasury in the government account. As the college plans its expenses with in the allocated grant and, therefore, the college doesn't face the deficit.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- The college received additional assistance from UGC during XI plan period and utilized the same for procurement of generator, lab equipments, computers, LCD projectors and establishment of language laboratory.
- The college received financial support for minor and major research projects from UGC
- The college received donation from ONGC, Karaikal for the purchase of a van

6.5. Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, Internal Quality Assurance Cell was constituted on 12/03/2014, as per the guidelines of the UGC, with the following composition.

Sl.No.	Name	Designation	Category	Position
1	Dr. A. Pragasam	Principal	Head of the Institution	Chair Person
2	Prof. S. Ramachandran	HOD, Zoology	Senior Faculty	Member
3	Dr.W.V. Balaji	HOD, Commerce	Senior Faculty	Member
4	Prof. R. Sekar	HOD, Physics	Senior Faculty	Member
5	Dr. R.K.Dutta	HOD, Plant Science	Senior Faculty	Member
6	Dr. M. Palanisamy	HOD, English	Senior Faculty	Member
7	Mr. S.Muralidharan	Superintendent of the College Office	Senior Administrative Official	
8	Dr. V.Chellamuthu	Dean, PAJANCOA & RI	External Expert on quality Management - Academic	Member
9	Mr. A.S.T. Ansari Babu	Former President, PTA, AGCW	External Expert on quality Management – Local Community	Member
10	Dr. Natesan Payer Nadimuthu	Coordinator	Senior Faculty – Additional Charge	Member - Secretary

IQAC has been actively functioning in the college since its constitution. Realizing the significance of this Cell in improving the quality in teaching and learning process, a separate office for IQAC with all facilities is extended.

Evaluation of the present quality status, sustenance and enhancement of the quality are the major objectives of the IQAC of the college. The IQAC identifies the present and future needs based on the analysis of ground truth by physical examination of

facilities and records that are available in the college and also getting feedbacks from various stakeholders by a specially designed questionnaire. The Cell prepares short (annual) and long term (5year) action plans, in order to match with the quality parameters accounted by the NAAC, and submits to the College Council for the effective implementation by the College. The college ensures Quality Assurance based on the recommendations of the IQAC and approval of the College Council.

b) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The College has established the IQAC, recently. The followings are the decisions of IQAC submitted, accepted and implemented:

Sl.No.	Decision	Acceptance	Implementation
1	Generalised Scheme for students monitoring	Yes	Not yet
2	Students feed back – evaluation of teachers by the students	Yes	Yes
3	Publication of selected wall journal articles through online/ print	Yes	Not yet
4	Creating dynamic website to the College	Yes	Not yet
5	Online teaching facility to all the class rooms	Yes	Partially
6	Separate establishments for IQAC	Yes	Yes

c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes.

1	Dr. V.Chellamuthu	Dean, PAJANCOA & RI	External Expert on quality Management - Academic	Member
2	Mr. A.S.T. Ansari Babu	Former President, PTA, AGCW	External Expert on quality Management – Local Community	Member

Dr. V. Chellamuthu, Dean Pandit Jawaharlal Nehru College of Agriculture and Research Institute, Karaikal offered useful suggestions on academic matters and one important aspect is to promote the College as Research Centre in future.

Mr. AST Ansari Babu, then President of PTA has helped to get many things to the college from the government by his constant approach with the Government.

d) How do students and alumni contribute to the effective functioning of the IQAC?

The alumni of the college are in many responsible positions. As a mark of respect and gratitude to their alma mater which has shaped and chiseled their personalities, they render valuable service to the college by organizing events and arranging lectures. These kinds of activities give inspirations to the students which in turn improve the quality of the students. Further they offer feedbacks, which are really valuable for the quality improvement of the college.

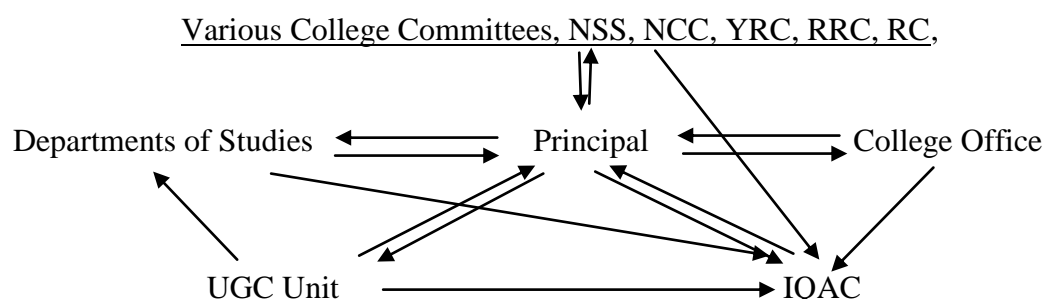
e) How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC has created an e-mail account for communication through which the communications are made, besides sending the circulars.

The members of the cell are from different constituents of the institution. Also, the IQAC engages staff from different constituents based on the need, in collection of inferences from the learners and various committees.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If yes, give details on its operationalization.

The academic and administrative activities are going on parallel to each other in the college. Administrative and academic activities are interlinked wherever needed or possible. But, both are controlled by the Head of the Institution, the Principal. For assuring the quality, the college has integrated various units as given below:



6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If yes, give details enumerating its impact.

Training to the staff members for all the quality assurance procedures could not make out; however, the quality assurance procedures are made known to the staff by lectures/ circulars/ specific trainings. The college has given training on ICT based teaching to the teachers with its faculty members due to this, many of the teachers are using ICT tools in their class teaching.

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

The institution is affiliated with the Pondicherry University. The university had set its mechanism, affiliation committee to grant extension of affiliation to the provisionally affiliated courses, which audits the working of the college. The university sends a team of experts to inspect the college in all its aspects, every year. The committee then comments on the performance and thereby suggests the important changes required. The college very honestly adheres to the recommendations made by the committees.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The IQAC collects data on all the quality related parameters and documents them electronically. The IQAC, thus, serves as a repository of the college to provide information to the external regulatory authorities, the DHTE, Government of Puducherry for administrative purposes and the Pondicherry University for curricular purposes.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Getting the feedbacks from the Representatives of the students and HODs by the Principal through representatives meetings and HODs meetings were in practice till the formation of IQAC. After the establishment of the IQAC by the college, and introduction of CAS scheme for promotion to the teachers by the government, questionnaire was specially designed to obtain feedbacks from the students, and self-appraisal on performance by the staff and the assessment is being made by the IQAC. The structure of the performance for the self-appraisal is given in 6.3.3. The student feedback questionnaire is given below:

The IQAC obtains information from the students on the performance of teachers every semester. Information on the curricular aspects, institutional and departmental infrastructures are obtained every year. Similarly the teachers' self-appraisal reports are obtained every year. The IQAC could be able to use the details of the review to analyse the strengths, weaknesses opportunities and threats of the college as a whole. This will help to plan for the future in the teaching learning process.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution has evolved a stakeholders' web by forming different platforms like College Council, College Planning Board, Alumni Association, Parent Teacher Association and various Committees. Meetings are organized separately for these platforms and the policies are discussed in detail. Besides this, the academic calendar and the circulars issued from time to time are communicating with the stakeholders on the quality assurance policies of the college.

Criterion VII: Innovations and Best Practices

7.1 Environment Consciousness

The college is very much keen in maintaining its campus clean and neat. The Campus is declared as litter and smoke free zone. The college has been taking up so many efforts viz., employing adequate sanitary workers, involving students in clean campaigns initiatives, educating all the stake-holders, proper monitoring, adopting eco-friendly mechanisms etc. in this aspect.

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college has a small square area at the central part of the campus for greening and, moreover, that is beautifully designed as lawn with grass and a few saplings. Pot Plants are kept in the corridors to provide aesthetic appearance and watering facilities are also provided to this lawn and pot plants. Due to the limited space in the campus for vegetation, necessity has not raised for green auditing.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Energy conservation

The College has taken the following measures in view of energy conservation:

- Sanction of funds by the government for establishment of separate High Tension Power supply to the college and the work will be completed very shortly.
- Rewiring, replacement of old fans and replacement of Fluorescent tube fittings with copper/ aluminum chokes into CFL fittings with electronic chocks. This work has been completed partially in the last year.
- Procuring and installing only split Air Conditioners with star rates.
- Converting the CRT monitors of the computers in to LCD/LED monitors.
- Architecture of the building (with large windows to ventilate and allow natural light to the maximum)

Use of renewable energy

Nil

Water harvesting

The college has no space for the storage of rainwater, in the existing premises. However a percolation pit is established in the College campus for recharging the groundwater with runoff water from the terrace.

Check dam construction

Location of the college (Topographical features) is not suitable

Efforts for Carbon neutrality

Carbon emissions from the college through the institutional process are very less. Further, the following efforts/ practices could be considered as measures for neutralizing the carbon level.

- Green campus initiatives with lawn and saplings in the available space.
- No burning of litter in the college campus
- Use of LPG gases in the laboratories

Plantation

Tree saplings viz., Neem and Pongamia that are having medicinal properties and suitable for the coastal soils are planted in the annex campus where space is available for plantation in order to make the campus greenery, provide aesthetic appearance and an effort for carbon neutrality.

Hazardous Waste Management

The college is not using hazardous materials, except some acids and chemicals in the laboratory.

Solid Waste Management

All the classrooms, staff rooms and office are provided with dustbins and the solid wastes are collected systematically. The Solid waste materials segregated as non-degradable and degradable wastes are placed in larger dustbins and they are sent to composting yard of the Karaikal Municipality. E-wastes are not included in these solid wastes. They are accumulated separately and sold as scrap to the local vendors.

Apart from this, the college:

- organizes campus cleaning programmes involving all the students.
- celebrates the days of environmental significance
- conducts various competitions on environment to the students.
- arranges lectures on various aspects of environment

All these initiatives have been giving fruitful results in keeping the college environment clean and eco-friendly.

7.2. Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

During the last four years, the college has taken many steps for the smooth functioning. Of which, the steps that have given positive impacts on the functioning of the college can be considered as innovations. They are presented below:

- Computerised admission system: This has enabled the speedy processing and transparency and disabled the controversies with the stakeholders.
- Online registration of application for examinations and revaluation, online submission of internal marks and generation of online hall tickets with the affiliating university. This has simplified the process, minimized the expenses and saved the manpower and time.
- Online cataloguing of library referrals: Made easy to the stakeholders, to find the sources from anywhere, minimizes physical approaches to library for searching the availability of books. Helps the librarian to focus the attention on other aspects.
- Online projection facilities in classrooms: made the classrooms vivid and teaching and learning process more effective.
- UGC Network Resource Centre: An access point to the students for sharing of academic thoughts with others, also serves as alternate information source to the students. The centre serves as an avenue to learn/ use modern IT tool and also to minimize the wandering of students in corridors.
- PCs with internet facilities to all the faculty members: facilitate the teachers who are the sources of information to the students to update themselves with latest information. This in turn enhances the quality in class teaching and skill of the teachers.
- A separate unit for UGC has been established to prepare proposals in time, monitor the effective implementation of schemes, proper utilization of funds, and develop the infrastructure on priority basis. The college has witnessed tremendous development in the ICT area due to the effective functioning of this unit.

7.3. Best Practices

Among the many innovative practices that helped the quality improvement of the college, the two noteworthy practices, one in making the college environment neat and clean and the other in providing state of the art ICT facilities and student welfare schemes through UGC funds are mentioned hereunder.

7.3.1. Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice – 1

Title

Award on Neat Classroom of the Semester

Objectives of the Practice

- To make the classrooms more beautiful as per the desire of inmates.
- To inculcate the habit of maintaining the class rooms neat
- To bring out the talents for constructive purposes
- To begin the process of beautification of nation from the classrooms
- To build up the team spirit and healthy competitive attitude among the students.

The Context

The college had taken up so many initiatives to maintain the cleanliness of the campus such as provision of dust bins in all the rooms, cleaning of classrooms everyday, engaging more sanitary workers, sensitizing the issue by circulars, etc. But, the expected results could not be achieved because the lack of involvement of the major users of the campus. Then idea of giving award was implemented and it has yielded the desired change because of the competitive spirit.

The Practice

The students are being regularly informed about the significance of neat maintenance of the college campus in general and classrooms in particular. The IQAC of the College makes surprise visits in the classrooms to assess the neatness, year through. Moreover, in the middle of the semester, the principal makes announcement and fixes date for the competition called classroom decoration. For this competition, the students put their efforts collectively and decorate their classrooms in appreciable ways without much expense and keep ready for evaluation. An expert team from other institutes is being invited to evaluate the decorations and award marks for them. Based on the score, one class room is selected for the award of neat classroom of the semester. The report of the IQAC is an important aspect considered while selecting the class for the award.

Evidence of Success

The classrooms are very neat and clean now-a-days and the college doesn't require more labour for cleaning the classrooms every day. The boards in all the classrooms are bearing quotes that are thoughts of the day. A plant is kept every day with their common name and uses in the Plant Science Department which gives awareness about

the locally available natural resources. If the students show the same practices at their home and society, the nation will be so beautiful, in future.

Problems Encountered and Resources Required

- The uniformity of the class rooms are changing.
- Preservation of the efforts made by the students is not possible, as the competition is a continuous process in every semester and the halls are being used for the conduct of examinations.
- On the students' side this practice requires only critical thinking and interest. Regular monitoring and institution of prizes/awards are the requirements from the college side.

Best Practice – 2

Title

Transparent and effective use of grants by the Establishment of **UGC Unit**

Objectives of the Practice

- To receive grants from UGC for infrastructure developments through proposals.
- To receive grants for student and faculty welfare schemes through proposals.
- To manage the funds properly as per the guidelines of UGC.
- To maintain the accounts properly and submit the accounts in time.

The Context

UGC is the major source of funding for the development of the college and implementation of the student welfare schemes. The college should trap the funds in time by submitting the proposals; utilize them in efficient ways for the betterment of the college and students. In government colleges, the principals are changing very often and therefore stability in planning and implementation of the schemes for the college is a major problem. In this context, in order to avail and implement the UGC schemes, UGC unit was established.

The Practice

The Principal has appointed a visionary faculty member as a Nodal Officer. It is an additional responsibility to the teacher without any remuneration. He is responsible for preparing proposal in time, monitoring the schemes and maintenance and settlement of accounts as per the instructions of the principal, in time in order to ensure the release of funds from the UGC.

Under this Unit, College Development Committee was constituted in order to plan for the requirements and to implement the schemes under College Development Grant (CDG) then and Plan Block Development Grant (PBG) now.

Needs of various departments and college are analyzed critically by this committee and are placed for the approval by the Principal through the Nodal Officer.

For the rest of the Merged Schemes, Co-ordinators are appointed separately. The Co ordinators plan the programmes well in advance with the consultation of the HODs and get the approval from the Principal through the Nodal Officer. Altogether 16 faculty members are involved in the implementation of UGC schemes. The Unit keeps all the files related to various schemes transparently and also provides a copy of income and expenditure statements to all the faculty members so that all the faculty members should be aware of the facilities created and schemes implemented using UGC funds.

Evidence of Success

- The college is getting financial assistance from UGC without hurdles
- The College has very well established the IT infrastructure by the proper utilization of UGC funds.

Problems Encountered and Resources Required

- Nil.

8. Contact Details

Name of the Principal	:	Dr.V. Anandan
Name of the Institution	:	Avvaiyar Government College for Women
City	:	Karaikal
Pin Code	:	609602
Accredited Status	:	-
Work Phone	:	04368-222611
Fax	:	04368-222454
Website	:	www.agcw.edu.in
E-mail	:	hoiagcw@gmail.com
Mobile	:	+919500702990

Department of Tamil

- 1 Name of the department : Tamil
- 2 Year of Establishment : 1972
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : Part I Language
- 4 Names of Inter-disciplinary courses and the departments/units involved : Nil
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Part I Language for U.G. Courses
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Six	Two
Asst. Professors		Two

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

S.No	Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
1	Dr. N. Ilango	M.A., M.Phil., Ph.D	Associate Professor	Sangam Literature Folk-Lore	31	8
2	Dr. R. Nirmala	M.A. (Tamil), M.A. (English), M.A. (Hindi), M.A. (Linguistics), M.A. (Translation Studies), M.Phil., Ph.D	Associate Professor	Sangam Literature, Linguistics, Translation	24	-

3	Dr. P. Mariyappan	M.A., M.Phil., Ph.D.	Asst. Professor	Modern Literature	02	-
4	Mr. P. Ragavan	M.A., M.Phil.	Asst. Professor	Modern Literature	02	-

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
- 13 Student -Teacher Ratio (programme wise) : 60:1
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : 0/0
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt/ Ph.D/ MPhil / PG. : Ph.D. – 3
M.Phil. – 1
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications :
- Publication per faculty :

Dr. N. Ilango

- 2014. மக்கள் தலைவர் வ.சுப்பையா (வாழ்க்கை வரலாறு) விழிகள் பதிப்பகம், சென்னை.
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Dr. R. Nirmala

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- Nirmala, R, 2014. பாரதியார் பாடல்களில் குடும்ப உறவுகள். தமிழ் இலக்கியங்களில் உறவு முறைகள்: 276-79
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- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Nil
- 22 Student projects : Nil
- Percentage of students who have done in-house projects including inter departmental/programme : -
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -
- 23 Awards/Recognitions received by faculty and students :

Dr. N. Ilango

Year	Award/ recognition	Organization
2013	செந்தமிழ்ருவி	சிங்கப்பூர் கவிமாலை தமிழிலக்கியக் களம்
2013	சிந்தனைச் செல்வர்	அகில இந்திய சமூகநல அமைப்பு, புதுச்சேரி
2013	சொல்லின் செல்வர்	மாரியப்பனார் அறக்கட்டளை, புதுச்சேரி
2013	சாதனைச் செம்மல்	ஈரோடு தமிழ்ச்சங்கப் பேரவை மற்றும் துளி இதழ்
2014	இலக்கியப் பேரொளி	குடும்பவிளக்கு சாவித்திரி அம்மையார் அறக்கட்டளை, புதுச்சேரி.
2014	Board of Studies (Member)	ADM College for Women (Autonomous), Nagapattinam

Dr. R. Nirmala

Year	Award	Organization
2010	பாரதி கவிச்செல்வர்	சென்னை, சோலை பதிப்பகம்
2010	பாரதிதாசன் கவிச்செல்வர்	சென்னை, சோலை பதிப்பகம்
2010	கவியரசர் கண்ணதாசன் கவிச்செல்வர்	சென்னை, சோலை பதிப்பகம்
2010	செம்மொழிக் கவிமணி	கோவை, உலகத் திருக்குறள் பேரவை
2010	கவிச்சுடர்	சென்னை, சோலை பதிப்பகம்
2011	கவிச்செல்வர்	நெய்வேலி, ஐந்தாம் உலகத் தமிழ்ச் சங்கம்
2011	கவித்தென்றல்	சென்னை, சோலை பதிப்பகம்
2011	கவிமுகில்	சென்னை, சோலை பதிப்பகம்
2011	மங்கையர் மாமணி	திருவையாறு, தமிழய்யா கல்விக்கழகம்
2012	இலக்கியச்சுடர்	திருவையாறு, தமிழய்யா கல்விக்கழகம்
2012	பாரதி கவிச்செல்வர்	சென்னை, சோலை பதிப்பகம்
2013	காப்பியச்சீர் காவலர்	காப்பியக் கழகம், காரைக்கால்
2013	கவியரசர் கண்ணதாசன் விருது - 2013	பரமத்தி வேலூர் கவியரசர் கலைத்தமிழ்ச்சங்கம்
2014	ஆய்வுக்கடல் வித்தகி	இசைப்பிரியா, திருவாரூர்
2014	கபிலர் விருது - 2014	குறிஞ்சிக் கபிலர் தமிழ்ச்சங்கம், நாமக்கல்
2014	தமிழிலக்கிய விருது	தமிழ்நாடு திருவள்ளூர் கலை இலக்கியச் சங்கம், சென்னை
2014	சமய இலக்கியக் கலாநிதி	இந்து சமயஇலக்கியப் பேரவை - காரைக்கால்

- 24 List of eminent academicians and scientists /visitors to :
the department
- Prof. Saibu Maraicar, Retd. Professor & HOD, Dept of Tamil, Arignar Anna Govt. Arts and Science College, Karaikal.
 - Prof. S. Naseema Banu, Retd. Professor & HOD, Dept. of Tamil, Arignar Anna Govt. Arts and Science College, Karaikal.
 - Dr. S. Tillaivanam, Associate Professor, PG Centre, Puducherry.
 - Dr. R. Sampath, Associate Professor, PILC, Puducherry.
 - Dr. R. Natarajan, HOD of History, PG Centre, Puducherry.
 - Mr. Tanikait Tambi, Senior Journalist, Puducherry.
 - Dr. N. Krishnamoorthy, President, Ulaka Tamizh Peravai, Karaikal.
- 25 Seminars/ Conferences/Workshops :
- List of eminent academicians and scientists /visitors to :
the department organized & the source of funding
- National : Nil
- International : One
- One day Workshop : 17.3.2014 Oratory Workshop
23.3.2014 Poetry Writing Workshop
08.08.2014 Karaikal – Puducherry History
- 26 Student profile programme/course wise : Not Applicable
- 27 Diversity of Students : Not applicable
- 28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Not applicable
- 29 Student progression : Not applicable
- 30 Details of Infrastructural facilities
- a. Library : Available With 500 Books
 - b. Internet facilities for Staff & Students : 3 PCs with a hub for 4 internet connections
 - c. Class rooms with ICT facility : LCD available Projector
 - d. Laboratories Nil

- 31 Number of students receiving financial assistance from college, university, government or other agencies : Not Applicable
- 32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : Oratory Workshop
Poetry Writing Workshop
Workshop on Karaikal – Puducherry History
Conducted debates frequently
- 33 Teaching methods adopted to improve student learning : Audio Visual aids, Debates
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : Red Ribbon Club
Clean India Program
- 35 SWOC analysis of the department and Future plans

Strength:

- Highly qualified and experienced faculty members
- Involvement of large number of students in the programmes organized by the Tamil Department

Weakness:

- Inadequate faculty strength
- Functioning only as a language teaching department for other programmes and not offering Tamil as a main subject

Opportunities:

- Students are interested to learn Tamil as main subject and therefore, a lot of scope for offering Tamil as main subject.

Challenges:

- Availability of space and getting approval from the authorities for the starting of UG programme in Tamil

Future Plan:

- To start B.A. Functional Tamil

Department of Hindi

- 1 Name of the department : Hindi
- 2 Year of Establishment : 1973
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : Part I Language (Foundation course)
- 4 Names of Inter - disciplinary courses and the departments/units involved : Nil
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Nil
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	1	1

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular	No. of Ph.D. Students guided for the last 4 years
Dr. K. Manjula	Ph.D.	Asst. Professor	Poetry	26 Years	Nil

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

- 13 Student -Teacher Ratio (programme wise) : 3:1
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt/ Ph.D/ M.Phil. / PG. : Ph.D. – 1
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications :
- Publication per faculty :

Sl. No.	Name of the Journal	Publisher	Title	Volume Page No.
1	Dakshin Bharath	Dakshin Bharath Hindi Prachar Sabha Thyagaraya Nagar (P.O) Madras – 6000017	Thrilochan Ki Kaya Bhasha	Jan – Mar 2010 Pages 55 – 58
2	Raja Bhasha Bharathi	Raja Bhasha Vibhag, Home Ministry, Govt. of India, New Delhi.	Hindi Ki Verchaswa Kavi Thrilochan	Vol. 131: July – Sep 2010 Page 10 - 14

- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Yes
- 22 Student projects : Nil
Percentage of students who have done in-house projects including inter departmental/programme : -
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -
- 23 Awards/Recognitions received by faculty and students : Nil
- 24 List of eminent academicians and scientists /visitors to the department : Nil
- 25 Seminars/ Conferences/Workshops : Nil

List of eminent academicians and scientists /visitors to the department organized & the source of funding	: Nil
National	: Nil
International	: Nil
One day Workshop	: Nil
26 Student profile programme/course wise	: Not Applicable
27 Diversity of Students	: Not applicable
28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?	: Not applicable
29 Student progression	: Not applicable
30 Details of Infrastructural facilities	
Library	: Available
Internet facilities for Staff & Students	: Common facility is available.
Class rooms with ICT facility	: Nil
Laboratories	Nil
31 Number of students receiving financial assistance from college, university, government or other agencies	: Not Applicable
32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts	: Nil.
33 Teaching methods adopted to improve student learning	: Audio Visual aids, Debates
34 Participation in Institutional Social Responsibility (ISR) and Extension activities	: NSS
35 SWOC analysis of the department and Future plans	:

Hindi is not offered as a subject in most of the Government schools of Karaikal, except a few private schools and KV and NV. Therefore, a few students opt for Hindi as a first Language at degree level in this college, due to this constraint; the department is facing shortage of students.

Department of French

- 1 Name of the department : French
- 2 Year of Establishment : 1972
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : As Part-I paper (Optional) to all the mains at UG level
- 4 Names of Inter - disciplinary courses and the departments/units involved : Nil
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : All UG Programmes
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	-	Nil
Assistant Professor	1	0

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

S.No	Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
1	Vacant					

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) : 80% by temporary faculty
- 13 Student -Teacher Ratio (programme wise) : 10:1 (available)
- 14 Number of academic support staff (technical) and : Nil

administrative staff; sanctioned and filled

- 15 Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG. : Nil
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : Nil
- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
 - International Committees : Nil
 - Editorial Boards : Nil
- 22 Student projects : Nil
- 23 Awards/Recognitions received by faculty and students : Nil
- 25 Seminars/ Conferences/Workshops : Nil
- List of eminent academicians and scientists /visitors to the department organized & the source of funding : Nil
- 30 Details of Infrastructural facilities
 - Library : Nil
 - Internet facilities for Staff & Students : Common facility
 - Class rooms with ICT facility : -
 - Laboratories : Nil
- 31 Number of students receiving financial assistance from college, university, government or other agencies : Not Applicable
- 32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : Nil
- 33 Teaching methods adopted to improve student learning : Chalk and talk method
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil
- 35 SWOC analysis of the department and Future plans :

The department has no separate student strength. The classes are handled by the qualified outsourced personnel, using PTA and Alumni funds.

Department of English

- 1 Name of the department : English
- 2 Year of Establishment : 1972
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.A. English
M.A. English
- 4 Names of Inter - disciplinary courses and the departments/units involved : Nil
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Nil
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	13	7

- 10 Faculty profile with Name, Qualification, Designation, : specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc.,

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. students guided
Dr.M.Palanisamy	M.A.,M.Phil., Ph.D.	Asst. Professor	Indian Writing, Afro-American	10	Submitted:05
M. Tajuteen	M.A. (SLET)	Asst. Professor	Comparative Literature	10	Nil
S.Mumtaj	MA, M.Phil.,	Asst.		06	Nil
S. Padmavathy	M.A., M.Phil.	Asst. Professor	Canadian	02	Nil
Dr. P. Kamatchi	M.A. M.Phil., Ph.D. (SLET)	Asst. Professor	Afro-American Literature	02	Nil
Dr. R. Kamini	M.A. M.Phil. Ph.D.	Asst. Professor	Afro-American Literature	02	Nil

K. Camalame	M.A. M.Phil.	Asst. Professor	American Literature	02	Nil
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- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
- 13 Student -Teacher Ratio (programme wise) : 30:1
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt/ Ph.D/ MPhil / PG. : Ph.D. – 3
M. Phil. – 3
M.A. – 1
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : 2
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : 17
Publication per faculty :

Dr. Palanisamy

- 2012. Arun Joshi: Existential Perspectives. Sri Maruti Publishers ,Chennai, ISBN:978-93-80812-09-0
- 2012. Five Novels of Bhabani Bhattacharya. Sri Maruti Publishers ,Chennai, ISBN:978-93-80812-10-6
- 2012. PUHAR PUDHITHU (A Poetry Collection in Tamil). Sri Maruti Publishers ,Chennai, ISBN:978-93-80812-13-7

S. Padmavathy

Padmavathy, S., 2012. A Thematic study on Alice Walker's The Color Purple and Margaret Laurence's The Stone Angel. *Contemporary Vibes*, 7(26):49-50.

Padmavathy, S. and S. Florence, 2013. Tormented Souls – A study on Margret Laurence's the test of God and Anita Desai's Cry, the Peacock. *Lanyrinth*, 4(1):120-124.

Dr. P. Kamatchi

Kamatchi, P., 2010. Voices of the Self: Autobiographies of Doris Lessing and Kamala Das. *Rock Pebbles*, XIV (II): 38-45.

- Kamatchi, P., 2011. Paradigmatic Shifts: Domination and Resistance in Maya Angelous I know why the caged bird sings. *Contemporary Vibes*, 6(22):23-25.
- Kamatchi, P., 2012. Inner voice-Self situating in Map Angelou's Autobiographies. *In: American Studies in India* (Ed.) K. Balachandran, Arise Publications, New Delhi, 262-274pp.
- Kamatchi, P., 2012. Female subjection in Kamala Das Mystery *In: Literatures of East and West in Translation*. (Ed.) Prof. Mary Hemalatha and Dr. S. Ganesan,, Arise Publications, New Delhi, 75-88 pp.
- Kamatchi, P., 2014. The Politics of subjectivity in Doris Lessing's under my skin walking in the shade. *In: English Literature: An overview* (Ed.) K. Balachandran, Arise Publications, New Delhi, 171-192pp.

Dr. R. Kamini

- Kamini, R., 2011. The Dark and Beautiful Warriors: Images of Black women in the plays of Grimke, Childress and Hansberry. *Rock & Pebbles*, XIV (2):103-108.
- Kamini, R., 2011. But Some of Us are Brave: Emerging Female Power in the select plays of Childress and Hansberry. *Contemporary Vibes*, 6(22): 18-20
- Kamini, R., 2012. Resisting Racism: Exceptional voices of women in the select plays of Grimke, Childress and Hansberry. *In: American Studies in India* (Ed) K. Balachandran, Arise Publications, New Delhi, 275-279pp.
- Kamini, R., 2012. The Existential Angst in Albert Camus's The Strangers *In: Literatures of East and West in Translation*. (Ed.) Prof. Mary Hemalatha and Dr. S. Ganesan, Arise Publications, New Delhi, 120-125 pp.
- Kamini, R., 2014. Theatre of Experiment: Samuel Beckett's Waiting for Godot and Endgame *In: English Literature: An overview* (Ed.) K. Balachandran, Arise Publications, New Delhi, 171-192pp.

K. Camalame, Asst. Professor

- Camalame, K. Amy Tan's The Kitchen God's Wife: A Study in Ecofeminism. *Contemporary Vibes*, 7(26): 28-30.
- Camalame, K. and S. Florence, 2013. Unveiling the Diasporic Identity: A Study of Anita Rau Badami's Novels. *Labyrinth*, 4 (1): 83-86.

20	Areas of consultancy and income generated	: Nil
21	Faculty as members in	:
	International Committees	: Nil
	Editorial Boards	: Nil
22	Student projects	: Nil
	Percentage of students who have done in-house projects including inter departmental/programme	: -
	Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	: -

- 23 Awards/Recognitions received by faculty and students : Nil
- 24 List of eminent academicians and scientists /visitors to the department : Nil
- 25 Seminars/ Conferences/Workshops :
- List of eminent academicians and scientists /visitors to the department organized & the source of funding :
- National : One.
One-Day Seminar on National Trends in Recent Literature
- International : Nil

- 26 Student profile programme/course wise : **2014-15**

Name of the Course/ Programme	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
B.A. English	614	64	-	64	60.47
M.A. English	35	18	-	54	100

- 27 Diversity of Students :

Name of the Course	% of students from the same state	% students from other state	% students from abroad
B.A. English	90	10	0
M.A. English	100	0	0

- 28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

- 29 Student progression :

Student progression (2013-14)	Against % enrolled
UG to PG	14
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
Campus selection	-
Other than campus recruitment	10

- 30 Details of Infrastructural facilities

Library : Available with 500 Books

- | | | |
|--|---|--|
| Internet facilities for Staff & Students | : | PCs with internet facility to all the staff members separately.
2 PCs for student's use. |
| Class rooms with ICT facility | : | One with online projection facility |
| Laboratories | : | One Language laboratory with 30 Thin Client PCs and one sever. Interactive board and LCD projector |
- 31 Number of students receiving financial assistance from college, university, government or other agencies : 37
- 32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : 03
- Dr. Ramkumar, Asst Professor, Kasthuribai Women's College, delivered a special lecture on 19.09.2012.
 - Dr. Anwar, Asst. Professor, The New College, Chennai, delivered a special lecture on 07.03.2011.
 - Dr.S. Prabakar, Associate Professor, M.S. University, delivered a special lecture on 14.03.2013.
- 33 Teaching methods adopted to improve student learning : Lectures using power point, Seminar, Assignment, Group Discussion, Model Interviews
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : A faculty member is serving as NSS Co-ordinator
- 35 SWOC analysis of the department and Future plans :

Strength:

- Well qualified faculties
- 100% admission in UG and PG courses
- Well established Language laboratory
- Availability of ICT facility for teaching
- Wall Journal for students
- PC with internet connection for faculties and students
- Department library

Weakness:

- Lack of spacious classrooms
- Inadequate number of faculties in relation to students' ratio

Opportunities:

- NET Coaching
- Personality development classes
- Training for placements

Challenges:

- Orientation of Tamil medium students towards English Language and Literature
- Divide between rural and urban communication.
- Economically deprived students in the classes

Future plans:

- Introducing Research Programmes
- Offering Add-on courses
- Introducing project work for UG and PG

Department of Historical Studies

- 1 Name of the department : Historical Studies
- 2 Year of Establishment : 1973
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.A. Historical Studies
M.A. Historical Studies
- 4 Names of Inter - disciplinary courses and the departments/units involved : Nil
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Nil
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	2
Asst. Professors	5	2

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
R. Patchavalli	M.A	Associate Professor	-	33	
Dr. M. Manickam	M.A., M.Phil., Ph.D.	Associate Professor	Medieval History	16	-
S. Ratnavathi	M.A. M.Phil.	Assistant Professor	Riot Studies	06	-
S. Chindamany	M.A. M.Phil.	Assistant Professor	South Indian History	06	-

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
- 13 Student -Teacher Ratio (programme wise) : 50:1
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt/ Ph.D/ MPhil / PG. : Ph.D. – 1
M.Phil. – 2
M.A. – 1
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : 01
- Publication per faculty :

S. Rathnavathi

Rathnavathi, S., 2014. Riots in Madurai and Tirunelveli in late 19th Century, *Int. J. Social Science Review*, 2(1): 56.

- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Nil
- 22 Student projects : Nil
Percentage of students who have done in-house projects including inter departmental/programme : -
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -
- 23 Awards/Recognitions received by faculty and students : Nil

- Five students have got gold medal so far both at UG and PG level.

24 List of eminent academicians and scientists /visitors to : Nil
the department

25 Seminars/ Conferences/Workshops :

List of eminent academicians and scientists /visitors to :
the department organized & the source of funding

National : One National level
workshop

International : Nil

26 Student profile programme/course wise : 2014-15

Name of the Course/ Programme	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
B.A. Historical Studies	214	64	-	64	19.5
M.A. Historical Studies	19	9	-	9	-

27 Diversity of Students :

Name of the Course	% of students from the same state	% students from other state	% students from abroad
B.A. Historical Studies	90	10	0
M.A. Historical Studies	100	0	0

28 How many students have cleared national and state : Nil
competitive examinations such as NET, SLET, GATE, Civil
services, Defense services, etc.?

29 Student progression :

Student progression (2013-14)	Against % enrolled
UG to PG	30
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
Campus selection	-
Other than campus recruitment	20

- 30 Details of Infrastructural facilities
- | | | |
|--|---|---|
| Library | : | Books available for reference and students circulation |
| Internet facilities for Staff & Students | : | 2 PCs with internet facility to all the staff members separately. |
| Class rooms with ICT facility | : | One with online projection facility |
| Laboratories | : | Nil |
- 31 Number of students receiving financial assistance from college, university, government or other agencies : -
- 32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : 02
- 33 Teaching methods adopted to improve student learning : Chalk and talk method, Students seminar and Group discussion
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : -
- 35 SWOC analysis of the department and Future plans :

Strength:

- 100% admission in UG
- Availability of ICT facility for teaching
- PC with internet connection for faculties and students

Weakness:

- Inadequate staff strength

Opportunities:

- Nil

Challenges:

- Paying attention individually on all the students due to student teacher ratio.

Future plans:

- Strengthening of the Department

Department of Mathematics

- 1 Name of the department : Mathematics
- 2 Year of Establishment : 1978
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Sc. Mathematics
- 4 Names of Inter - disciplinary courses and the departments/units involved : Language Departments
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Offering Allied to B.Sc. Physics, Chemistry, Computer Science and Commerce Main
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	1
Asst. Professors	6	2

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
V. Karuppaiya Pillai	M.Sc., M.Phil., B.Ed.	Associate Professor	Commutative Algebra	25	Nil
K. Ramany	M.Sc., M.Phil. B.Ed.	Assistant Professor	Functional Analysis	06	Nil
A. Martin	M.Sc., M.Phil., B.Ed. PGDCA	Assistant Professor	Operations Research	06	Nil

- 11 List of senior visiting faculty : Prof. C. Williams
HOD of Maths
(Retired)
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 20%
- 13 Student -Teacher Ratio (programme wise) : 30:1 (Maximum)
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : 0/0
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt/ Ph.D/ MPhil / PG. : M.Phil. – 3
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : Nil
- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Nil
- 22 Student projects : Nil
Percentage of students who have done in-house projects including inter departmental/programme : -
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -
- 23 Awards/Recognitions received by faculty and students : Nil
- 24 List of eminent academicians and scientists /visitors to the department :
- Dr. Thamizharasi Tamizhmani, Director, KMC PG Studies, Puducherry
- 25 Seminars/ Conferences/Workshops : Nil

List of eminent academicians and scientists /visitors to : Nil
the department organized & the source of funding

National : Nil

International : Nil

26 Student profile programme/course wise : 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. Mathematics	137	30	0	30	78.26

*M = Male *F = Female

27 Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. Mathematics	90	10	Nil

28 How many students have cleared national and state : Nil
competitive examinations such as NET, SLET, GATE, Civil
services, Defense services, etc.?

29 Student progression :

Student progression	Against % enrolled
UG to PG	15
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	
Employed	
Campus selection	Nil
Other than campus recruitment	50
Entrepreneurship/Self-employment	Data not available

30 Details of Infrastructural facilities

Library : 75 volumes of books
for reference and
circulation

Internet facilities for Staff & Students	: 8 Computers are available in the department laboratory with internet and printer facility for the use of all the faculty members and students.
Class rooms with ICT facility	: One with permanently mounted LCD and internet connections.
Laboratories	One programming lab
31 Number of students receiving financial assistance from college, university, government or other agencies	:
32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts	: Nil
33 Teaching methods adopted to improve student learning	: Chalk and talk method Power point presentations with ICT
34 Participation in Institutional Social Responsibility (ISR) and Extension activities	: -
35 SWOC analysis of the department and Future plans	:

Strength

- Experienced faculty members
- Separate Programming laboratory
- ICT facilities
- Adequate number of books in the library

Weakness

- adequate staff strength and spacious class rooms are lacking

Opportunities

- Students get placements easily

Challenges

- Bridging the gap between the rural and urban students

Future Plans

- To start PG course in Mathematics

Department of Physics

- 1 Name of the department : Physics
- 2 Year of Establishment : 1988
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Sc. Physics
- 4 Names of Inter - disciplinary courses and the departments/units involved : Mathematics and Chemistry (For Allied Subjects)
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Offering Allied Physics to B.Sc. Chemistry Main
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	1
Asst. Professors	4	2

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
R. Sekar	M.Sc.	Associate Professor	-	24	Nil
Dr.S. Santhosh Kumar*	M.Sc., M.Phil., Ph.D.	Assistant Professor	Nuclear Physics	10	Nil
A. Usha Rani	M.Sc., M.Phil.	Assistant Professor	Spectroscopy	06	Nil
Dr.M. Govindarajan#	M.Sc., M.Phil., Ph.D.	Assistant Professor	Spectroscopy	06	Nil
* to other college on sparing of service / # from other college on sparing of service					

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
- 13 Student -Teacher Ratio (programme wise) : 30:1 (Maximum)
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : 0/1
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG. : Ph.D. – 1
M.Phil. – 1
M.Sc. – 1
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : Nil
Publication per faculty :
- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Nil
- 22 Student projects : Nil
Percentage of students who have done in-house projects including inter departmental/programme : -
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -
- 23 Awards/Recognitions received by faculty and students : Nil
- 24 List of eminent academicians and scientists /visitors to the department : Nil
- 25 Seminars/ Conferences/Workshops :
List of eminent academicians and scientists /visitors to the department organized & the source of funding :

National : One.

International : Nil

26 Student profile programme/course wise : **2014-15**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. Physics	244	27	0	27	90

*M = Male *F = Female

27 Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. Physics	90	10	Nil

28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29 Student progression :

Student progression	Against % enrolled
UG to PG	20 – 30%
PG to M.Phil.	10%
PG to Ph.D.	Not known
Ph.D. to Post-Doctoral	Not known
Employed	Nil
Campus selection	
Other than campus recruitment	10
Entrepreneurship/Self-employment	-

30 Details of Infrastructural facilities

Library : -

Internet facilities for Staff & Students : PC with internet facility to all the staff members separately.
2 PCs for student's use.

Class rooms with ICT facility	:	Two. One with permanently mounted LCD and another with mobile LCD facility and internet connections.
Laboratories		Two laboratories with internet connectivity
31 Number of students receiving financial assistance from college, university, government or other agencies	:	-
32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts	:	-
33 Teaching methods adopted to improve student learning	:	Using LCD projector and Internet
34 Participation in Institutional Social Responsibility (ISR) and Extension activities	:	A faculty member is serving as NCC Care Taker Officer
35 SWOC analysis of the department and Future plans	:	

Strength:

Experienced faculty members

ICT facilities

Weakness:

Frequent transfer of faculty members.

Inadequate teaching and supportive staff members

Oppurtunities:

Nil

Challenges:

Nil

Future Plans:

To start Post Graduate Programme

Department of Chemistry

- 1 Name of the department : Chemistry
- 2 Year of Establishment : 1980
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Sc. Chemistry
- 4 Names of Inter - disciplinary courses and the departments/units involved : Maths, Physics and Zoology (For Allied Subjects)
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Offering Allied Chemistry to B.Sc. Physics and Plant Science Main
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	5	2

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
K.M. Tajun Meera	M.Sc. M.Phil.	Assistant Professor	Physical and Analytical	26	Nil
C. Uma	M.Sc., M.Phil.	Assistant Professor	Inorganic Chemistry	06	Nil

- 11 List of senior visiting faculty : Nil

- 12 Percentage of lectures delivered and practical classes : 30%
handled (programme wise) by temporary faculty
- 13 Student -Teacher Ratio (programme wise) : 30:1 (Maximum)
- 14 Number of academic support staff (technical) and : 1/1
administrative staff; sanctioned and filled
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt/ Ph.D/ : Ph.D.- Nil
MPhil / PG. M.Phil. – 2
- 16 Number of faculty with ongoing projects from a) National b) : Nil
International funding agencies and grants received
- 17 Departmental projects funded by DST - FIST; UGC, DBT, : Nil
ICSSR, etc. and total grants received
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : 08
Publication per faculty :

K.M. Tajun Meera Begum

Ayesha Mariyam, A. Jayachandran, M. Sanjeeviraja, C. and K.M. Tajun Meera Begum, 2012. Morphology and optical measurements of nanostructured $\text{In}_2\text{O}_3:\text{SnO}_2$ nano particle. *World journal of nanoscience and engineering*, 2: 6-12.

Ayesha Mariyam, A. Tajun Meera Begum, K.M., Jayachandran, M. Parveen Kumar, G. and M. Bonondina, 2013. Green synthesis nano structured material for antibacterial and antifungal activities, *International journal of bioassays* 2 (1):304-311

Tajun Meera Begum, K.M. and N.M.I. Alhaji, 2013. Sawdust – chitosan composite beads as an adsorbent – A surface and kinetic study, *Recent advances in surface science*, ISBN: 978-93-82338-36-9.14, p25.

Tajun Meera Begum, K.M. and N.M.I. Alhaji, 2013. Adsorption efficiency of sawdust in activated and surface – modified forms- A comparative study, *Chemical science transaction* 2(4):1364-69.

Tajun Meera Begum, K.M. and N.M.I. Alhaji, 2013. Activated sawdust as an adsorbent for Cr(VI) removal : batch studies. *International journal of chemistry environment and technology*. 1(3):57-61.

Tajun Meera Begum, K.M. and N.M.I. Alhaji, 2014. Optimization and kinetic study for the removal of Chromium (VI) ions by acid treated sawdust chitosan composite beads, *International Research Journal of Pure and Applied Chemistry* (Accepted).

C.Uma

Anandanayaki, S. and C.Uma, 2014. Pharmacognostical and phytochemical studies on *Andrographis echinoides* (L.) Nees, *Int. J. Advances in Pharmacy, Biology and Chemistry*, 3(3): 2277.

Anandanayaki, S. and C. Uma, 2014. Antimicrobial effect of medicinal plant *Pedaliu murex*, *Int. J. Technical Research and Applications*, 2(6): 111-115.

- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Nil
- 22 Student projects : Nil
Percentage of students who have done in-house projects including inter departmental/programme : -
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -
- 23 Awards/Recognitions received by faculty and students :

SERVICE OF EXCELLENCE AWARD was given to **Mrs. K.M. Tajun Meera Begum** by the Management of Thassim Beevi Abdul Kadir College for Women, Kilakarai on 09.03.2014.

- 24 List of eminent academicians and scientists /visitors to the department :

Prof. I. Liakath Ali, Professor and Head (Retd.) Arignar Anna Government Arts and Science College, Karaikal

- 25 Seminars/ Conferences/Workshops : -
List of eminent academicians and scientists /visitors to the department organized & the source of funding : -
National : -
International : -
- 26 Student profile programme/course wise : **2014-15**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. Chemistry	370	26	0	26	50

*M = Male *F = Female

27 Diversity of Students :

Name of the Course	% of students from the same	% of students from other States	% of students from abroad
B.Sc. Chemistry	90	10	Nil

28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29 Student progression :

Student progression	Against % enrolled
UG to PG	Nearly 40%
PG to M.Phil.	Nearly 30%
PG to Ph.D.	< 30%
Ph.D. to Post-Doctoral	-
Employed	
Campus selection	-
Other than campus recruitment	60%
Entrepreneurship/Self-employment	Nearly 10%

30 Details of Infrastructural facilities

Library : Available with 150 books for circulation and reference

Internet facilities for Staff & Students : PC with internet facility to all the faculty members separately.
2 PCs for student's use with internet and printer facility.

Class rooms with ICT facility : One with permanently mounted LCD and internet connections.

Laboratories : One with necessary facilities

31 Number of students receiving financial assistance from college, university, government or other agencies : 06

32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : Nil.

33 Teaching methods adopted to improve student learning : Chalk and talk method
Power point presentations

34 Participation in Institutional Social Responsibility (ISR) : Nil.
and Extension activities

35 SWOC analysis of the department and Future plans :

Strength

- Updated syllabus for both theory and practical
- Availability of electronic equipment for the conduct of practical

Weakness

- Inadequate space
- Inadequate staff

Opportunities

- Scope for getting hands on experience with the available instrument which in turn will help the students to get employment

Challenges

- Improving the performance of the students who mainly come from the rural background

Future Plans

- To equip the laboratory with sophisticated digital analytical instruments to carry out the works on effluent treatment, analysis of soil and water etc. in order to enhance analyzing ability of students, in future.
- To introduce the project works in order to give industrial exposure to the students.

Department of Plant Science

- 1 Name of the department : Plant Science
- 2 Year of Establishment : 1977
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Sc. Plant Science
M.Sc. Plant Science
- 4 Names of Inter - disciplinary courses and the departments/units involved : Zoology and Chemistry as allied subjects
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Nil
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	11	7

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students Guided
Dr. Raman Kumar Dutta	M.Sc., M.Phil., Ph.D.	Asst. Professor	Ecology	UG Teaching -11 PG Teaching - 11 Research - 20	Nil
Dr. Vikrant	M.Sc.,Ph.D., GATE, CSIR(NET)	Asst. Professor	Plant Biotechnology	UG Teaching - 11 PG Teaching - 11 Research - 11	Nil
Dr. (Mrs). Manisha Shukla,	M.Sc., Ph.D.	Asst. Professor	Mycology and Applied Microbiology	UG Teaching - 11 PG Teaching - 11 Research - 17	Nil

Dr.Kathirvelu Sambandan	M.Sc., M.Phil., B.Ed., Ph.D.	Asst. Professor	Applied Mycology, Plant Systematics, Biodiversity &	UG Teaching - 11 PG Teaching - 11 Research - 20	One (as a co-guide)
Dr.Natesan Payer Nadimuthu	M.Sc., M.Phil., Ph.D.	Asst. Professor	Mycology	UG Teaching - 10 PG Teaching - 10 Research - 20	Nil
Dr. C.Bhasshakaran	M.Sc., M.Phil., Ph.D.	Asst. Professor	Microbiology & Medical Botany	UG Teaching - 10 PG Teaching - 10	Nil
Dr.S.Anandanayagi	M.Sc., M.Phil., B.Ed., Ph.D.,	Asst. Professor	Taxonomy, Plant Anatomy & Medical Botany	UG Teaching - 06 PG Teaching - 06 Research - 05	Nil

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
- 13 Student -Teacher Ratio (programme wise) : 14:1 (Available)
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG. : Ph.D. – 7
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

S.No	Title and sponsoring agency	Principal Investigator (s)	Period	Amount
1.	Studies on mycorrhizal associations on coastal saline soil....Karaikal (UGC –Minor Research Project)	Dr.K.Sambandan	2005-07	80,000
2.	Effect of Brassinosteroids on growth and metabolism ofsaline soils of Karaikal (UGC–Minor Research Project)	Dr. B. Vidhya Vardhini	2005-07	80,000
3.	Evaluation of Native soil P- solubilizing fungi.... Pondicherry (UGC –Minor Research Project)	Dr.N. Nadimuthu	2005-07	91,000

4.	Invitro manipulation on induction of somatic embryos and characterization of cell lines against abiotic stress in a millet crop (UGC –Minor Research Project)	Dr. Vikrant	2008-10	1,00,000
5.	Studies on phytodiversity of Karaikal District (U.T of Puducherry) and preparation of e-flora (UGC Major Research Project)	Dr.K.Sambandan Principal Investigator Dr.N.Nadimuthu Co-investigator	2009-2012	9,13,573
6.	UBCHEA Project: Biodiversity and Conservation. Title : Screening of fungi for bioremediation to conserve the coastal ecosystem of Karaikal	V. Vembarasi Student Investigator Dr.N. Nadimuthu Supervisor	3 Months	12,000
Total Rs.				12,76,573

- 17 Departmental projects funded by DST - FIST; UGC, DBT, : Nil
ICSSR, etc. and total grants received
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : 39
- Publication per faculty : 2010-2014

Dr. Vikrant

M.S. Shekhawat and **Vikrant (Ed.)**, 2011. **Plant Biotechnology In Vitro** Principles, Techniques and Applications” **MJP Publication**, Chennai.

Archana Chugh, **Vikrant**, Akella Mahalakshmi, Paramjit Khurana, 2012. A Novel approach for Agrobacterium-mediated germ line transformation of Indian bread wheat (*Triticum aestivum*) and Pasta wheat (*Triticum durum*). **Journal of Phytology**, Vol. 4 (2): 22-29.

Vikrant, R. Maragathamani and Paramjit Khurana, 2012. Somatic embryogenesis from mature caryopsis culture under abiotic stress and optimization of agrobacterium-mediated transient gus gene expression in embryogenic callus of rice (*Oryza sativa* L.) **Journal of Phytology**, Vol. 4 (5): 16-25.

Dr. Manisha Shukla

Shukla and A.K.Pandey, 2012. *Curvularia lunata* as bio-herbicide for the management of *Xanthium strumarium*, an anoxious weed in India: Critical Evaluation. *J. of Phytology*, 4(5): 26-29.

Manisha Shukla, Rashiya Begum, Y. and M. K. Mishra, 2012. A Case study of Medicinal plants used by local women for gynecological disorders in Karaikal (U.T. of Puducherry) *J. of Phytology*, 4(5): 9-12.

Mishra, M.K. and Manisha Shukla, 2013. *Fuzzy w -Super Closed Set International Journal of Scientific and Research Publication* 2 (12).

Manisha Shukla and M.K. Mishra, 2013. Fungal Flora of Some Medicinal Plants. *International Multidisciplinary e-Journal (IMEJ)* 2: 75-79

Manisha Shukla, and A.K. Pandey, 2013. Mycobiota of *Xanthium strumarium* L. Possibilities of their exploration As Herbicides. *International Journal of Scientific Research*.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy Generalized Super Closed Sets. *Elixir Adv. Pure Math.* 65 : 19536-19538 .

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy rg-Super Irresoulate Mapping. *International Organization of Scientific Research*.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy Strongly Pre Super Open Set. *International Journal of Fuzzy Mathematics and Systems* 3 (4): 339-343.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy gc-super Irresolute Mappings. *American Journal of Engineering Research* 2 (10): 74-76.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy Semi-Pre-Generalized Super Closed Sets. *IOSR Journal of Mathematics* 8 (4): 30-32.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy Semi-Pre-Generalized Super Continuous Mapping. *International Journal of Fuzzy Mathematics and Systems* 3 (5): 359-367.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy aw- super continuous Mappings. *International Multidisciplinary E-Journal* 2 (5): 05-09.

Mishra, M.K. and Manisha Shukla, 2013. Application of fuzzy logic for Analysis of Vague Relational Database. *International Journal of Scientific and Research Publication* 3 (4),

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy based Hybrid car Model (Prototype). *International Journal of Scientific and Research Publication* 3 (4).

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy rw-Super Continuous Mappings. *International Journal of Scientific and Research* 3 (3).

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy w-Super Continuous Mappings. *International Journal of Engineering and Science*, 2 (4): 25-30.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy set GO-super connected mappings. *International Journal of Fuzzy Mathematics and Systems* 3 (1):13-21.

Mishra, M.K. and Manisha Shukla, 2013. Fuzzy a super Continuous Mappings. *International Journal of Scientific and Research* 3 (1).

Manisha Shukla and M.K. Mishra, 2014. Fungal Flora of Some Medicinal Plants. *Int. J. Sci. Res.*, (IMEJ) **2**: 75-79.

Dr. K. Sambandan

Newmaster, A.F., Berg, K.J., Ragupathy, S., Palanisamy, M., **Sambandan, K** and S G Newmaster. 2011. Local Knowledge and Conservation of Seagrasses in the Tamil Nadu State of India. *Journal of Ethnobiology and Ethnomedicine* **7**: 37 (17 pages) (ISSN: 1746-4269) (Impact factor: 2.42).

Sambandan, K. and N. Dhatchanamoorthy. 2011. Diversity of Aquatic macrophytes in Karaikal District, U.T of Puducherry, India. *J. Econ. Taxon. Bot.* **35** (3):497-503 (ISSN: 0250-9768)

Sambandan, K and N. Dhatchanamoorthy. 2012. Studies on the Phytodiversity of a Sacred Grove and its Traditional Uses in Karaikal District, U.T. Puducherry. *Journal of Phytology* **4**(2): 16-21 (EISSN: 2075-6240)

Sambandan, K., Seethala Devi, K., Santosh Kumar, S., Nancharaiah, M and N. Dhatchanamoorthy. 2012. Effects of Solar Eclipse on Photosynthesis of *Portulaca oleracea* and *Phyla nodiflora* in Coastal Wild Conditions. *Journal of Phytology* **4**(2): 34-40. (EISSN: 2075-6240)

Santhosh Kumar, S., Subramanian, A., Uma, C., Rengaiyan, R., **Sambandan, K.,** Sekar, K. G., Sudarshan M and A. Chakraborty. 2012. Trace elemental analysis and antimicrobial activities of *Elephantopus scaber* L. *Journal of Phytology* **4**(4): 08-13. (EISSN: 2075-6240)

Sambandan, K. and N. Datchanamoorthy, 2013. Studies on rare medicinal plants of Karaikal District, U.T. of Puducherry In: *Turning Plants in to Medicine: Novel approaches* (Ed.) T. Parimelazhagan, NIBA, New Delhi, (ISBN 978-93-81450-46-8) 203-213pp.

Sambandan, K., 2014. E-flora and Digital Herbaria: Complementary tools for Plant Taxonomy (Eds) R.Rama Subbu and R. Kumuthakalavalli, Dept of Biology, Gandhigram Rural Institute, Dindigul (ISBN 978-81-909179-7-3) 113-124pp.

Sambandan, K., 2014. Studies on Arbuscular Mycorrhizal profiles of coastal soils in Karakal District, U.T. of Puducherry, India. *Ind. J. Multidisciplinary and Current Research*, 03/2014(2)307-312.

Dr. N. Nadimuthu

Madhanraj, P. Manorajan, S., **Nadimuthu, N.** and Panneerselvam, A., 2010. An investigation of the mycoflora in the sand dune soils of Tamil Nadu, India. *Adv. Appl. Sci. Res.*, **1**(3): 160-167.

Madhanraj, P., **Nadimuthu, N.,** and Panneerselvam, A., 2011. Mycoecology in the soil of a *Casuarina* bioshield plantation along southeast coast of India. *Asian J. Pharm. Res.*, **1**(2):37-41.

Madhanraj, P. Manorajan, S., **Nadimuthu, N.** and Panneerselvam, A., 2011. Studies on the fungi in seasonally inundated sediment habitat along southeast coast of India. *Research J. Science and Tech.*, **3**(4): 175-179.

Madhanraj, P. Ramanathan, K. Arun, **N. Nadimuthu**, N and Panneerselvam, A. 2012. Atomic study on *Fusarium incarnatum* using bioinformatics tool. *Asian J. Pharm. Res.*, 2(2):78-82.

Mangaiyarkarasi, N., **Nadimuthu N.** and Kannan, L, 2012. Evaluation of lethal potency of a coral reef inhabiting fungus on mammalian system. *International Journal of Current Research*, 4(12): 277-278.

Ramu, S., **Nadimuthu, N.** and A. Panneerselvam, 2012. Ulcerative Mycosis in Freshwater fin fishes of Thanjavur and Thiruvavur districts of Tamilnadu, *J. Ecobiol.*, 31(4): 133-138.

Mangaiyarkarasi, N., **Nadimuthu, N.** and L. Kannan, 2013. Partial purification of heamagglutinin from the red seaweed, *Gracilaria crassa* Harvey. *Int. J. Curr. Sci.*, 6: E 1-6.

Vinoth, A., Balakrishnan, V., Kalaivani, R., Madhanraj, P. and **N. Nadimuthu**, 2014. FTIR Spectrum Characteristics of Spent Oil Treated with Fungi, *Research Journal of Science and Technology*, 6(4): 185-193.

Manjeeswari, P. Sengottaian, N., Madhanraj, P. and **N. Nadimuthu**, 2014. Studies on the biological activities of the leaf extracts of *Tridoxprocumbens* L. against bacteria associated with the wounds of human beings. In: Proc. UGC sponsored National Seminar on Recent trends in Nano Biotechnology, Bioinformatics, Biodiversity and its Conservation and Environmental impact on Global Warming, APA College of Arts and Culture, Palani. Shanlux Publications Madurai (ISBN: 978-93-80657-03-05) 177-182pp.

Dr. C. Bhaaskaran

Bhaaskaran, C.T., Tamilselvi, S. and P. Bharathajothi, 2014. Antibacterial activity of *Aristolochia bracteolata* Lam. *Int. J. Innovative Research and Development*, 3(13):319-321

Bhaaskaran, C.T. and P. Bharathajothi, 2014. Phytochemical and pharmacological evaluations of *Aristolochia bracteolata* Lam. *Asian J. Plant Science and Research*, 4(6):15-19.

Dr. S. Anandanayaki

Anandanayaki, S. and C.Uma, 2014. Pharmacognostical and phytochemical studies on *Andrographis echinoides* (L.) Nees, *Int. J. Advances in Pharmacy, Biology and Chemistry*, 3(3): 2277.

Aandanayaki, S. and C.Uma, 2014. Antimicrobial effect of medicinal plant *Pedaliium murex*, *Int. J. Technical Research and Applications*, 2(6): 111-115.

- | | | | |
|----|---|---|-----|
| 20 | Areas of consultancy and income generated | : | Nil |
| 21 | Faculty as members in | : | |
| | International Committees | : | Nil |

- Editorial Boards : Nil
- 22 Student projects : Nil
- Percentage of students who have done in-house projects including inter departmental/programme : 100%
All the final year PG students
- Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -
- 23 Awards/Recognitions received by faculty and students : Nil

Awards

Sl.No.	Year	Award	Achievement	Organization	Awardee
Faculty					
1	2010	Best Participant Appreciation Certificate	Active involvement	ASC, Bharathiar University, Coimbatore	Dr. K. Sambandan
2	2011	Best paper presentation award	Paper presentation	IMMT,CSIR, Odissa	
3	2012	Best paper presentation award	in National Conference	Bharathiar University	
Student					
1	1998	Gold Medal – UG Main	First Rank	Pondicherry University	V.Umamaheswari
2	2001	Gold Medal - UG Main	First Rank		G. Kamatchi
3	2007	Gold Medal - UG Main	First Rank		K. Seethaladevi
4	2009	Gold Medal – UG Main	First Rank		U.Sivagamasundari
5	2009	Gold Medal – UG Part II	First Rank		U.Sivagamasundari
6	2010	Gold Medal – UG Main	First Rank		L.Bernadeth
7	2011	Gold Medal - UG Main	First Rank		M.Maheswari
8	2001	Gold Medal - PG	First Rank		V.Ummaheswari
9	2003	Gold Medal - PG	First Rank		A.Rajalakshmi
10	2004	Gold Medal - PG	First Rank		R.Anitha
11	2011	Gold Medal - PG	First Rank		U.Sivagamasundari
12	2012	Gold Medal - PG	First Rank		L.Bernadeth

Recognition

Sl.No.	Recognition	Organisation	Faculty
1	Doctoral Committee Member	Sathyabama University	Dr. Vikrant

2	Doctoral Committee Member	Bharathidasan University	Dr. N. Nadimuthu
3	Member, Board of Studies, ADM College (Autonomous), Nagapattinam	Bharathidasan University	Dr. N. Nadimuthu
4	Doctoral Committee Member	Periyar University/ Bharathidasan University	Dr. K. Sambandan
	Member, Board of Studies, SFR College for Women (Autonomous) Sivakasi	Madurai Kamaraj University	Dr. K. Sambandan

24 List of eminent academicians and scientists /visitors to :
the department

From other than the affiliating University

- **Prof. Dr. A. Gnanam**, Former Chairman – NAAC
- **Prof. Dr. L. Kannan**, Former Vice Chancellor, Thiruvalluvar University
- **Prof. Dr. K. Kathiresan**, Director & Dean, Faculty of Marine Sciences, Annamalai University.
- **Dr. S. Raghupathy**, Curator, FOBIS-ARK Herbarium, OAC Herbarium, Dept. of Integrative Biology, University of Guelph, Ontario, Canada
- **Dr. N. Jayabalan**, Professor and Head, Department of Plant Science, Bharathidasan University
- **Dr. T.T. Ajithkumar**, Senior Scientist, National Fish Genetic Resource Bureau (ICAR), Lucknow.
- **Dr. M. Ganesan**, Scientist E, MARS, CSMCRI (CSIR), Mandapam, Ramanathapuram district
- **Dr. A. Panneerselvam**, Professor and Head, Department of Botany and Microbiology, AVVM Sri Pushpam College (Autonomous) Poondi
- **Dr. R. Saravanamuthu**, Associate Professor of Botany, AVC College (Autonomous), Mayiladuthurai
- **Dr. S. Ravikumar**, Associate Professor, Department of Oceanography and Coastal Area Studies, Alagappa University
- **Dr. T. Thangaradjou** Associate Professor, CAS in Marine Biology, Annamalai University.
- **Dr. A. Gandhi**, Assistant Professor Department of Botany, DDE, Annamalai University
- **Dr. R. Balasubramanian**, Assistant Professor, CAS in Marine Biology, Annamalai University.
- **Dr. A. Ganesan**, Head of the Department of Library and information Science, AVVM Sri Pushpam College (Autonomous) Poondi

25 Seminars/ Conferences/Workshops : 02

List of eminent academicians and scientists /visitors to :
the department organized & the source of funding

National/ Regional : Seminar on Recent Trends in Bioscience
Workshop on DNA Bar Coding

International : Nil

- Regional seminar on Biosciences was conducted by the department on 07-03-2011 with more than 100 participants from various colleges.
- Workshop on DNA Barcoding was conducted by the department on 16-02-2009 with more than 150 participants from various universities and colleges.

26 Student profile programme/course wise :

Name of the Course/ Programme	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
B.Sc. Plant Science	242	33	0	33	70.59
M.Sc. Plant Science	11	8	0	8	100

27 Diversity of Students :

Name of the Course	% of students from the same	% of students from other States	% of students from abroad
B.Sc. Plant Science	90	10	Nil
M.Sc. Plant Science	100	0	Nil

28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29 Student progression :

Student progression	Against % enrolled
UG to PG	20-50%
PG to M.Phil.	10-20%
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus selection	-
Other than campus recruitment	10%
Entrepreneurship/Self-employment	05%

30 Details of Infrastructural facilities

Library : Available with 648

	Books
Internet facilities for Staff & Students	: PC with internet facility to all the staff members separately. 4 PCs for student's use.
Class rooms with ICT facility	: Three Laboratory cum lecture halls are ICT enabled, in which one is established with interactive board
Laboratories	Laboratory cum lecture hall – 03 Research lab – 01 Instrumentation room – 01 Culture room – 01 Inoculation room – 01 Mushroom hut – 01 Microphotography room – 01 All the laboratories are equipped well with modern equipments.
31 Number of students receiving financial assistance from college, university, government or other agencies	: 09
32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts	:
<ul style="list-style-type: none"> ▪ Special lecture on understanding biodiversity has been delivered by Prof. Dr. L. Kannan, former Vice Chancellor, Thiruvalluvar University, Vellore. ▪ Special lecture on tissue culture has been delivered by Prof. Dr. N. Jayabalan, Head, Department of Biotechnology, Bharthidasan University, Trichy. ▪ Special lecture on marine algal biotechnology has been delivered by Dr. M. Ganesan, Scientist E, Central Salt & Marine Chemical Research Institute (CSIR), Mandapam. ▪ Special lecture on edible mushroom cultivation has been delivered by Dr. A. Paneerselvam, Head of the Department of Botany and Microbiology, AVVM Sri Pushpam College (Autonomous), Poondi, Thanjavur. ▪ Special lecture on recent trends in plant taxonomy has been delivered by Dr. D.Narasimhan, Associate Professor, Department of Plant Biology and Biotechnology, Madras Christian College, Tambaram, Chennai. ▪ Special lecture has been delivered by Prof. Dr. K. Kathiresan, Director, CAS in Marine Biology, Annamalai University, Porto Novo, Tamil Nadu. ▪ Special lecture on Bio-fertilizers has been delivered by Dr. A. Gandhi, Assistant Professor Department of Botany, Annamalai University, Annamalainagar, Tamil Nadu. 	

- Special lecture on Remote sensing applications in biology has been delivered by Dr. T. Thangaradjou, Assistant Professor, CAS in Marine Biology, Annamalai University, Parangipettai.

33 Teaching methods adopted to improve student learning : ICT based teaching (Online projections; lecturing with power point tools and interactive devices)
Students seminar using ppt
e-assignments
Interactions
Discussions
Field visits
Scientific visits

34 Participation in Institutional Social Responsibility (ISR) :
and Extension activities

- Department of Plant Science, in view of National Science Day Celebrations, offers Hands-on Demo of various Scientific Equipments used in biology in the college premise to the school students of Karaikal.
- Dr. Manisha Shukla is serving as co-ordinator for Rotract club of the College.

35 SWOC analysis of the department and Future plans :

Strength:

- All the faculty members are doctorate holders
- ICT enabled lab cum class rooms
- Personal computers to all the faculty members with internet connectivity
- Availability of sophisticated instruments.
- Fine Collections of books in the Department library
- Separate laboratory for research
- Mushroom culture facility and bio-fertilizer culture facility

Weakness:

- Non availability of skilled supporting staff to assist in the practical
- Non availability of skilled supporting staff to maintain the instrument
- Lack of separate lecture halls, laboratories and seminar hall

Opportunities:

- NET Coaching is offered to the students
- Exposure of the students to sophisticated equipment
- Computer and internet facilities for the use of students

- Facilities for doing research/ undertaking research projects

Challenges:

- Orientation the Tamil medium students towards the English medium
- Maintenance of the sophisticated equipment
- Bringing out the students from their social structure for higher learning

Future plans:

- Promotion of research culture
- Getting center approval for research from the affiliating University
- Modernization of curriculum
- Cent percent ICT based teaching

Department of Home Science

- 1 Name of the department : Home Science
- 2 Year of Establishment : 1995
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Sc. Home Science
- 4 Names of Inter - disciplinary courses and the departments/units involved : Computer Science, Plant Science, Chemistry (For Allied Subjects)
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : -
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	2
Asst. Professors	4	2

- 10 Faculty profile with Name, Qualification, Designation, : specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc.,

Sl.No.	Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
1	Dr. V. Raji Sugumar	M.Sc., M.Phil., Ph.D.	Associate Professor	Home Science Extension Education	26	Awarde d- 08 Submitt ed- 01
2	Ms. D. Dhanalakshmi	M.Sc., M.Phil.	Associate Professor	Family Resource Management	24	--

3	Ms. Malarvizhi Ravi	M.Sc., M.Phil.	Assistant Professor	Food Science & Nutrition	10	--
4	Ms. D.Brighty	M.Sc., M.Phil. SLET	Assistant Professor	Food Science & Nutrition	02	--

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes : -
handled (programme wise) by temporary faculty
- 13 Student -Teacher Ratio (programme wise) : 23:1 (as per sanctioned strength)
- 14 Number of academic support staff (technical) and : 0/1
administrative staff; sanctioned and filled
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ : Ph.D. - 1
M.Phil. / PG. M.Phil. – 3
- 16 Number of faculty with ongoing projects from a) National b) : Nil
International funding agencies and grants received
- 17 Departmental projects funded by DST - FIST; UGC, DBT, : Nil
ICSSR, etc. and total grants received
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : 07
- Publication per faculty :

Dr. V. Raji Sugumar

Raji Sugumar, V. and V. Padma, 2014. Assessment of baseline biochemical parameters and its correlation with clinical outcomes in Type 2 diabetics. *Indian J. Research in Foods and Nutrition*, 1(1): 15-21.

Vimalavalli, V., Raji Sugumar, V. and R. Vishnuvardhan, 2014. Risk factors of Type 2 diabetics in U.T. of Puducherry, *Int. J. Preclinical and Pharmaceutical Research*, 5(1) :47-50.

Padma, V. and V. Raji Sugumar, 2014. Overweight indices in relation to dietary factors among type 2 diabetics. *Weekly Science Research*, 1(36): 1-9.

D. Brighty

Brighty, D. and S. Jayasree, 2012. Soyabean- *Glycine max* as a Novel Food. In : Traditional

Foods -Recent Trends And Future Perspectives (Ed.) Dr. Pratap Kumar Shetty, Pondicherry University **ISBN-81-87299- 56-8.**

Brighty, D., 2013. Traditional Methods versus Modern Methods of Preserving Fruits and Vegetables In: Food Processing Technologies-Challenges & Solution for Sustainable Food Security, IICPT, Thanjavur **ISBN 978-81-926250- 0-3.**

Dr. Josephine Nirmala Many

Josephine Nirmala Many, B. Radhika and T. Ganesan, 2014. Study on Tomato Wine Production and Optimization, Published in IOSR Journal of Environmental Science, Toxicology and Food Technology, February 2014 e-ISSN: 2319-2402, p-ISSN: 2319-2329.

Josephine Nirmala Many, B. Radhika and T. Ganesan, 2014. Nutrient Analysis of Tomato Wine', International Journal of Innovative Science, Engineering & Technology, Vol. 1 Issue 8, October 2014. ISSN 2348 – 7968, P. 278 -283

20	Areas of consultancy and income generated	:	Nil
21	Faculty as members in	:	
	National Committees	:	01
	International Committees	:	01
	Editorial Boards	:	01
22	Student projects	:	Nil
	Percentage of students who have done in-house projects including inter departmental/programme	:	-
	Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	:	-
23	Awards/Recognitions received by faculty and students	:	Nil
24	List of eminent academicians and scientists /visitors to the department	:	Nil
25	Seminars/ Conferences/Workshops	:	-
	List of eminent academicians and scientists /visitors to the department organized & the source of funding	:	-
	National	:	-
	International	:	-
26	Student profile programme/course wise	:	

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. Home Science	139	34	0	34	60

*M = Male *F = Female

27 Diversity of Students :

Name of the Course	% of students from the same	% of students from other States	% of students from abroad
B.Sc. Home Science	90	10	Nil

28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29 Student progression :

Student progression	Against % enrolled
UG to PG	10
PG to M.Phil.	10
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus selection	-
Other than campus recruitment	30
Entrepreneurship/Self-employment	15

30 Details of Infrastructural facilities

Library	: 50 Books for reference
Internet facilities for Staff & Students	: 2 PCs with internet facility to the faculty members. One PC for students' use with internet facility.
Class rooms with ICT facility	: One with permanently mounted LCD and internet connections.
Laboratories	Laboratory – 2 Lab Cum Lecture Hall – 2

- 31 Number of students receiving financial assistance from college, university, government or other agencies : 13
- 32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : 5 Guest lectures were organized in the last four years
- 33 Teaching methods adopted to improve student learning : Chalk & talk, AV aids, introducing subject gateways, Power point presentations, Seminars, brain storming sessions.
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : Active participation in the events organized by the College
- 35 SWOC analysis of the department and Future plans :

Strength

- Committed students with high interest in knowing new things and motivated faculty. Classrooms with ICT facilities

Weakness

- Most of the students from vernacular medium, therefore, reproducing in English become a hindrance and pass % is reduced.
- Due to social culture students are not allowed for higher studies.
- Drop outs due to marriage & other family commitments

Opportunities

- If the course is shifted to vocational stream with more emphasis on food production and garment designing, more students can be captured. They can make an earning.
- Earn while you learn programme can be introduced

Challenges

- Nothing obviously felt.

Department of Computer Science

- 1 Name of the department : Computer Science
- 2 Year of Establishment : 1998
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Sc. Computer Science
- 4 Names of Inter - disciplinary courses and the departments/units involved : Language Departments
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Corporate Secretaryship and Home Science (For Allied Subjects)
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	2	4*
* Two on sparing of service from other institutions		

- 10 Faculty profile with Name, Qualification, Designation, : specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc.,

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
S. Prasath Sivasubramanian*	M.Sc. M.Phil., M.Tech.	Assistant Professor	Adhoc-Networking	06	Nil
A. Antoinette	M.C.A., M.Phil.	Assistant Professor	Artificial Intelligence	02	Nil
J. Jagadeesan+	M.Sc., M.Phil.	Assistant Professor	Operating System and OOPS	02	Nil

N. Minni	M.C.A., M.Phil.	Assistant Professor	Networking	02	Nil
R. Bharatha devi+	M.C.A., M.Phil.	Assistant Professor	Data Mining	02	Nil
* on sparing of service to other institution; + on sparing of service from other institution					

List of senior visiting faculty	:	Nil
Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty	:	-
Student -Teacher Ratio (programme wise)	:	24:1 (as per existing strength)
Number of academic support staff (technical) and administrative staff; sanctioned and filled	:	0/0
Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG.	:	M.Phil. – 04
Number of faculty with ongoing projects from a) National b) International funding agencies and grants received	:	Nil
Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received	:	Nil
Research Centre /facility recognized by the University	:	Nil
Publications	:	Nil
Publication per faculty	:	Nil
20 Areas of consultancy and income generated	:	Nil
21 Faculty as members in	:	
National Committees	:	Nil
International Committees	:	Nil
Editorial Boards	:	Nil

22 Student projects : Nil

Percentage of students who have done in-house projects including inter departmental/programme : 100% at final semester

Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

23 Awards/Recognitions received by faculty and students :

Sl.No	Year	Award	Candidate
1	2002-2005	Gold Medal for University First Rank	Srividya
2	2004-2007	Gold Medal for University First Rank	Annie's fathima

25 Seminars/ Conferences/Workshops :

24 List of eminent academicians and scientists /visitors to the department : Nil

Sl. No	Programme	Organized by	Period	Duration	Source of Funding
1.	e-Literacy programme for faculty	ICT Academy	March 2012	3 days	ICT
2.	e-Literacy programme for faculty	ICT Academy	April 2012	3 days	ICT
3.	IT Finishing School for Final year students	ICT Academy	December 2013	30 days	ICT

	List of eminent academicians and scientists /visitors to the department organized & the source of funding	:	
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26 Student profile programme/course wise :

Name of the Course/programme	Applications received (2014-15)	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. Computer Science	346	36	0	36	88

*M = Male *F = Female

27 Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. Home Science	90	10	Nil

28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29 Student progression :

Student progression	Against % enrolled
UG to PG	60
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus selection	-
Other than campus recruitment	30
Entrepreneurship/Self-employment	-

30 Details of Infrastructural facilities

Library : 89 Books for students circulation and reference

Internet facilities for Staff & Students : 4 PCs with internet facility for all the faculty members.
50 for students' use with internet facility.

Class rooms with ICT facility : One with LCD (Mobile) and internet connection.

Laboratories : Laboratory – 2; One is equipped with LCD, Internet and Interactive Board

31 Number of students receiving financial assistance from college, university, government or other agencies : 21

32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : 4 Guest lectures were organized in the last four years

Sl.No.	Seminar Topic	Academicians/ Scientists	Place of Work	Conducted on
1.	Cloud Computing	Dr. M. Aramudhan	Associate Professor Dept. of Information Technology, PKIET , Karaikal	Nov 2010
2.	Time and Efficiency of Computing Algorithms	Dr. G. Kumaravelan	Asst. Professor, Dept. of Computer Science, Pondicherry University Karaikal	Aug 2011

3.	Web 2.0	Dr. S. Bhuvaneswari	H.O.D. Dept. of Computer Science, Pondicherry University, Karaikal	Sep 2012
4.	Radio and Satellite Communication	Mr. Sivaraman	Technical Head, All India Radio, Karaikal	Oct 2013

- 33 Teaching methods adopted to improve student learning : Chalk & talk, AV aids, Smart boards, e-assignments, seminars, Brain storming Sessions
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : -
- 35 SWOC analysis of the department and Future plans :

Strength:

- Well – equipped computer lab and with internet facilities.

Weakness:

- Since most of the students are from economically backward community, they lack communication skill in English.
- High percentage of first generation learners.

Opportunities:

- Empowerment of women from the educationally backward area can bring about improvement in the social setup and community structure.
- Remedial coaching for slow learners.
- Community-oriented extension activities enable the students to help, support, reflect and learn social issues and transform themselves into social responsible citizens.
- Recruitment through placement cell.

Challenges:

- Further improvement of the infrastructure to keep place with the student strength and performance.
- Early marriage of students primarily at the age of 18 or 19 is a major constraint in their completion of the undergraduate programmes.
- Motherhood and other related marital issues contribute to dropout rate.

Challenges:

- To upgrade as Post Graduate Department

Department of Zoology

- 1 Name of the department : Zoology
- 2 Year of Establishment : 1972
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : Allied Subject to B.Sc. Chemistry and B.Sc. Plant Science
- 4 Names of Inter - disciplinary courses and the departments/units involved : Nil
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Chemistry and Plant Science
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. :
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	-	1
Assistant Professor	2	Nil

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

S.No	Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
1	S. Ramachandran	M.Sc., M.Phil., B.Ed.	Associate Professor	Entomology	34	Nil

- 11 List of senior visiting faculty : Nil

- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
- 13 Student -Teacher Ratio (programme wise) : 60:1 (Sanctioned)
- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled :
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG. : M.Phil. – 1
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : Nil
- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Nil
- 22 Student projects : Nil
- 23 Awards/Recognitions received by faculty and students : Nil
- 25 Seminars/ Conferences/Workshops : Nil
List of eminent academicians and scientists /visitors to the department organized & the source of funding : Nil
- 30 Details of Infrastructural facilities
Library : Nil
Internet facilities for Staff & Students : One PC with internet and laser printer
Class rooms with ICT facility : -
Laboratories : One Laboratory with LCD projector and online projection facility is available.
- 31 Number of students receiving financial assistance from college, university, government or other agencies : Not Applicable
- 32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : Nil
- 33 Teaching methods adopted to improve student learning : Using ICT tools

34 Participation in Institutional Social Responsibility (ISR) : Nil
and Extension activities

35 SWOC analysis of the department and Future plans :

Strength:

- ICT enabled Laboratory.

Weakness:

- Non-availability of supporting staff

Opportunities:

- Nil

Challenges:

- Conducting the practical with only the models and PPT shows, due to ethical issues

Future Plan:

- To start B.Sc. Zoology as Main Course

Department of Commerce

- 1 Name of the department : Commerce
- 2 Year of Establishment : 1984
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Com.
- 4 Names of Inter - disciplinary courses and the departments/units involved : Economics
Mathematics
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : Corporate Secretaryship to handle main papers
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	1
Asst. Professors	3	2
* Two on sparing of service from other institutions		

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
Dr. W. V. Balaji	M.Com. M.Phil., ACMA., Ph.D.	Associate Professor	Accounting	24 Years	Nil
Dr. M.Zaheer Ahmed	M.Com., ICWA –Inter Pass, Ph.D.,	Assistant Professor	Finance and Marketing	10 Years	Nil
P. Senthil	M.Com, M.Phil.	Assistant Professor	Finance and Marketing	26 Years	Nil

C. Sivasankaran*	M.Com., M.Phil.	Assistant Professor		2	Nil
* On sparing of service from other institution					

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes : -
handled (programme wise) by temporary faculty
- 13 Student -Teacher Ratio (programme wise) : 45:1
- 14 Number of academic support staff (technical) and : 0/0
administrative staff; sanctioned and filled
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ : Ph.D. – 2
M.Phil. / PG. M.Phil. – 1
- 16 Number of faculty with ongoing projects from a) National b) : Nil
International funding agencies and grants received
- 17 Departmental projects funded by DST - FIST; UGC, DBT, : Nil
ICSSR, etc. and total grants received
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications :
- Publication per faculty :

CMA. Dr. W. V. Balaji

Journal	Author	Year	Title	Journal/Book	Volume- Page
International	Main	2011	India's trade in drugs and pharmaceuticals	International Journal of Commerce and Business Management	Volume 4: Issue 1, Page 172-174
International	Main	2011	Influence of Socio-economic Characteristics on Interpersonal Managerial Role in Spinning Mills in the Union Territory of Puducherry	International Journal of Management Research and Technology	Volume 5, Number 1, January-June 2011

- 20 Areas of consultancy and income generated : Nil

- 21 Faculty as members in :
National Committees :
International Committees : Nil
Editorial Boards : Nil

CMA.Dr.W.V.Balaji	Associate Member of the Institute of Cost Accountants of India, Kolkatta., Member of Doctoral Committee, Bharathidasan University, Member of Board of Studies, Pondicherry University
Dr.M.Zaheer Ahmed	Panel Member in Lesson Writing for B.Com., M.Com., MBA, BA(CS) and BBA, Directorate of Distance Education, Pondicherry University and University of Madras
	Supervisor and Guide for DDE of Indira Gandhi National Open University, Madurai Kamaraj University, Periyar University, Sikkim Manipal University, Allagappa University
	Chief Superintendent, Indira Gandhi National Open University, Karaikal Center
	Additional Superintendent, Pondicherry University Examination for April/May 2012
	Vidyalaya Management Committee Member, Kendriya Vidyalaya Sangatham, Kendriya Vidyalaya School, Karaikal

- 22 Student projects : Nil
Percentage of students who have done in-house projects including inter departmental/programme : 100% at final semester
Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

- 23 Awards/Recognitions received by faculty and students :

Sl.No	Year	Award	Candidate
1	2010	Gold Medal for University First Rank	A.Juwaieiya Begam
2	2012	Gold Medal for University First Rank	K.Krishnapriya

- 24 Seminars/ Conferences/Workshops : Nil.

- 25 List of eminent academicians and scientists /visitors to the department : Nil

List of eminent academicians and scientists /visitors to the department organized & the source of funding :

26 Student profile programme/course wise :

Name of the Course/programme	Applications received (2014-15)	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com.	349	65	0	65	47.83

*M = Male *F = Female

27 Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	90	10	Nil

28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29 Student progression :

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus selection	-
Other than campus recruitment	20%
Entrepreneurship/Self-employment	-

30 Details of Infrastructural facilities

Library	:	-
Internet facilities for Staff & Students	:	4 PCs with internet facility all the faculty members. Scanner and laser printer facilities One PC for Students use with internet connection
Class rooms with ICT facility	:	One with LCD and internet connection.
Laboratories	:	Nil

- 31 Number of students receiving financial assistance : 27
from college, university, government or other agencies
- 32 Details on student enrichment programmes (special :
lectures/workshops/ seminar) with external experts

Sl. No.	Seminars/Workshops/Conferences	Period
1.	One Day Awareness Workshop on Civil Service Examination by Senior Superintendent of Police, Karaikal Mr. A. Anto Alphonse IPS.	12.5.12
2.	Workshop on 'Census Data Dissemination' by Directorate of Census Operations, Pondicherry.	11.07.12
3.	Workshop on "Financial and Economic Sector Reforms" with the following issues "Banking Sector Reforms – Current Indian Scenario", "Foreign Direct Investment in Multi brand Retail Trade", "Mutual Fund Industry in India – Recent Developments" and "Banking in Education."	28.9.12
4.	Motivation on Self Employment by Mrs. Charumathi, Department of Management Studies & Placement Officer, Pondicherry University	19.10.12
5.	Motivation Programme with Micro, Small and Medium Enterprises, Chennai, Mr.V.Rajaram, HRD Trainer gave motivation training to students on aspects of self-confidence, leadership, group behavior etc.,	21.2.13
6.	Conducted Quiz competition, Drawing, Essay writing and Elocution both in English and Tamil for the BCom students.	26.2.13
7.	"Gearing up for Placement" by Dr. (Mrs.) Lalitha Ramakrishnan, Centre Head, Pondicherry University, Karaikal Campus.	4.3.13
8.	Reinforcing the theoretical knowledge in subjects like Entrepreneurial Development, Advertisement and Salesmanship, Marketing Accounting and Management with a practical application, ONE DAY BUSINESS was organised for the Commerce Students	4.4.13
9.	Awareness Programme on Disaster Management by National Disaster Response Force, Arakkonam	19.7.13
10.	Training given to students on Soft Skills for BPO's /CALL Centers Jobs with National Skill development programme by Pondicherry Multipurpose Social Service Society (PMSSS), Pondicherry.	20.1.14 to 26.2.14
11.	Management Development Programme on Accounts Management using Tally ERP9 given to students of Commerce by MSME, Chennai.	27.1.14 to 31.1.14 (5 days)
12.	Awareness programme on General Banking with Mr. Dale Johnson and Mr. Loga Saravanan, Asst. Manager, Indian Overseas Bank Regional Office, Nagapattinam.	28.1.14
13.	Soft skill programme by S.Krishnamourthy & Syed Nukman - Partner NDCS with RVS rise skills solution Pvt. Limited.	6.2.14
14.	"Awareness on Employment Opportunities". by Mrs. Geetha, Employment Officer, Karaikal District	25.8.14
15.	Celebration of CLEAN INDIA WEEK (Swatchh Bharath Saptha) Rally by Students and Staff, Essay competition on "Health is	26.09.2014 to

	Hygiene”, Slogan Writing competition, Painting competition on “Cleanliness is Hygiene”, “Campus and Class Room Cleaning”	02.10.2014
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- 33 Teaching methods adopted to improve student learning : Chalk & talk, ICT, Audio systems, Group Discussion, tutorial methods
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : -
- 35 SWOC analysis of the department and Future plans : -

Strength:

- Mental and physical involvement of faculty members towards the achievement of desired results
- ICT infrastructure for teaching learning purpose
- Informal teacher-student relationship
- Good interpersonal relationship among faculty members
- Continuous good academic record as compared to other colleges in the District
- Good academic, discipline and monitoring systems

Weakness:

- Most of the students are from rural areas and poor in communicative skills

Opportunity:

- A good number of students finds placement in different government, quasi government and private sectors.

Challenges:

- To convince the students to pursue professional courses like CA, CMA, CS, MBA etc.

Future plan:

- To introduce P.G. programme

Department of Corporate Secretaryship

- 1 Name of the department : Corporate Secretaryship
- 2 Year of Establishment : 2010
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : B.Com. Corporate Secretaryship
- 4 Names of Inter - disciplinary courses and the departments/units involved : Computer Science for allied and Commerce for main
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : -
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	0	1*
* on sparing of service from other institution		

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
Dr.K.Padmanaban*	M.C.S., M.Phil., A.C.S. Inter., Ph.D., (M.B.A.)	Asst. Professor	Corporate Laws, Economic Laws	11 Years	1 (Guiding)
* On sparing of service from other institute					

11	List of senior visiting faculty	: Nil
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty	: 20 hours/paper for 4 papers
13	Student -Teacher Ratio (programme wise)	: 45:1
14	Number of academic support staff (technical) and administrative staff; sanctioned and filled	: 0/0
15	Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG.	: Ph.D. – 1
16	Number of faculty with ongoing projects from a) National b) International funding agencies and grants received	: Nil
17	Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received	: Nil
18	Research Centre /facility recognized by the University	: Nil
19	Publications	: 0
	Publication per faculty	:
20	Areas of consultancy and income generated	: Nil
21	Faculty as members in	:
	National Committees	: Nil
	International Committees	: Nil
	Editorial Boards	: Nil
22	Student projects	: Nil
	Percentage of students who have done in-house projects including inter departmental/programme	: -
	Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies	: 100% at final semester
23	Awards/Recognitions received by faculty and students	: Nil
24	Seminars/ Conferences/Workshops	: Nil.
25	List of eminent academicians and scientists /visitors to the department	: Nil
	List of eminent academicians and scientists /visitors to the department organized & the source of funding	: Nil

26 Student profile programme/course wise :

Name of the Course/programme	Applications received (2014-15)	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com.(Corporate Secretaryship)	301	33	0	33	39.29

*M = Male *F = Female

27 Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com (Corporate Secretaryship)	90	10	0

*M = Male *F = Female

28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29 Student progression :

Student progression	Against % enrolled
UG to PG	2010-2013 Batch:10%, 2011-2014 Batch:14.81%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus selection	-
Other than campus recruitment	2010-2013 Batch:25%, 2011-2014 Batch:14.81%
Entrepreneurship/Self-employment	-

30 Details of Infrastructural facilities

Library	: 297 books are available for students circulation and reference
Internet facilities for Staff & Students	: One PC with internet and laser printer facility for faculty members. One PC for Students use with internet connection
Class rooms with ICT facility	: One with LCD facility

- | | | |
|----|--|------|
| | Laboratories | Nil |
| 31 | Number of students receiving financial assistance from college, university, government or other agencies | : 11 |
| 32 | Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts | : |
- Entrepreneurship Development Programme on 11-09-2013; External Speaker: Mr. Zaheer Hussain, HRD Trainer from Erode.
- | | | |
|----|---|--|
| 33 | Teaching methods adopted to improve student learning | : Power Point Presentations through LCD Projector and Chalk & Talk methods |
| 34 | Participation in Institutional Social Responsibility (ISR) and Extension activities | : - |
| 35 | SWOC analysis of the department and Future plans | : - |

Strengths

- More number of Students are interested to join in this course
- Professional Organization of Programmes
- Extensive use of ICT for taking classes
- Completion of Full Syllabus in time
- Department is equipped with mini Library

Weaknesses

- No Regular Staff Members
- Class rooms and staff room of the Department are scattered in various places
- No representation for concerned Dept. Faculty in the Board of Studies in University results in Duplication, Heavy, Unstructured and Out-dated Syllabus
- Aptitude of the students for higher learning is poor

Opportunities

- Higher Learning Avenues
- More Job Opportunities
- Option for Professional Programmes viz. A.C.S., A.C.A., ACIWA., M.B.A., B.L.

Challenges

Faced by Students

- Only one Staff Member on Sparing of Service on Rotation for each Semester
- Lack of Communication Skill (English)
- Attending Competitive Examinations

Faced by Staff

- Developing Communication Skill (English) among the students
- Managing the Dept., Class and Dept. Library by a Single Staff Member
- Due to lack of staff members in the Dept. single staff under compulsion to handle more no. of subjects which results in lack of full concentration in certain subjects impact in the pass percentage of semester examination

Future plan

- Strengthening the department

Department of Economics

- 1 Name of the department : Economics
- 2 Year of Establishment : 1972
- 3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : Allied Subject to B.Com.
- 4 Names of Inter - disciplinary courses and the departments/units involved : Nil
- 5 Annual/ semester/choice based credit system (programme wise) : Semester
- 6 Participation of the department in the courses offered by other departments : B.Com.
- 7 Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
- 8 Details of courses/programmes discontinued (if any) with reasons : Nil
- 9 Number of teaching posts :

Position	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	-	Nil
Assistant Professor	1	0

- 10 Faculty profile with Name, Qualification, Designation, specialization, (D.Sc./D.Litt. /Ph.D. /M. Phil. etc., :

S.No	Name	Qualification	Designation	Specialization	No. of Years of Experience in regular service	No. of Ph.D. Students guided
1	Vacant					

- 11 List of senior visiting faculty : Nil
- 12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 80% by
- 13 Student -Teacher Ratio (programme wise) : 60:1 (Sanctioned)

- 14 Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
- 15 Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./ M.Phil. / PG. : M.Phil. – 1
- 16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
- 17 Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
- 18 Research Centre /facility recognized by the University : Nil
- 19 Publications : Nil
- 20 Areas of consultancy and income generated : Nil
- 21 Faculty as members in :
International Committees : Nil
Editorial Boards : Nil
- 22 Student projects : Nil
- 23 Awards/Recognitions received by faculty and students : Nil
- 25 Seminars/ Conferences/Workshops : Nil
List of eminent academicians and scientists /visitors to the department organized & the source of funding : Nil
- 30 Details of Infrastructural facilities
Library : Nil
Internet facilities for Staff & Students : One PC with internet
Class rooms with ICT facility : -
Laboratories : Nil
- 31 Number of students receiving financial assistance from college, university, government or other agencies : Not Applicable
- 32 Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : Nil
- 33 Teaching methods adopted to improve student learning : Using ICT tools
- 34 Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil
- 35 SWOC analysis of the department and Future plans :

Since, the department has no separate student strength and, therefore, it associates in the activities of the Department of Commerce, for which it offers the allied subject.

Ph. 23236351, 23232701, 23237721, 25234116
23235733, 23232317, 23236735, 23239437
UGC Website: www.ugc.ac.in



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. No.1-1/2004 (CPP-I)

27th March, 2009

The Principal,
Avvaiyar Govt. College for Women
Karaikal
Distt. Karaikal
Pondicherry – 609 602

Sub: -Recognition of Avvaiyar Govt. College for Women, Karaikal, Distt. Karaikal, Pondicherry under Section 2 (f) & 12 (B) of the UGC Act, 1956.

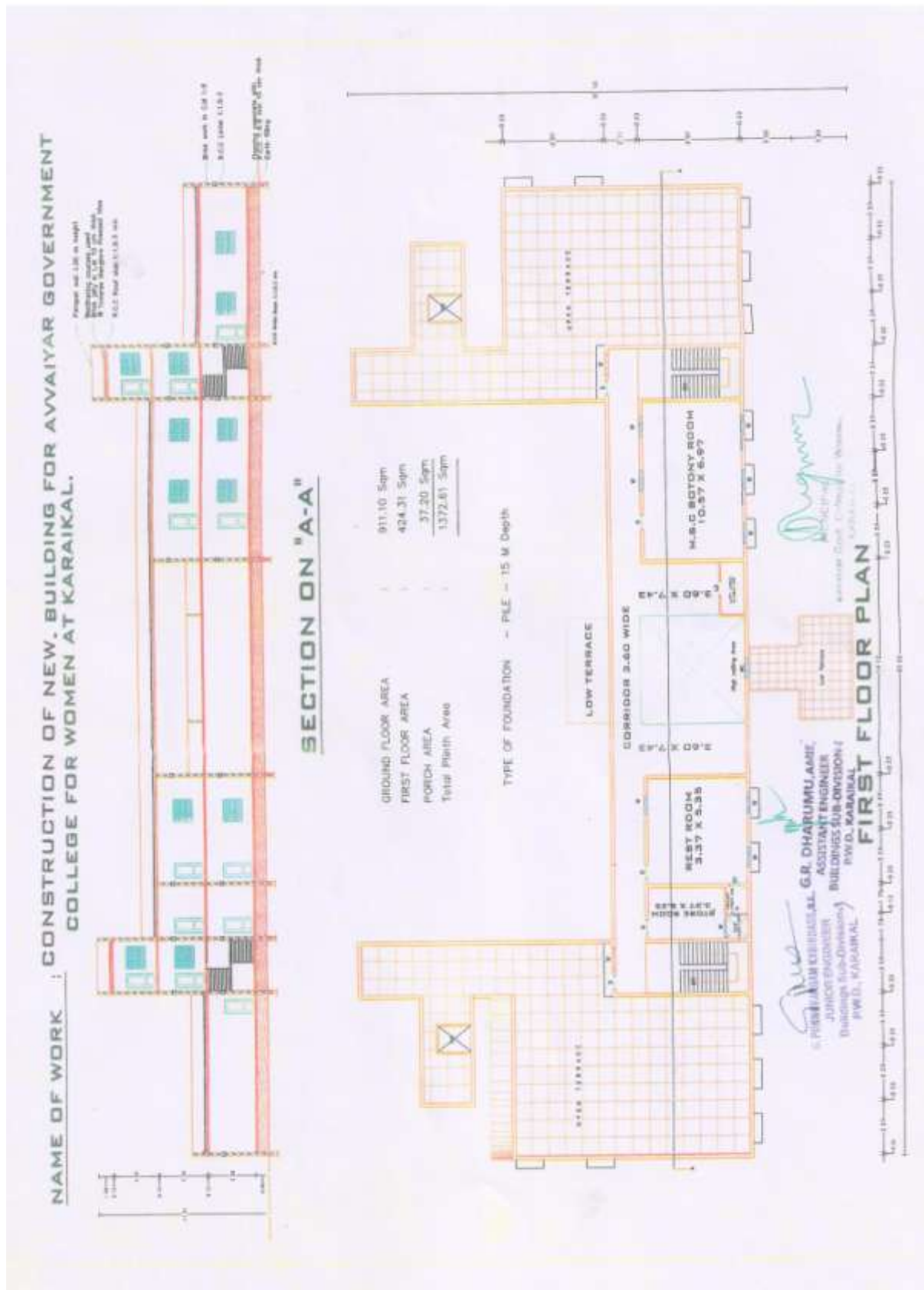
Sir,

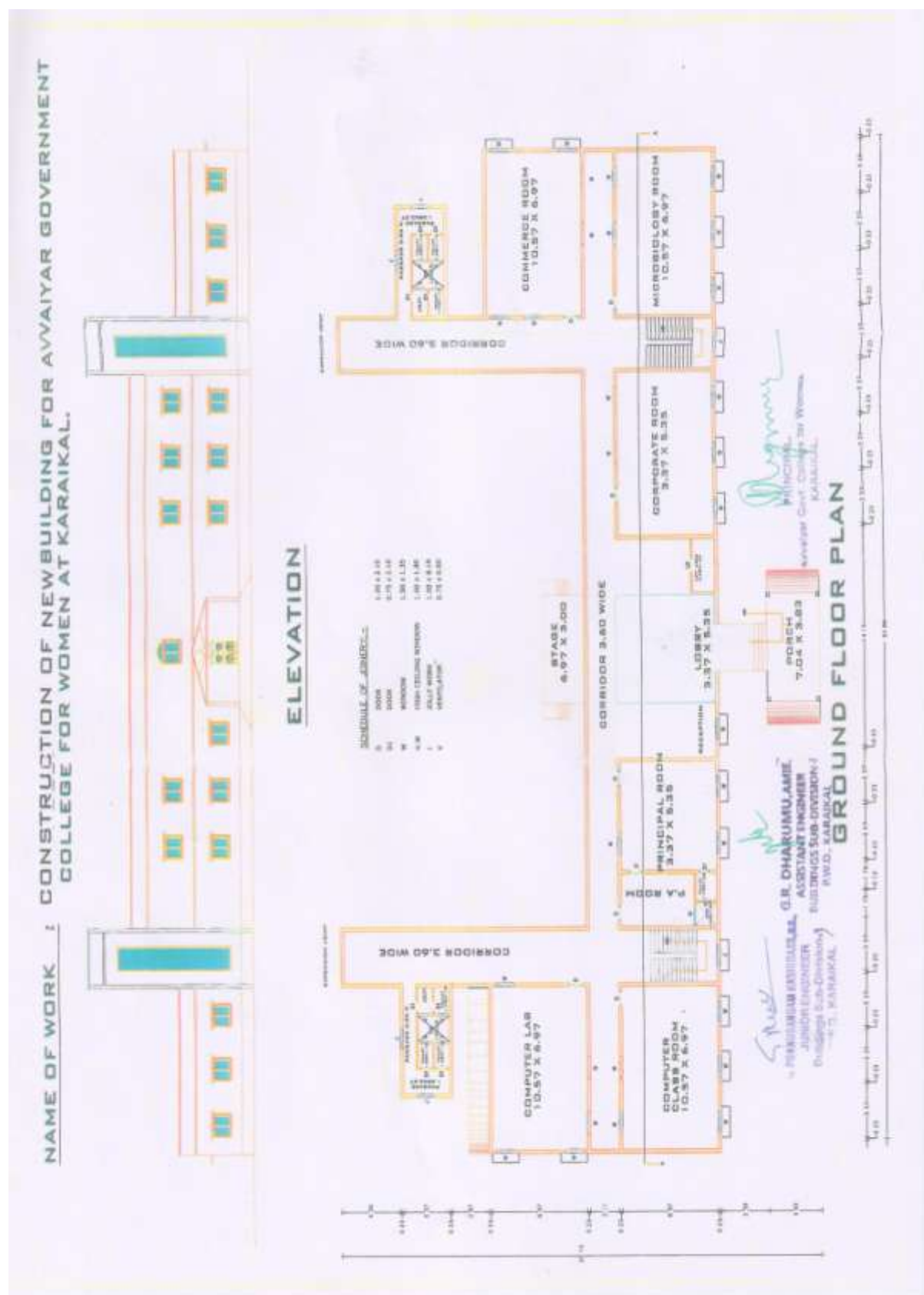
With reference to your letter dated 27-03-2009 on the above subject, I am directed to say that the name of **Avvaiyar Govt. College for Women, Karaikal, Distt. Karaikal, Pondicherry** is included in the list of Colleges maintained under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Government Colleges teaching upto Under Graduate Degree. The College is also eligible to receive Central assistance under Section 12 (B) of the UGC Act.

Yours faithfully,

S. Gulati

(Sunita Gulati)
Section Officer





Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.


Signature of the Head of the institution with seal:
PRINCIPAL
AVVAIYAR GOVT. COLLEGE FOR WOMEN
KARAIKAL



Place: Karaikal

Date: 05/01/2015